



# **SELF STUDY REPORT**

**FOR**

**3<sup>rd</sup> CYCLE OF ACCREDITATION**

**PRAJYOTI NIKETAN COLLEGE**

**PRAJYOTI NIKETAN COLLEGE, PUDUKAD THRISSUR DISTRICT  
680301**

**[www.prajyotiniketan.edu.in](http://www.prajyotiniketan.edu.in)**

**Submitted To**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**October 2022**

# 1. EXECUTIVE SUMMARY

---

## 1.1 INTRODUCTION

Situated 15 kms south of Thrissur, **Prajyoti Niketan College (The Abode of the Supreme Light)** had its inception in 1995 as an Aided and Affiliated College under the **University of Calicut**. The Honourable Vice President of India Mr K R Narayanan had laid its foundation stone in 1994. The College was formally inaugurated by the Former Chief Minister of Kerala, Mr K Karunakaran who was then a Union Cabinet Minister. In 1996, Dr Shankar Dayal Sharma, the Honourable President of India initiated the Holistic Health Care Centre in 1996. **Prajyoti Niketan College has completed 27 glorious years of committed service in imparting quality education to its stakeholders.** It is steadfast in its proclaimed objective of Wholistic development of the entire Prajyoti Community emphasizing on the noble cause of Education and Research.

The college was envisioned and founded by Rev. Dr Harshajan Pazhayattil of the Franciscan Capuchin Congregation whose educational insight was hinged solely on the principle of Holistic Learning. Dr Harshajan Pazhayattil after more than thirty years of experience across the world in Holistic Clinical Psychology, nurtured in himself the theory of ‘true education being the formation and growth of the whole person’. This has been the driving force which made the higher education institution unique and distinct in several aspects. Dr Harshajan Pazhayattil is the only person in Asia with a Doctorate in Holistic Approach in Psychology under Dr Rollo May, the founder of this approach in USA. **Dr Harshajan Pazhayattil is the first one in the world to integrate the Western and Eastern Yoga Consciousness into one single system of Yogic Psychotherapy.** Prajyoti Niketan College is the only mixed Aided College in Kerala to have not lost a single day in strikes, sit-ins or dharna.

As Kerala is a politically hyper active state, the students and the faculty are aware of the political repercussions in the society. But they never allow those trivia and trash to enter the academic domain. The campus imparts wholistic education to its students irrespective of his/her caste, creed, gender, religion and financial status. **The college strives to instil Indian cultural values and ethos.**

### Vision

**“Redeeming Love as PRAJYOTI the Supreme Light”**  
**growth in personal wholeness for universal wholeness**  
 family/nation depends  
 them.

**In struggles for**  
 For, the **integrity/wholeness** of a  
 on the **integrity/wholeness** of each person who enter

We nurture our students to imbibe universal values like love, universal brother/sisterhood, tolerance and peaceful coexistence. **The name of our institution bears testimony to our vision of Redeeming Love. Pra : Supreme, Jyoti: Light, Niketan: Centre of Supreme Light.**

The Supreme Light provides direction for our life which is involved in daily struggles, and through them we are called **to grow greater than our natural size. By responding to the call of Redeeming love, our students become original responses and provide solace to the hungry, homeless, sick and suffering (Mathew 25:**

**35).** As the students generously respond to the cries of the voiceless, they may have life, life in its fullness/wholeness (John 10: 10).

## **Mission**

**Excellence in Education, Education as empowerment and formation of the whole person (Jn. 10.10)**

To work out the Rhythm of Love for the marginalized and less talented (Mt. 25-35ff)

**And to grow greater than our natural size to national and divine size (Mt.5.48)**

Thus education sets us in the struggle to achieve our wholistic Vision & Mission and thereby, attain our National Constitutional Goals.

We strive to achieve the wholistic formation of the whole person – social, psychological, intellectual and spiritual growth.

**At Prajyoti, Education means Empowerment and Formation of the Whole Person**

Through our unique **Holistic approach within Redeeming Love (God);**

Where **Science and Creativity** meet truth, **Wisdom and Excellence** for total growth

Through **Social Justice, Environmental Protection and National Integration.**

Where Knowledge incubated is disseminated in rural farms and factories

And marketed by ‘jana’ corporates to become synergy for total progress;

Where at the obsequies of the obsolete newer research paradigms and skills emerge

To tryst with systems shifts, new markets and changing milieu;

Where our **Youth become researchers and pioneers as original responses to God’s Call**

And through daily struggles, grow greater than their natural size to divine size.

Where ‘the least’ and the most fortunate, the male and female become complementary

**To realize the rhythm of Love (Mt. 35.35 ff.) through the economy of liberation.**

## **1.2 Strength, Weakness, Opportunity and Challenges(SWOC)**

### **Institutional Strength**

- The reputation gained through 26 years of **academically-enriching , research-oriented, socially-relevant, value-based holistic educare**

- **Steady rise in performance and rating** –The College gradually steps up towards excellence in higher education year by year
- **Striving for Potential for Excellence** – College has the inherent ability to have the Potential for Excellence status
- **Proactive management, dedicated faculty & staff and co-operative students**
- **Peaceful, unpoliticised, tension free-campus** - Prajyoti Niketan College is the only mixed campus in Kerala devoid of politics. Not even a single class lost in strikes/dharnas since its inception.
- **High demand for all the programs, impressive results and low drop out ratio** –The drop out ratio of the college is the lowest in Thrissur District
- **One research centre, six research guides & 15 Research scholars**
- **Counselling Cell** - The counselling cell is considered as the best among the colleges in Thrissur District
- **Centre for Community Engagement** – The centre facilitates community projects in Pudukad Grama Panchayath
- **Yoga Team of the college is the best team in Thrissur and win accolades frequently**
- **Academic Ambience**
- **Sports/Arts nurturing environment**
- **Ranks in most of the subjects at University Level**
- **Full fledged Library**
- **Patterned Tutorial – mentoring system**
- **Academic programmes enriched by Bridge Courses and Value Added/Certificate Courses**
- **Campus-Community – Connect as educative, empowerment and philanthropic commitment**
- **Learn with Nature program- Nature and Biodiversity clubs for eco-friendly practices**
- **Active Alumni**
- **Highly supportive PTA**
- **Good Management Team**
- **More than 63% Teachers with Doctorate**
- **More than 50% Teachers pertain to younger generation**
- **Research ambience enhanced by frequent Seminars, Workshops**
- **Effective feedback mechanism from all stakeholders**
- **An active IQAC committed to sustained quality enhancement**
- **On-campus Hostel facilities for Students and Staff**
- **Various awards for the college and for the Faculty & Students**
- **Healthy Teacher-Student relationship**
- **Outstanding performance in Games like Cycling, Yoga etc**
- **Active Clubs and Forums**

### **Institutional Weakness**

- **A small Community with 600+ students**
- **On a hilly area and hence accessibility is not easy**
- **Commerce Dept has no permanent teachers**
- **Less number of new courses**
- **Shortage of permanent faculty members**
- **Less MOUs with industry**
- **Less Campus Interviews**
- **Inadequate entrepreneurship ventures by students**
- **Semi-urban locality, students from poor and less educated backgrounds**

- **Less Research Output**
- **Lack of facilities to attract students from other States for enhanced diversity**

