




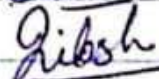


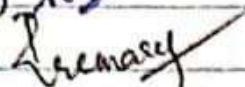
The IQAC held a meeting at 2.30 pm on Wednesday July 11, 2018 in the Conference Hall.

The Principal initiated the discussion by reviewing the results of the University examination results. The results of some of the students necessitated a stronger implementation of remedial coaching.

The classroom chronicle, ^{system} which was followed meticulously in the previous years, was found to be quite successful. It was agreed upon that the system could be continued during the academic year too, in order that the students and teachers get a fair idea of ~~the~~ how the hours are utilized by the teachers and of the hours that have ^{been} missed out due to programmes within and outside College.

The meeting concluded at 3.30 pm.

The members present were:

1. Dr. Shayan Paul 
2. Dr. Dhanya Meilon 
3. Dr. Sonia Sunny (Member) 
4. Dr. Jibish Mathews (Member) 
5. Mr. Tony Mathew (Member) 
6. Dr. Milu Maria Anto (Member) 
7. Ms. Rosemary P.G (Member) 

A detailed meeting of the IQAC was convened at 11 am on Tuesday, September 18, 2018 in the Principal's room.

The Principal in his welcome note, expressed deep concern at the terrible crisis that the entire State of Kerala had to face with regard to the devastating floods that hit the state. All other day-to-day matters that normally come under the purview of the IQAC were postponed to a later date, at the meeting.

The only issue that was discussed throughout the meeting was the effect of the floods.

Dr. Shaijan Paul applauded the entire teaching and non-teaching staff as well as the students for the laudable work that was done by almost the whole college community, in rendering tireless and selfless service towards helping the flood victims in small and big ways.

The NSS wings, under the able leadership of Dr. Jaya A.T and Dr. Sourya Starlet, along with the NSS volunteers of the college were engaged throughout the Onam holidays in doing relentless hard work in Relief Camps.

Most of the other teachers and non-teaching staff had also committed themselves to relief work.

Some of the teaching staff - Dr. Sukanya Menon, Ms. Deepthi Pisharody and Ms. Rincy T.A who were deeply affected by the floods were given complete security by the Manager Rev. Dr. Harshajan Parhayattil, in the college hostel for more than 10 days. They stayed in the hostel with their families. H



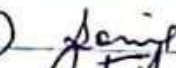
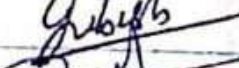
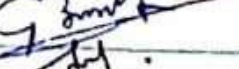

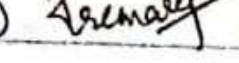
The IQAC took the opportunity to thank the Manager for the magnanimous efforts taken by him at the time of such a crisis. He also offered financial aid to the teachers to overcome the great tragedy.

Around 68 students of the college were also flood victims. The Principal informed the members about the need to help about 52 of the students who were in dire financial crisis. This point was discussed at the staff meeting later on in the day.

Class teachers were asked to collect information from the concerned students about the state of affairs and to inform the Principal about the ways in which they can be supported.

The meeting concluded at 1.30 pm.

The members present were:

1. Dr. Shayain Paul (Principal) 
2. Dr. Dhanya Menon (Coordinator) 
3. Dr. Sonia Sunny (Member) 
4. Dr. Tibish Mathew (Member) 
5. Dr. Binij Jose (Member) 
6. Mr. Tony Mathew (Member) 
7. Ms. Rosemary P.G. (Member) 

An IQAC meeting was convened on Tuesday, 18th Dec 2018 at 2 pm in the Conference Hall.

The agenda for the meeting was the following:

1. A review of the various co-curricular programmes arranged in the college during the academic year.
2. Discussion regarding a more efficient system for the conduct of end-semester examinations.
3. Evaluation of the International Conference organized by the Department of Commerce on October 25 & 26, 2018.
4. Discussion on the possibility of organizing a one-day Regional workshop on MOOC, in association with the Department of Computer Science.
5. Discussion on the Refresher/Orientation Courses to be attended by the faculty members in order of preference.

The meeting commenced with a silent prayer and Dr. Shajin Paul welcomed the members.

There was a 15 minute discussion on the various co-curricular programmes conducted in the college since June 2018 - Talents Day, Onam Celebrations, Fine Arts Festival, Music and Dance Club programmes and the forthcoming Sports Day Celebrations. Some of the members voiced their concern regarding the conduct of too many such programmes which according to them, were affecting the completion of the syllabi, and also distracting the students from their academic interests. The point was taken up for serious consideration by the Committee.

The end-semester examinations of the different batches of students that come up at regular intervals.

A meeting of the IQAC was convened on Thursday, February 1st 2019 at 11 am in the Conference Hall. The main agenda was to evaluate the one-day workshop on Moodle organized jointly by the IQAC and the Department of Computer Science.

The Resource Person, Dr. Parthasarathy ~~was~~ gave a highly erudite address to the staff members from both within the College and outside, about the importance of shifting our emphasis from the chalk-and-talk method to the Net-connect mode. Many doubts were raised by the teachers and extremely convincing answers were given. The AN session was most fruitful since there was a hands-on practical session on MOODLE Applications for academic purposes - assignments, seminar presentations etc.

The overall feedback was very positive. The Principal congratulated the IQAC and the dept of Computer Science for the smooth conduct of the programme. The meeting ended at 12 noon.




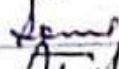
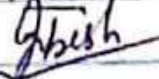

The members present were:

Dr. Shajani Paul (Principal) ~~_____~~ _____
 Dr. Dhanya Menon (Coordinator) _____
 Dr. Brijoj Jose (member) _____
 Dr. Sania Sunny (member) _____
 Dr. Jibish Mathew (member) _____

An IQAC meeting was convened on Tuesday 12th March 2019 at 10 am in the Principal's room. The agenda was to evaluate the main events that took place during the academic year - internal examinations, results of the end-semester examinations, Quiz arts festival, Talents Day, PTA meetings and the Annual Alumni Get together. Certain changes that were strongly recommended by the teachers regarding Internal Examinations were put forward by the IQAC. The 1st Internal examination (of 1 hour duration) was proposed to be conducted by individual teachers at their convenience so that the classes would not be affected.

It was similarly decided to have external judges to evaluate all the on-stage programmes for the next year's Quiz arts festival. The meeting concluded at 11.10 am.

The members present were:

Dr. Shayan Paul (Principal) 
 Dr. Dhanya Menon (Coordinator) 
 Dr. Binj Jose (member) 
 Dr. Sonia Sunny (member) 
 Dr. Subish Mathew (member) 
 Dr. Milu Maria Anto (member) 
 Ms. Rosemary P.G (member) 