

ACADEMIC AUDIT REPORT OF PRAJYOTI NIKETAN COLLEGE

Year of Assessment: 2020-21, Dated : November 19th 2021

Julie Dominic A
Head and Assistant Professor
Department of English
Little Flower College
Guruvayoor
Ph: 7012510760
Email id: juliedomani@gmail.com

Dear Sir,

Greetings and Thank you for the opportunity provided to visit your prestigious Institution and to interact with the faculty. Kindly peruse my observations during the Academic audit at your college on the 19th of November 2021 and suggestions for further effective performance for successful outcome. Gently note that these observations are based on my interactions done with the five departments, Library and the Administrative Section.

The evaluation of the functioning of the respective depts. on curriculum, faculty positions, teaching-learning methodology, research activities, faculty, student, institutional awards, achievements, recognitions/honors and infrastructural facilities, out-reach programs, eco-friendliness etc. were systematically observed and discussed.

With the intention of providing constructive guidance and positive directions for sustained growth and development of the Institution, particular care was taken for not to critique, judge or issue any character statement on any individual or group.

The suggestions provided during the audit was considered and received promptly by the departments. Propositions were presented in good will with the aim of promoting the institution to accomplish the next higher level of growth.

Sincere appreciation is placed on record to Faculty Members and Administrative Head/Staff for the profuse teamwork unmitigated support shared throughout the audit. The college had prepared skilfully for the audit and was geared up with Power Point presentations of each department. All the pertinent information was presented in a structured and analytical manner.

Criterion 1

The Institution is highly appreciable for the conduct of various Faculty Training Programmes put forth for the members on campus and off campus with a motto of enriching teaching community. The curriculum delivery for quality enhancement of learning is observed to be in an organised and effective manner. All the departments have identified their field of specialization and designed syllabi for certificate level programmes promoting the learning process for an enhanced outcome realization. Participation of the Faculty Members in Board of Studies, as Subject Experts in Staff Selection etc. is acknowledged as beneficial academic contributions. Experiential learning initiatives organised by the Department of Electronics and ardent effort of incorporating cross cutting issues for societal melioration by the Department of Psychology is an added credit of the Institution.

Recommendations:

It would be recommended that the departments take measures to secure funding from agencies like the UGC for Add on /Certificate courses so that the scope and visibility of such courses will be expanded. Short term programs of about a term of three to six months would be useful as more batches of students can be admitted for the program every year. Suggestions are provided to ensure participation of each student for an advanced academic proposition.

Criterion 2

The ICT enabled teaching-learning methodology practised in the College is appreciable, the ICT tools introduced keep pace with the progress in the digital scenario. The Participatory learning activities organised by the Departments enrich the students towards the understanding of their respective disciplines effectively promoting outcome based education. The transparency in the conduct and publishing of the internals has helped in identifying the slow learners and the advanced learners and to promote them through a continuous evaluating system.

Recommendations:

The system is suggested to record that the number of slow learners are significantly reduced with proper guidance and remedial measures. Apart from this, the identification of advanced learners is equally important. They should be given equal consideration and should be aided for internships at reputed institutions, good opportunities for employment and for

joining quality institutions for higher studies. IQAC of the Institution can analyse the yearly academic results and take effective measures to increase the pass percentage of both UG and PG Courses. New disciplines of study can be introduced to make maximum utilisation of the resources.

Criterion 3

The increased number of Ph.D among the faculty is a great boon to the Institution's academic progress. Research initiatives and Research publications by the faculty is commendably high. Incubation initiatives are found to be executed by several departments with Government aided funding. The Institution has promoted extension activities which has directly benefitted for societal development. Collaborative initiatives and linkages established with government projects are promising. Extension activities by all departments are seemed to be instilling value aided learning system. MOUs of various departments have created visibility.