### **Institutional Opportunity**

- **Planning for new courses**
- **New courses will attract more students and expecting a healthy growth of +25-50 students this year**
- **A Multi Media Studio will improve the quality of online classes**
- **More MoUs with industrial linkages will change the scene**
- **More Campus Interviews and more companies will improve the scene a lot**
- **Enhanced facilities at Language Lab and Computer Lab will improve the teaching experience a lot**
- **Full-fledged interdisciplinary programs introduced earlier encourage students to avail opportunities of various disciplines**
- **ERP system recently introduced will enhance transparency and efficacy of the wholistic development of the institution**
- **Set up more research centres by elevating departments with PG programs**
- **Reduce Carbon Footprint at Institutional level**
- **Better facilities will attract students from other States for enhanced diversity**
- **Integration of the fresh faculty into the culture and heritage of the institution will infuse enthusiasm and new ideas**
- **The nature of the Programmes offered helps the students to involve in more community engagement projects.**

### **Institutional Challenge**

- **Retirement of experienced staff is a major threat**
- **Official red-tapism at Govt level slowing down implementation of decisions taken**
- **Govt delay in the appointment of regular faculty leading to larger number of ad hoc faculty**
- **Complete conversion into solar energy**
- **Availing students from other states and countries for enhanced diversity**
- **Increasing running cost and reduction in budget allocation by the government**
- **Uneven geographical terrain**

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

IQAC had been able to organize various Faculty Development Programmes with focus on the Curricular Aspects for the members of the Teaching Staff with a motto of enriching teaching community. Teachers had been successful in delivering curriculum to its stakeholders in an organised and effective manner so as to enhance quality.

The institution properly maintains **Academic Calendar and Hand Book** in the College Website. Teachers prepare Module Plans in advance incorporating assignments, seminars etc and meticulously execute it.

All the five departments have been involved in **designing syllabi for the Bridge as well as Certificate programmes** for promoting learning and knowledge acquisition. Curriculum Feedback is taken and proper action is executed based on them.

Most of the Faculty Members are members of various **Boards of Studies**. Some others are **Question Paper setters** in several Universities and Autonomous Colleges. Some of them are invited as **Subject Experts** in the Staff Selection of several government and non-govt organisations. These can be acknowledged as beneficial academic contributions. Departments of English, Psychology, Computer Science, Electronics and Commerce have employed experiential learning initiatives. Departments also try to engage in cross cutting issues relevant to **Professional Ethics, Gender, Human Values, Environment and Sustainability** into the Curriculum. This measure had added credit to the Institution.

### **Teaching-learning and Evaluation**

The University results of our students show steady increase as we proceed from 2016 to 2021. The teacher-student relationship is the major highlight of the institution.

After the commencement of the first year classes, teachers conduct tests to find out the Advanced Learners and Slow Learners of the class. Student Mentoring and Peer Teaching are two methods to enhance the motivation and learning ability of the students. The ICT enabled teaching-learning methodology is effective in the institution. ICT tools introduced keep pace with the progress in the digital scenario. The **Participative learning methodologies** employed by the Departments enrich the students and enhance the understanding of their respective disciplines effectively promoting Outcome Based Education.

The **Internal Examinations** by the College have been conducted effectively so as to identify the slow learners and the advanced learners and to promote them through a continuous evaluation system. IQAC of the Institution analyses the yearly academic results and take effective measures to increase the pass percentage of both UG and PG Courses. The toppers pursue higher studies in acclaimed national and international institutions.

Walk With the Scholar (WWS) and Student Support Programme (SSP) have been conducted effectively in the institution.

### **Research, Innovations and Extension**

Most of the faculty members being doctorate holders is an added feather in the academic cap of the institution. Research initiatives and Research publications by the faculty are commendably high. Incubation initiatives are found to be executed by several departments with Government aided funding. Such activities are organised through Entrepreneurship Development (ED) Club. The Institution has promoted extension activities which has directly benefitted societal development. Collaborative initiatives and linkages established with government projects are highly beneficial for students. All Departments have initiated Extension Activities to instill value

aided learning system. The institution has entered into MoUs with major service organisations. The Department of Psychology is an authorised research centre of the University of Calicut and all the faculty members are full-fledged guides. The Research guides motivate their scholars regarding innovative research possibilities. The Research Centre creates awareness among the faculty about the nature of funds, time and manner of applying for various projects and programmes. The Research Scholars engage themselves in extension and outreach programmes. Their support services render great help to the outside public. Awareness programmes on Drug Abuse, Suicide Prevention, Problems of Adolescence etc were provided to teenagers. They also handle counselling sessions for them.

### **Infrastructure and Learning Resources**

The institution is blessed with good physical infrastructure which is highly advantageous for its stakeholders. As the institution teems with bio-diversity and green initiatives, the students are inculcated with the mindset to nurture and preserve ecology and environment. Set on a pastoral backdrop, the college atmosphere is conducive for teaching and learning. The IT facilities have been regularly updated and provided to students for speeding the process of knowledge acquisition. Library has enough space and facilities. There is provision for announcing the new arrivals which results in the updation and transfer of knowledge. BookMagic and SLiMS software solutions provide a user-friendly interface for searching resources in the library. The wifi enabled campus is beneficial in maintaining effective teaching – learning process. Intellectual Property Rights programmes have been conducted for a productive learning atmosphere in the campus.

### **Student Support and Progression**

The Management provides scholarships and other freeships to the students. The ‘Nanma Scholarship’ by the Alumni Association helps the needy students to pursue their higher education. Sports and Games are nurtured well in the campus with proper training provided to the students for maximum achievement. Model Parliament training sessions inculcate civil responsibilities among the students. Placement drives and career guidance initiatives have instilled career orientation among students and inspired them to strive towards professional success. The Student progression details are monitored by the class teachers concerned and proof documents of admission are obtained and maintained by them. All PG departments inspire their students to try for NET, SLET and other competitive examinations as it is the benchmark for student progression. The Placement Cell in the Campus organizes Career development programmes on a regular basis as it facilitates students regarding the various avenues available to them. Special care is imparted to inculcate Soft Skills, Language and Communication Skills, Life Skills and Computing Skills among students. Cultural activities are also given encouragement. Alumni association activities at the college level is documented properly. All Departments under the guidance of the Placement Cell organise several programmes for the students to identify the various possibilities.

### **Governance, Leadership and Management**

The Vision and Mission statements of the college have been displayed at the entrance of the institution. The Management has prepared a Strategic/Perspective Plan for the next five years related to new courses, buildings, IT facilities and it has been revealed by the Founder-Manager so as to make us know the intent of the management.

IQAC through its quality assurance initiatives both for faculty and students enhance the academic quality of the institution. Most of the faculty members are highly qualified and endowed with varied achievements. This forms a firm foundation for the academic progress of the institution. The institution annually publishes a Peer-reviewed Multi-disciplinary research journal titled 'Andromeda' with ISSN No. 2455-0434.

The participative management and decentralised activities of the faculty create transparency and positivity between the faculty and students. Welfare schemes have been initiated by the institution. The activities of the college is well documented with proof as and when they happen to make the system well-oiled and effective. Teachers are encouraged to attend Refresher and Orientation Courses by IQAC. As a Core body, IQAC regulates and monitors the activities of the institution and suggests the infrastructural augmentations to be made in the institution.

### **Institutional Values and Best Practices**

Prajyoti Niketan College is the only Aided Mixed College in Kerala without Student Politics. **Yoga Consciousness** is imparted through the syllabus of MSc Clinical Psychology. The entire stakeholders nurture an eco-friendly ambience in the campus. The institution has imbibed the essence of **NEP (National Education Policy)** in 1995 itself.

The Best Practices and Uniqueness of the institution have been identified and stated as envisioned by NAAC. The two Best Practices are **Societal Engagement For Social Commitment and Green Commitment For A Sustainable Future**. The first Best Practice unravels the institution's commitment towards society.

The institution executes its Best Practise in various domains such as Academic and Professional Enhancement, Mental Health Enhancement and Management Programmes, Crisis Interventions etc. The Hunger Hunt Project for giving food packets to the poor people in Pudukad Grama Panchayath on all five days of a week by the five departments provides us great gratification. Prajyoti fraternity is value-driven and finds time to share happy moments with the downtrodden and the marginalised sections of society during festive seasons.

The state of Kerala has been beset with two major disasters such as Floods (2018) and Corona Pandemic (2019-onwards). The institution has pro-actively intervened and eked out several crisis management strategies to support the affected brethren. The Clinical Psychology Team visited the disaster site and provided the needed help. Training for ASHA workers, online counselling for the public, financial support, Covid relief kits etc were some of the services initiated by the institution.

The second Best Practice bears ample testimony to our commitment towards mother earth. Miyawaki Forest has been maintained in the six cents provided by the Management as our green initiative. Kuttivanam, Butterfly Garden, Oxygen Park, Medicinal Garden and other Departmental gardens enrich our 'go green' initiatives. Every Department has exhibited their social commitment by reaching out to the public in their own unique way. We have conducted **Gender Equity and Gender Sensitization** programmes. Ours is a Disabled-Friendly Campus with equipments to ease their discomfort and incompleteness. As part of Inclusive learning strategy, physically challenged students are provided with wheel chairs, scribes, disabled-friendly bathrooms, pedestrian-friendly pathways etc.





## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	PRAJYOTI NIKETAN COLLEGE
Address	Prajyoti Niketan College, Pudukad Thrissur District
City	Pudukad
State	Kerala
Pin	680301
Website	<a href="http://www.prajyotinetan.edu.in">www.prajyotinetan.edu.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Binu P Chacko	0480-2754065	9497316534	-	prajyotinetan@yahoo.co.in
IQAC / CIQA coordinator	Simi Varghese	0487-2961405	8589068331	-	iqac@prajyotinetan.edu.in

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	01-08-1995

**University to which the college is affiliated/ or which governs the college (if it is a constituent college)**

State	University name	Document
Kerala	University Of Calicut	<a href="#">View Document</a>

**Details of UGC recognition**

Under Section	Date	View Document
2f of UGC	31-07-2002	<a href="#">View Document</a>
12B of UGC	31-07-2002	<a href="#">View Document</a>

**Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)**

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

**Details of autonomy**

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	Yes <a href="#">autonomydoc_1663144127.pdf</a>
If yes, has the College applied for availing the autonomous status?	No

**Recognitions**

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

<b>Location and Area of Campus</b>				
<b>Campus Type</b>	<b>Address</b>	<b>Location*</b>	<b>Campus Area in Acres</b>	<b>Built up Area in sq.mts.</b>
Main campus area	Prajyoti Niketan College, Pudukad Thrissur District	Rural	21.78	4659.05

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BSc,Computer Science	36	Plus Two	English	37	37
UG	BSc,Electronics	36	Plus Two	English	36	28
UG	BSc,Psychology	36	Plus Two	English	44	44
UG	BA,English	36	Plus Two	English	40	34
UG	BCom,Commerce	36	Plus Two	English	62	62
PG	MSc,Computer Science	24	Degree	English	10	6
PG	MSc,Psychology	24	Degree	English	12	11
Doctoral (Ph.D)	PhD or DPhil,Psychology	0	Post Graduate Degree	English	20	15

### Position Details of Faculty & Staff in the College

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				5				28			
Recruited	0	0	0	0	1	4	0	5	8	20	0	28
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				16
Recruited	6	7	0	13
Yet to Recruit				3
Sanctioned by the Management/Society or Other Authorized Bodies				2
Recruited	0	2	0	2
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				2
Recruited	1	1	0	2
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

**Qualification Details of the Teaching Staff**

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	1	3	0	4	9	0	17
M.Phil.	0	0	0	0	1	0	3	1	0	5
PG	0	0	0	0	0	0	1	4	0	5
UG	0	0	0	0	0	0	0	0	0	0

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	6	0	6
UG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
	0	0	0	0	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	222	2	0	0	224
	Female	398	2	0	0	400
	Others	0	0	0	0	0
PG	Male	2	0	0	0	2
	Female	33	0	0	0	33
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	1	0	0	0	1
	Female	14	0	0	0	14
	Others	0	0	0	0	0
Certificate / Awareness	Male	68	0	0	0	68
	Female	197	0	0	0	197
	Others	0	0	0	0	0



<b>Provide the Following Details of Students admitted to the College During the last four Academic Years</b>					
<b>Category</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	12	5	8	15
	Female	20	24	18	17
	Others	0	0	0	0
ST	Male	0	1	0	0
	Female	0	2	0	0
	Others	0	0	0	0
OBC	Male	19	16	14	11
	Female	47	55	51	47
	Others	0	0	0	0
General	Male	42	32	26	32
	Female	77	99	86	85
	Others	0	0	0	0
Others	Male	6	6	7	7
	Female	5	3	1	5
	Others	0	0	0	0
Total		228	243	211	219

### **Institutional preparedness for NEP**

1. Multidisciplinary/interdisciplinary:	Being an affiliated college of the University of Calicut, we can implement only the multidisciplinary/interdisciplinary programmes offered by the university. The university is going to implement NEP in 2023. Currently university is giving freedom to run an Open course as part of under graduate curriculum. Through this, students will be able to study courses offered by other departments in the college.
2. Academic bank of credits (ABC):	As part of the curriculum, UG students have to do four audit courses and PG students have to pursue two audit courses in their programme. Some of these courses are available in SWAYAM platform. We have encouraged the students to do these courses and

	transfer the credits to their regular programme.
3. Skill development:	<p>We are providing certificate courses to impart skills pertaining to a particular area. All the departments are conducting such courses in their discipline with an objective to provide essential skill required for a student. For e.g., a literature student can join for a computer science course which is not part of his/her regular curriculum. The skill then acquired may be used for language computing. We have introduced FOSS (Free and Open Source Software) Cell to promote the use of technologies and applications among students and faculties. The Cell is established to encourage them in contributing towards the community development. The Cell will promote the use of Free and Open Source Software and related areas such as Open IoT/Hardware, Assistive Technology, Language Computing, Open Drone and GIS etc. among the teachers and students of the institution to make it utilize in all possible ways. Various clubs and forums like Speakers' Forum, Writers' Forum etc in our institution also contribute towards the enhancement of skill acquisition.</p>
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	<p>The videos of the classes taught in the classroom are also uploaded into the college website in regional language. Moreover, some of the courses in the syllabus are also available in NPTEL portal with Malayalam translation. Proper direction has been given to the students to use these e-contents for study at anytime from anywhere. We have started the Value Education Course imparted by the Chair for Christian Studies, University of Calicut. Indian Red Cross Society has also been introduced in our campus titled Youth Red Cross. This is definitely a step towards fostering Indian values, culture and ethos among the student community. Students are being encouraged and inspired to initiate all forms of humanitarian activities so that human suffering is minimized and prevented. Consequently, a peaceful and congenial climate will be created in our society.</p>
5. Focus on Outcome based education (OBE):	<p>Teaching and learning have been conducted in such way that outcomes are achieved at both course level and programme level. The student centered teaching and evaluation methods are introduced to attain the goals. This includes giving assignments, seminars, field work, conducting practical and project work, providing internship etc. Even if students feel</p>