Recommendations:

The faculty members with Ph.D can procure guide ship in order to create research culture and benefit the institution with innovative research possibilities. Research Forums and publications of students can be promoted. Faculty can take up funded research project which will directly create a progressive framework both individually and institution wise. The Research Cell of the college should strive to acquire funds from agencies like the UGC, DST, DBT, DRDO, CSIR etc. The cell should create awareness among the faculty about the nature of funds, time and manner of application among the faculty. The faculty should be encouraged to take up research projects. The departments should collaborate to apply for interdisciplinary research projects and apply for funding from various agencies. It has been noticed that the financial assistance for teachers to take up research projects and attend courses can be strengthened and this is bound to motivate them to take up new research projects. It is also recommended that a "Best Researcher Award" can be offered to faculty separately for Arts and Sciences. Students can also be motivated to bring out journals and articles.

Criterion 4

A good Physical infrastructure is a definite advantage. The Institution is set on an ecologically supportive atmosphere therefore teaching the students to be more ecofriendly. Library has enough space and facilities. A section of new arrivals can improve the updating and transfer of knowledge. LMS system and Wi-Fi enabled campus is considered as the need of the hour and maintaining it effectively help teaching – learning process more effective.

Recommendations:

New lab facility can be provided with digitally advanced equipment. An instrumentation room can benefit the faculty members as well as research scholars to strengthen research initiatives. A new building can be constructed in order to avoid scarcity of space. IPR Orientation programmes can help the faculty and students for a productive learning system in the campus. Library can be renovated to create a digital reading ambience to inculcate innovative learning skills.

Criterion 5

The scholarships and other financial help to the students by the management has been maintained effectively. Alumnae interactions are maintained well in the college with various interactive sessions both academic as well as extracurricular. Funds provided by the Alumni seem to be utilised brilliantly for the benefit of the Institution as well as for the students. Training for Sports and games are done with proper training provided to the students for maximum achievement. Mock Parliament training definitely triggers civil responsibilities among the students. Proper placement drive and career guidance initiatives have inspired the students towards professional success.

Recommendations:

Free ships can be provided for the needy students and scholarships are suggestively recommended for the deserving students who excel in academics and innovative ventures. The Student progression details are to be monitored by the tutors concerned and proof of admission has to be obtained from the students and documented. All PG departments have to

inspire their PG students to qualify in NET, SLET and other competitive examinations as it is the benchmark for student progression. All the departments have to organize Career development programmes on a regular basis as it will help the students to know the various avenues available to them. Cultural activities may be also given encouragement. Alumni association activities at the department levels and college levels have to be documented properly. All the departments are recommended to organize career counselling and career development programs for the students to identify the various possibilities available to them.

Criterion 6

The Faculty of the Institution with high qualifications and achievements prove to be the pillar stones of the Institution. Quality assurance initiatives both for faculty and students through various activities enhance the academic quality. The decentralised system of management and participatory action of the faculty create positivity between the faculty and students.

Recommendations:

The vision and Mission statements of the college have to be displayed at the entrance of all buildings. Management has to prepare a strategic/perspective plan for the next 5 years related to new courses, buildings, IT facilities and it has to be displayed prominently so that all the stakeholders know the intent of the management. Welfare schemes such as fee concession for their children, special scholarships for teaching and non-teaching staff to be implemented. Financial support to attend conferences/workshops and towards membership fee of professional bodies has to be done to motivate the faculty. The timely attendance of refresher and orientation courses by the faculty is also of prime importance. As IQAC is a core body regulating and monitoring the activities of the institution, more infrastructural facilities and technical support is to be provided for the team. The activities of the college should be well documented with proof as and when they happen to avoid cluttering during the time of accreditation.

Criterion 7


The best practices and uniqueness of the institution is to be identified and proclaimed in accordance with the NAAC guidelines. Suggestions were provided to widen the thought pattern with regard to the best practices of the Institution. More programmes on gender equity and gender sensitization may be conducted regularly. Apps created for the physically challenged students is an added charm to inclusive learning practices.

Recommendations:

Finally, identify the uniqueness of your institution and describe with regard to the successfully completed activities. An ecofriendly ambience can be promoted at the campus. Best practices can be identified and continued to become a habit for the students marking the brand of the institution among the students every year.

respective of your grade in this accreditation, if most of my suggestions are carried out systematically, you will definitely get a good grade in the next accreditation. My bestwishes to you.

Regards,



Julie Dominic A

JULIE DOMINIC A.
ASST. PROF. & HOD
DEPARTMENT OF ENGLISH
LITTLE FLOWER COLLEGE
GURUVAYOOR