	<p>difficulty to learn from textbooks, they may acquire knowledge through the above methods. Peer Teaching is another method employed in the institution to nurture students towards the attainment of academic goals.</p>
6. Distance education/online education:	<p>MoU has been signed with ICT Academy of Kerala to conduct Computer Science and Electronics courses. We are also conducting several online courses of Coursera. It is also planned to conduct Spoken-Tutorial programmes of IIT Bombay. Many students have completed online courses during the time of pandemic. Several students are pursuing Massive Open Online Courses (MOOC) offered by different universities within India and abroad.</p>

## Extended Profile

---

### 1 Program

#### 1.1

**Number of courses offered by the Institution across all programs during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
222	209	210	211	211
File Description		Document		
Institutional data prescribed format		<a href="#">View Document</a>		

#### 1.2

**Number of programs offered year-wise for last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
8	7	7	7	7

### 2 Students

#### 2.1

**Number of students year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
665	654	640	644	629
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

#### 2.2

**Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
124	124	114	119	122

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 2.3

#### Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
213	210	220	212	201

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 3 Teachers

### 3.1

#### Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
30	32	32	32	32

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 3.2

#### Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
31	34	34	34	34

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 4 Institution

### 4.1

#### Total number of classrooms and seminar halls

**Response: 26**

**4.2**

**Total Expenditure excluding salary year-wise during last five years ( INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
27.4	59.72	22.68	32.07	36.73

**4.3**

**Number of Computers**

**Response: 92**

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

##### Response:

As the college is affiliated to University of Calicut, University sets the curriculum for affiliated colleges. In the beginning of every academic year, the IQAC prepares the general academic calendar in accordance with the University academic calendar. The Internal Examination Committee is headed by the Principal, Heads of Departments and two faculty coordinators who meet regularly and prepare the schedule of academic matters regarding dates of internal exams, submission of mark lists, communication to students etc. At the outset of each semester, Heads of Departments convene departmental meetings and allot portions to each teacher according to their areas of specialization and finalize the time table of the Department. Each Department will schedule PTA meetings, conduct of internal exams, semester-wise programmes and field visits/study trips of the Departments in accordance with the academic calendar of college. Teachers follow this academic plan and prepare module plans for each semester. Heads of Departments conduct department meetings to evaluate the progression of covering the entire syllabus. The prescribed syllabus of the subject is made available in the library and also in the college website for the students' reference. All the previous years' question papers pertaining to each subject are made available through the Question Bank facility on the college website. Language Lab with state-of-the-art facilities help students to improve their written and spoken language (English) skills. The institution offers Bridges Courses for the first year students to support them and to bridge the gap between plus two and degree courses. Each Department offers a Bridge Course of 10 hour duration. Often, the most difficult subject is taught as the Bridge Course. The additional 10 hours spent for the subject have put the students in good stead during the course of their study. Value Added/Certificate Courses are also imparted to students for effective curriculum delivery. Each Department offers a specific Certificate Course and the institution has five Certificate Courses now. These courses have been incorporated with a multi-disciplinary approach. This Course is made available for second and third year degree students. They can choose their favourite course from among these five courses. They can opt any interesting Course from the offered list. The students who wanted to go deeper into their own subject, often choose the same course offered by their Department. Here, the decisive factors are the attitude and interest of the student. Each Dept is having a Course Co-ordinator for the smooth functioning of this Course. The syllabus is set by the Co-ordinator allocating specific modules pertaining to 30 hours. This Course is imparted extraneously to the academic time table. Teachers handle these 30 hours during public holidays and other free hours after their allotted class time. After the successful completion of 30 hours, the Co-ordinator sets the question paper and conducts examination. The successful candidates are provided Certificates by the institution. These Bridge and Certificate Courses have been offered by IQAC to enhance quality.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

### 1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

#### Response:

The IQAC of the college prepares the institutional academic calendar and handbook in accordance with the university academic calendar. The master timetable of the institution and department timetables are prepared according to the academic calendar. Staff meetings and departmental meetings are convened on a regular basis to confirm that the institution stays on the schedule given in the academic calendar. The institution follows the CBCSS (Choice Based Credit and Semester System) pattern prescribed by the University of Calicut for the continuous internal evaluation. The calendar is distributed among the students, at the beginning of an academic year. Module plans are also documented and updated in the Departments as per the guidance and monitoring of the IQAC. CUCBCSS (Calicut University Choice Based Credit and Semester System) and monitoring committee, monitor and assess the effective implementation of Choice Based Credit and Semester System in the institution and efficient conduct of CIE as per the schedule and pattern given in the academic calendar. Question papers are set in advance by the teachers concerned, as per the instructions provided by the University, and submitted to the Examination Co-ordinator through the Heads of Departments. The committee conducts two centralized exams in the pattern specified in the syllabus of each program framed by the University of Calicut. As the question paper is set strictly according to the stipulations of the University, the students are in an advantageous position to be aware about the technicalities of the University examination like time management, ceiling etc. Internal Examination Committee gives a second chance to those students who fail to appear for the internal examinations due to genuine reasons. The academic calendar incorporates the curricular as well as co-curricular activities of the institution. Teachers are also free to conduct class tests after the completion of portions and modules of their subject. Each teacher takes pain to ensure the qualitative advancement of the students of his/her subject. Assignments, seminars, symposia, interviews, adaptations, peer teaching etc are some of the methods by teachers to ensure Continuous Internal Evaluation. Assignments are allotted to students after the completion of modules. This is solely based on the discretion of the teachers. Seminar topics are allotted to students beforehand and they present it before the class on the stipulated day. Some teachers divide the whole class into several groups and each group is entrusted with the seminar topic. The group members divide the topic among themselves. Teachers encourage the students to present a befitting seminar in front of the class, the marks of which get into the Internal Evaluation. In addition to marks, their spoken and communication skills are also enhanced. In subjects like Journalism, evaluation is conducted using interviews. After teaching the interviewing skills, the students are motivated to interview personalities who have carved their own niche in specific spheres of life. As the institution strictly adheres to the academic calendar, the conduct of CIE takes place effortlessly.

File Description	Document
Link for Additional information	<a href="#">View Document</a>



**1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years**

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

**Response:** B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View Document</a>

## 1.2 Academic Flexibility

**1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**Response:** 87.5

**1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.**

**Response:** 7

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

**1.2.2 Number of Add on /Certificate programs offered during the last five years**

**Response:** 19

**1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.**

2020-21	2019-20	2018-19	2017-18	2016-17
4	4	4	4	3

File Description	Document
List of Add on /Certificate programs	<a href="#">View Document</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

### 1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

**Response:** 34.83

#### 1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
361	213	202	192	163

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.3 Curriculum Enrichment

### 1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

**Response:**

The College follows the syllabus of the University of Calicut and hence has limited freedom in the choice of courses In spite of which many courses in the programmes are linked directly or indirectly with the above area. Elective courses are chosen in the relevant areas whenever possible.115 courses taught in this period are related to gender, environment, human values and professional ethics.

The College offers Certificate Programmes, Skill Enhancement Courses and Value added courses to add skills and orient students towards Professional ethics. Most incubation centers are closely associated with environment conservation and women empowerment.

All UG students are offered courses in Value education certified by Chair for Christian Studies, University of Calicut. All three years they will be imparted lessons on Value Education. Towards the end of the year, the University will conduct an examination. This process continues for all the three years and during the final year, they will be provided Value Education Certificate by the University if they get a pass mark. One hour is allotted for ethics sessions every week for UG and PG students. Value Education course and exam is conducted for PG students of college. Three day annual Life Guidance Programme is given to all final year UG and PG students. In addition to imparting curricular subjects, most of the teachers imbibe values and principles towards the end of their classes by giving examples from real life.

Interaction with eminent women-entrepreneurs, social activists, educationalists, sports personalities, literary figures and so on enlighten the students. Various days of relevance are observed to orient students towards issues of current relevance.

The various gardens, RET (Rare Endangered and Threatened Plant Garden), Fern, Butterfly Garden, Medicinal Plant Garden provide an enriching experience. Miyawaki Forest, Kuttivanam (small forest), Oxygen Park, Fruit Garden for Bird Watching and other gardens maintained by the departments provide a perfect setting for imbibing human values and environmental awareness. A Meditation Hall is maintained inside the campus for students and staff to meditate in the lap of nature. Nature camps and field visits help students identify the realities behind environment conservation. Emphasis is given for various cross cutting issues in UG and PG academic projects which enables the academic community to get an insight on the real life practical situations.

Cultural events, talks, debates, discussions by Clubs, Cells and Forums are organized to enrich and empower students. Students are guided and motivated to participate in various activities and academic competitions within and outside campus on themes of gender, environment and human values. College has partnered for a short course -Learn to Design your own Solar Home System as part of Energy Literacy Drive of Energy Swaraj Foundation. Of the 1517 participants, 995 were certified. Environment Studies is offered as the audit course for I Semester UG students according to the revised UG Syllabus 2019. The College has prepared Question Banks and conducted sessions for giving awareness for the same.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 1.3.2 Average percentage of courses that include experiential learning through project work/field

**work/internship during last five years****Response:** 11.37**1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
28	24	23	23	23

File Description	Document
Programme / Curriculum/ Syllabus of the courses	<a href="#">View Document</a>
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	<a href="#">View Document</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View Document</a>

**1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year****Response:** 32.63**1.3.3.1 Number of students undertaking project work/field work / internships**

Response: 217

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**1.4 Feedback System**

**1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni**

**Response:** C. Any 2 of the above

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View Document</a>
URL for stakeholder feedback report	<a href="#">View Document</a>

**1.4.2 Feedback process of the Institution may be classified as follows: Options:**

- 1. Feedback collected, analysed and action taken and feedback available on website**
- 2. Feedback collected, analysed and action has been taken**
- 3. Feedback collected and analysed**
- 4. Feedback collected**
- 5. Feedback not collected**

**Response:** A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
URL for feedback report	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average Enrolment percentage (Average of last five years)

**Response:** 93.09

##### 2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
226	249	211	214	227

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
249	249	229	238	245

#### File Description

#### Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

#### 2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the last five years ( exclusive of supernumerary seats)

**Response:** 33.64

##### 2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
43	41	35	44	40

#### File Description

#### Document

Average percentage of seats filled against seats reserved

[View Document](#)

Any additional information

[View Document](#)

## 2.2 Catering to Student Diversity

### 2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

#### Response:

1. The institution gives importance to assessing the caliber of each student and then adopts various strategies to cater to their needs. An orientation programme, including an entry level examination is organized at the beginning of the academic year. The results are examined and along with other methods the students are classified as advanced learners and slow learners. Continuous evaluation of the academic progression of all students is maintained through interactions with parents and guardians so that their learning practices at home are also monitored. Classroom observation, acclimatization activities etc. are other methods to evaluate the students.

2. A tutor observes and interacts with slow learners in order to establish a rapport with them. Extra notes in simplified versions, personal attention and special classes are provided by concerned teachers in relevant subjects. Oral tests, retests and mock tests are also provided. They are encouraged to attempt previous question papers to focus on important areas of study and to improve their time management skills. They are also motivated through inspirational mentoring sessions and counseling sessions. Peer teaching enables advanced learners to instruct and monitor small groups consisting of five to six slow learners. Slow learners benefit from the closer rapport generated through peer teaching groups as they can easily clarify their doubts with their peers. Difficult portions are explained in simple terms to slow learners and study tips enable them to grasp them easily. The Kerala Higher Education Departments provide support to slow learners through Student Support Programmes and books are also distributed to needy students under this scheme.

3. Advanced learners are challenged through brainstorming sessions and they are encouraged to participate in seminars, workshops and to undertake research projects and internships outside the syllabus to promote research activities. They are also encouraged to acquire additional certificate courses through online platforms. They are exposed to competitive examinations, interviews and career guidance programmes to sharpen their skills. They are assigned peer teaching sessions, which enable them to enhance their in-depth knowledge. The Walk With Scholar Programme, funded by the Govt of Kerala, enables them to benefit from the guidance of a mentor, to visit other institutions and to attend sessions by eminent resource persons. Promising students are able to nourish their talents for higher studies and better employment. Awards, scholarships, endowments and proficiency prizes are also provided to deserving students to motivate them for excellence.

4. After these preliminary level appraisals, academic progression is assessed through continuous and comprehensive evaluation, unit tests, internal and external examinations, assignments, seminars, presentations and group discussions. Counseling sessions, mentoring sessions enable the teachers to keep track of the progress of slow and advanced learners. Extra curricular activities, arts, sports, participation in clubs, NSS and the functioning of the Career guidance and Placement cells are also used as yardsticks to measure the progress of students.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Past link for additional Information	<a href="#">View Document</a>

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)	
<b>Response:</b> 22.17	
File Description	Document
Any additional information	<a href="#">View Document</a>

## 2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences
<p><b>Response:</b></p> <p>The adopted teaching-learning system has seen a sea change, with teachers now serving as facilitators and mentors, guiding students toward independent learning. Through student-centered methods, skills for enhancing participatory and experiential learning are innovatively shaped :</p> <p>Academic courses are tuned to encourage critical thinking. Students' responses and their questions shape classroom lectures. They are supplemented by group discussions, debates, spelling bees, and quiz competitions to aid comprehension and learning. The learners are encouraged to contribute conceptually to the classes. They are given the freedom to present seminars on topics related to the syllabus. Practicals and viva sessions enable students to apply their learning in the real world. Brainstorming sessions teach students to think together and to think differently. Crisis Management systems and Problem-solving methods are promoted through activities. Students are assigned role-plays and drama staging sessions out of the General English curriculum.</p> <p>Institutional level Student-Centric activities:</p> <p>All departments hold seminars, workshops, exhibitions, study trips, internships, industry visits, academic dissemination, projects, surveys and more. Internships provide students with a practical opportunity to work in their desired field. They learn how their degree applies to the real world and gain valuable experience in becoming a stronger candidate for a post-graduation job. The Industrial Tour gives students a better understanding of the different organizational concepts, as they can actually experience how the different organizational concepts are implemented. We encourage student seminars on general topics related to the subject to encourage students to actively participate in the learning process. Volunteers are trained in specific tasks such as performing public affairs, registering, fixing, holding and conducting lecture sessions. Arts festivals, stage competitions, fresher's days, farewell parties, college days, and important days create an open platform to showcase their diverse performances and artistic talents. The College Union, which serves as the epicenter of student activity, is an important example of a student-centric system adopted. Students are encouraged to participate in various creative, intellectual and artistic</p>



contests/events held at various institutions near and far from the university. The winners of all contests are honored on college day.

The government initiative Additional Skill Acquisition Programme has instilled a mass movement for enhanced soft skills to promote employment.

NCC, NSS, Women Cell, ED Club, YOGA, Incubation Centre etc. inculcate experiential learning among students. Various other methods have been adopted to facilitate interactive and collaborative learning between students.

Universities are promoting innovative methods such as excursions and study trips that inspire students to learn based on experience. College Career Counseling and Internship Cell organizes a series of innovative programs that address the ever-changing face of the employment market and provide students with pioneering employment opportunities. Campus internships have paved the way for better prospects for students.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

### 2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

#### Response:

A new era of advanced information technology has opened up a sea of opportunities for teachers to strengthen and enhance their educational processes. All faculty members take full advantage of the technological advances available to deepen their understanding and reduce student learning boredom. Information and communication technology makes it easier for teachers to teach students, while at the same time allowing students to work together to build better bonds with each other. Communication between faculty and students via an informal platform enables more effective and stress-free exchange of ideas. Technology-enhanced learning tools are changing the face of education, transforming the classroom learning environment into an integrated online learning experience. The possibilities of shared and created collaboration enhance the e-learning experience that facilitates self-reliant and self-directed learning. Peer interactions during resource access and topic discussions vibrate their creativity for a better learning environment. This will introduce students to web-based tools for a productive learning experience. Digital learning enhances student and faculty involvement and motivation for a better harmonization of the new era of technological progress, as well as the traditional classroom environment in knowledge generation. The agency strives to address the challenges faced by the marginalized parts of the digital divide. The digital divide plays an important role in the context of revolutionizing the continuity of education and learning throughout the spectrum of higher education. Institutions are committed to responding to evolving global scenarios, with attention and concern for constraints that may represent themselves as challenges to overcome.

Innovative avenues of information and communication technology used in the educational process:

Social media platforms are used to keep in touch with the students and parents for timely updates.

Fruitful academic doubt clearing sessions and discussions are made through ICT platforms.

Teachers attend online faculty development courses and MOOC courses under the MHRD and the various universities in India to keep themselves updated with the latest developments in their respective fields and to improve their teaching skills.

Students are encouraged to attend free student-specific MOOC courses of their choice on platforms such as Coursera and Edx to augment their learning.

Thematic visual presentations will be presented in the form of documentaries, feature films, plays, science and educational videos.

Some of the faculty members started Youtube channels where they regularly upload engaging content regarding important topics to impart extra information. These videos are designed in such a way that even slow learners can benefit from them.

The e-notes available at the UGC e-PG Pathshala website are provided to the students and they are encouraged to visit such Government approved educational sites to enhance learning.

Project drafts are encouraged to be sent through mail to reduce carbon footprint.

Most teachers use PowerPoint presentations to aid comprehension.

The library of the institution has access to N-LIST and students are encouraged to browse through it for journals, books and other e-resources.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View Document</a>

### 2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year )

**Response:** 24.63

#### 2.3.3.1 Number of mentors

**Response:** 27

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	<a href="#">View Document</a>
mentor/mentee ratio	<a href="#">View Document</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

**Response:** 94.65

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	<a href="#">View Document</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

**Response:** 51.21

#### 2.4.2.1 Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
14	17	16	17	17

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest

completed academic year in number of years)

**Response:** 15.73

#### 2.4.3.1 Total experience of full-time teachers

Response: 472

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

**Response:**

The mechanism of internal assessment followed by the college strictly adheres to the guidelines laid down by the Board of Studies and Academic Council of the Affiliating University. The internal assessment committee set up at the College level makes sure that the assessment takes place within the timeframe stipulated in the University academic calendar which is published on the website at the beginning of every academic year. The Institution uses the assessment guidelines provided by the University as tools to track the progress of the students.

The CBCSS and Internal Examination Assessment Committee along with the College Council comprising the Principal and Heads of the Departments plan the academic activities and internal evaluation schedule of the year. The teachers are briefed on the action plan either through departmental staff meetings or through general staff meetings.

The Committee makes sure that the newly admitted students are familiarised with the evaluative processes through the Induction programme conducted during the beginning of the First Semester classes.

Evaluation is done on the basis of attendance, assignments, seminars, internal exams and project vivas. These components and their relative weightage vary from subject to subject, both for UG and PG courses. A strict record of attendance, assignments and seminars and internal tests are given to the students. Assignment/Seminar topics are given to the students in advance and the presentations are made on allotted slots. Sometimes the concerned faculty gives students the freedom to select their favourite topics. Assignments are graded based on the timely submission and relevance of their content. Marks for seminars are awarded based on the originality of content, research and presentation skills. Plagiarism is strongly discouraged while submitting assignments and presenting seminars.

Practical examination and Viva Voce are conducted as per the syllabi. The internal examination is conducted on the basis of University stipulations. The dates for the same are declared well in advance and the portions, scheme of valuation and question paper pattern are discussed in class. In case a student is absent on the day of an exam due to a valid reason he/she is given another opportunity to take the test set

by the respective course faculty.

The consolidated marks for Internals exams, attendance, seminar and assignments are published after the scrutiny of the Head of the Department and the Principal. The students verify the consolidated Internal marks. Each student endorses his/her marks by signing on the mark sheet of each subject, which is filed in the respective departments before being uploaded to the University website. The internal assessment results are also communicated to the parents during the Parents'-Teachers' Meeting. These internal grades are entered in the mark list issued after the end semester examinations.

Student grievances are registered with the concerned teacher or HOD. The Institution adapts the Assessment mechanism according to the changes in learning modes (online/offline) during extenuating circumstances while sticking to the University regulations.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

### **2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient**

#### **Response:**

The Institution comprises two separate examination committees to oversee the smooth conduct of both internal and external examinations and the resolution of any grievances related to the exams. It is the college's policy that the evaluation of students is in a just and fair manner and that no student should be discriminated against. The college strictly follows the guidelines and rules issued by the affiliating university while conducting the internals and end semester examinations.

Internal Examinations: The CBCSS and Internal Examinations Committee comprising two faculty members in coordination with the IQAC and the College Council, plans and conducts internal examinations and ensures that the consolidated internal marks are uploaded to the website of the Affiliating University on time. After the internal exams are over, the committee makes sure that the answer sheets are evaluated and returned to the students on time. This is followed by a classroom discussion of the answer scripts after which the students are given sufficient time to verify their marks and approach the concerned faculty for clarifications and corrections. The marks awarded and the answer scripts are scrutinized by the students to their satisfaction with any inadvertent errors rectified.

Student grievances related to the internal assessment are taken up by the concerned faculty who forwards them to the Grievance Redressal Cell of each Department. The Grievance Cell tables such grievances for deliberation during periodic meetings. The aggrieved student presents their grievance directly to the committee. If the grievance is found to be genuine, solutions are proposed and the most suitable solution is selected. The decision is then communicated to the student. The minutes of such meetings are recorded.

The concerned teacher prepares the mark/grade sheets of internal evaluation and publishes them on the notice board. Students will have to confirm their marks and meet the teacher for changes if any, within the time stipulated. If the request for change is genuine, the teacher will recheck the marks and if necessary, make corrections. Before uploading internal marks to the university website the student verifies that their marks are correct.

External Examinations: The University level external examinations are held under the University Examination Committee of the institution which comprises two faculty members with one of them being the Chief Superintendent and the other acting as an assistant. The Committee assigns invigilation duty to the faculty members. The invigilation is supervised by the committee with external invigilation squad checks at random. The institutional faculty are mandated for the invigilation. Student grievances regarding the conduct, evaluation and result publication of University examinations are promptly forwarded to the University Examinations Controller through the proper channel. The students are encouraged to avail of all facilities to improve their scores through improvement/supplementary exams held as per schedules notified just after the announcement of results. On payment of the stipulated fee, students can avail provisions for revaluation and scrutiny of answer scripts of external examination.

File Description	Document
Any additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

**2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.**

### **Response:**

The Institution which is affiliated to the University of Calicut offers programmes sanctioned by the University. The crux of higher education visualised by the University has a goal oriented outlook and encompasses pooling and developing human resources inevitable for the growth of the society. The sweeping changes taking place in the educational scenario signal a phenomenal revival that has significant effect in shaping a new dawn.

The collective effort of the stakeholders accentuated by valuable inputs from experts, have gone into the development of the Programme Outcomes and the Course Outcomes of each programme. The University provides the assigned syllabus for each subject. This syllabus has been designed by the board members, in accordance with the evolving developments in the education sector. This is discussed in the College Council and by the IQAC team. The Principal gives a broad perspective about the syllabi and curricular pattern in the course of the admission process and a follow up is also given on the induction day of the course. A detailed discussion of the syllabus is held by the head of the department and the faculty members of each department, at the beginning of each academic year. The Programme Outcomes, Programme Specific Outcomes and Course Outcomes are communicated to each faculty member when subjects are allocated and they are entrusted with the duty of communicating the same to the students.

The Programme Outcomes and Course Outcomes of the College have been designed to align with the

Vision and Mission of the College. All of them provide the students with a practical base for development of appropriate skills, aptitude and knowledge. The primary focus is to mould integrated, enlightened persons who cherish a love for truth, justice, freedom and equality. The cumulative effect of curricular and co-curricular student oriented activities give ample awareness about current issues, gender sensitivity, the advance of science and technology, measures to ensure sustainable environment, human values, hands-on training in science oriented programmes, awareness programmes in skill development, empowerment of women and marginalised groups, soft skills training etc. Focussed on developing a right attitude and a healthy balance of emotional, intellectual and social skills in students, the outcome based education enables students to scale greater heights in contributing to the well being of the society. The learning outcomes are enhanced through additional programmes like Certificate Courses, Bridge Courses, extension activities, interactive sessions, career guidance and counselling sessions.

The syllabus and Programme Outcomes of all UG and PG programmes and the Course Outcomes of all individual courses are displayed on the College Website. These details can be viewed by students, teachers, parents and all others. The faculty members communicate the Course Outcomes of each subject to the students and clear their doubts regarding them. The Programme Specific Outcomes and Course Outcomes have been designed to ensure the holistic development of students by augmenting creative potential.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View Document</a>
Past link for Additional information	<a href="#">View Document</a>

### 2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

#### Response:

The institution promotes quality education and recruits faculty based on their excellence, qualification and experience. The faculty is encouraged to update their knowledge in accordance with the changing times, to pursue higher studies and to enhance the quality of the teaching-learning process with experiential learning techniques. The institution also gives importance to enhance the infrastructure in the college in order to provide maximum benefits for the students.

The caliber of all the new students who are admitted in the college is assessed by the teachers in the respective departments through classroom observation and interaction and discussion with parents. The academic progress of each student is monitored continuously through Internal Examinations, tests, assignments, seminar presentations, practicals, discussions and classroom activities. The results of the University Examinations are also given importance. Both the results of the University Examinations and Internal Examinations, and the marks obtained for attendance are then mapped to the Programme Outcomes and Course Outcomes. The results of the students are then communicated to the parents through PTA meetings. Discussions are held with parents to discuss the progress of the students, their strengths and weaknesses and methods to improve their academic output. Counselling and mentoring sessions enable



students to achieve optimum performance. Parents and teachers also discuss whether the students need more personal attention or counseling regarding a particular behavioral pattern. Class teachers and mentors then monitor the progress of students.

Other factors that contribute to the overall student performance include their participation in outdoor activities including Community Development programmes; Internships (in Mental Health Centres, hospitals, other institutions); arts and sports events; seminars, workshops and their contributions in research. The performance of students in interviews and programmes conducted by the Placement Cell, their ability to clear competitive examinations and their progressions to higher academic levels are also given due importance.

Each department then conducts an in-depth analysis of the results obtained to evaluate the level of attainment of Programme Outcomes and Course Outcomes. Tutorial hours establish rapport between teachers and students. The institution acknowledges the meritorious performance of students through various awards. The Best Outgoing student is selected each year on the basis of conduct, academic performance and merit in curricular and co-curricular fields. The awards instituted for Best Contribution to Corporate Life (Male and Female) are awards given to a male and female student from the outgoing batch who have contributed significantly to the corporate life of the college. The Alumni provides Nanma Scholarships to needy and deserving students. Thus the diversified learning ambience encourages wholistic development of the students. The Fine Arts and Sports competitions held every year, enable students to display and hone their talents and skills and prizes are distributed to the winners. Student feedback is also collected to enhance the quality of education provided. The observations are presented in the College Council meeting and discussions are conducted. Action is taken on the basis of decisions taken by the Principal.

File Description	Document
Paste link for Additional information	<a href="#">View Document</a>

### 2.6.3 Average pass percentage of Students during last five years

**Response:** 92.06

#### 2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
188	200	203	194	187

#### 2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years



2020-21	2019-20	2018-19	2017-18	2016-17
213	210	220	212	201

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View Document</a>
Paste link for the annual report	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

<b>2.7.1 Online student satisfaction survey regarding teaching learning process</b>	
<b>Response: 3.52</b>	
File Description	Document
Upload database of all currently enrolled students (Data Template)	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)**

**Response:** 1.47

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	0	0.47	0

**File Description**

**Document**

List of endowments / projects with details of grants

[View Document](#)

e-copies of the grant award letters for sponsored research projects / endowments

[View Document](#)

**3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)**

**Response:** 20

**3.1.2.1 Number of teachers recognized as research guides**

**Response:** 6

**File Description**

**Document**

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

**3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years**

**Response:** 24

**3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	0	4	1

### 3.1.3.2 Number of departments offering academic programmes

2020-21	2019-20	2018-19	2017-18	2016-17
5	5	5	5	5

File Description	Document
Supporting document from Funding Agency	<a href="#">View Document</a>
List of research projects and funding details	<a href="#">View Document</a>

## 3.2 Innovation Ecosystem

### 3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

#### Response:

Prajyoti Niketan College has a congenial environment for research and dissemination of knowledge through various activities. Departments conducted various webinars for imparting knowledge for students which is beyond their curriculum. Various FDP programmes have enhanced skill development and acquisition for faculty personnel. Socially relevant YouTube videos on contemporary issues by students inculcated awareness among the various strata of society.

Department of Commerce launched a YouTube Channel, Prajyoti Commerce for Community (PC 2) in August 2020. The purpose of this channel is to provide a platform for students and teachers to acquire knowledge and impart to the community. The main aim of the channel is to facilitate financial literacy for the masses with the students taking a leadership role in making videos and introducing relevant topics for the community

NSS volunteers had prepared Covid Vaccination awareness videos, yoga videos and mental health awareness videos and had uploaded in Prajyoti Youtube Channel.

'Learn with PNC CS' is the YouTube channel of Dept of Computer Science initiated by the faculty, students and alumnae of the Dept. This YouTube channel is exclusively for the plus two students. The dept imparts computer science lessons to the students according to the syllabus allocated for them.

Under the leadership of ED (Entrepreneurship Development) Club, students have come up with innovative products and programmes. They prepared home-made soaps, oils, cakes, artefacts and craft objects and

sold them at reasonable rates. Students prepared LED bulbs and distributed them free of cost to their fellow students.

The Tinkering Lab at our College supports our students and they learn, develop, experiment with and conceptualize different themes and concepts. The management has accorded sanction to build an incubation centre, a full- fledged room with four cubicles and other facilities.

Through rigorous screening and selection from all colleges of Kerala, two innovative ideas of Prajyoti Niketan College had been selected - mobile application for children with LD (Learning Disability) and menstrual sensor (Caedis Sensa) by the Young Innovators Programme under Kerala Development and Innovation Strategic Council (K-DISC) in 2019.

A Team from Prajyoti Niketan College, Pudukad comprising Dr Milu Maria Anto (Assistant Professor), Fathima M A (Research Scholar) , Anu Shankar and Liji John (MSc students) of Department of Psychology collaborated with Irina Todorova, Department of Applied Psychology, North-eastern University, Boston, MA, USA in an international study on Covid 19. Prajyoti Niketan College team had collected data from various parts of India.

IEDC Club in the College had guided the students to experiment with their ideas and enhance their entrepreneurial skills. Students were given opportunities to design product or service. Their products include organic breakfast with eco-friendly packing.

Journalism students are encouraged to interview celebrities every year. This often turns out to be a great milestone in their lives. This innovative step encourages them to innovate and experiment with great men/women with great ideas. Students have prepared a manuscript magazine on 'History of Mass Media', a mandatory paper for them when the concerned teacher had been advised medically to take voice rest.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

### 3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

**Response:** 10

#### 3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
9	1	0	0	0

File Description	Document
Report of the event	<a href="#">View Document</a>
List of workshops/seminars during last 5 years	<a href="#">View Document</a>

### 3.3 Research Publications and Awards

<b>3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years</b>	
Response: 2.8	
<b>3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years</b>	
Response: 28	
<b>3.3.1.2 Number of teachers recognized as guides during the last five years</b>	
Response: 10	
File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
URL to the research page on HEI website	<a href="#">View Document</a>

<b>3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years</b>											
Response: 0.51											
<b>3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.</b>											
<table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>4</td> <td>6</td> <td>3</td> <td>1</td> <td>2</td> </tr> </tbody> </table>		2020-21	2019-20	2018-19	2017-18	2016-17	4	6	3	1	2
2020-21	2019-20	2018-19	2017-18	2016-17							
4	6	3	1	2							
File Description	Document										
List of research papers by title, author, department, name and year of publication	<a href="#">View Document</a>										
Any additional information	<a href="#">View Document</a>										

### 3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

**Response:** 0.6

#### 3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
6	7	2	1	3

File Description	Document
List books and chapters edited volumes/ books published	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 3.4 Extension Activities

### 3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

**Response:**

Students actively participated in various extension activities which enhanced their social commitment. It also helped in developing awareness about social realities and identifying the needs and problems of society. They also developed capacities to meet emergencies and natural disasters. Day Commemorations had helped students to identify the important days and concepts. Almost all important and relevant days have been commemorated. For eg: Suicide Prevention Day had instilled the value of life and well being among students. Flash mobs, rallies and street plays have been conducted to spread awareness on this theme.

As part of community extension, NSS volunteers have visited the children of the orphanage Balika Sadanam at Oorakam, Ollur. Volunteers have distributed school stationeries to them. They had performed cultural activities and spend one day with them. This step had been a morale booster which developed altruism among students NSS volunteers participated in Manaly river protection programme “Unarthu Jatha” organized by Kerala Sasthra Sahitya Parishath which imparted awareness among public regarding the importance of maintaining sanctity of river. .Eye testing and cataract treatment camp were also organized to impart awareness among the public. Tree saplings were planted near KSRTC bus stand for the public to (shade). Water Survey and purity testing was done by NSS volunteers to ensure purity of well water at Pudukad, Nenmanikkara, Chalakudy, and Parappukkara Panchayaths.

In association with Department of Railways, students have prepared videos for the promotion of online train ticket booking through IRCTC which had enhanced their digital skills. Field Survey conducted in the

local Panchayath regarding Covid related aspects had inculcated group cohesion and communication skills among students. A visit to Divyakarunya Orphanage, Kallettumkara in order to distribute handmade masks, sanitizer and groceries to the inmates had transformed the mindset of students and instilled compassion among them.

Students had been involved in Election duty as student police in various places at Thrissur and Irinjalakuda Constituencies which had helped students in identifying their social skills. Covid help desk duties etc were also done by NSS volunteers. Competitions like speech, poster making, slogan writing etc were conducted on special days which have energized the spirits of students. E-content related to the constitutional rights and duties of citizens were created and shared through Facebook and Whatsapp. National Service Scheme volunteers have also actively organised the Pulse Polio Immunisation Campaign. Students were also given hands-on training to manufacture nature-friendly paper bags, paper pens etc.

Research scholars of the Research Centre in Department of Psychology have conducted various extension programmes in the neighbouring communities and organizations. Awareness programme on gender equality, emotional health, screen time management, mindful learning were conducted for school students and youth. Workshops were conducted among teenagers' parents to give information regarding assertiveness and child sexual abuse. Another awareness programme on usage of gadgets was conducted for local women to impart awareness and to enhance their quality of life. Children were imparted play therapy and group therapy to reduce the impact of trauma caused by floods. Free online tele-counselling were given to covid affected patients.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

### 3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

**Response: 2**

#### 3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	1	0	0

File Description	Document
Number of awards for extension activities in last 5 year	<a href="#">View Document</a>
e-copy of the award letters	<a href="#">View Document</a>

### 3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

**Response:** 85

#### 3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
28	11	19	19	8

File Description	Document
Reports of the event organized	<a href="#">View Document</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	<a href="#">View Document</a>

### 3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

**Response:** 88.01

#### 3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
295	384	365	613	1162



File Description	Document
Report of the event	<a href="#">View Document</a>
Average percentage of students participating in extension activities with Govt or NGO etc	<a href="#">View Document</a>

### 3.5 Collaboration

#### 3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

**Response:** 49

##### 3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
3	11	15	4	16

File Description	Document
e-copies of related Document	<a href="#">View Document</a>
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	<a href="#">View Document</a>

#### 3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

**Response:** 11

##### 3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
7	1	1	1	1

<b>File Description</b>	<b>Document</b>
e-Copies of the MoUs with institution/ industry/corporate houses	<a href="#">View Document</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.**

**Response:**

- There are a total of 20 classrooms, with sufficient furniture, boards and are connected with public addressing system.
- All classrooms are wifi enabled.
- College has Three Auditoriums – with seating capacities of 600 (A/C main auditorium), 500 (old college building) and 150 (Holy Family).
- One air-conditioned Seminar Hall (Assisi Hall) with a seating capacity 200
- An examination hall-cum-seminar hall with a capacity of 600
- There are a total of 5 A/C Labs for Computer Science (UG), Computer Science (PG), Psychology, Electronics and Language (English)
- There is a multi-media studio in the campus.
- There is a well-equipped Research Room
- 16 LCD projectors for teaching-learning purposes
- Network Resource Centre to provide internet facilities to the students.
- All Departments are equipped with computers, printers and internet facilities.
- There are 95 computers for teachers, students and administrative staff .
- The College has a well maintained library with a wide range collection of 17,280 Books (Print) ,1,99,500 e-books, 6000 plus e-journals and 27 Journals (Print).
- There is a collection of previous years' question papers, model question banks and e-content of the faculty in the library and website
- The solar panels on the top of the main building is enough to the need of the institution (30 KW)
- The hostel is also equipped with a 20 KW solar panel.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.**

**Response:**

- A/C main Auditorium with a seating capacity of 600 for performing and participating in various arts and cultural programmes.
- A small auditorium (Holy Family Hall) for departmental/class wise cultural programmes.

- An open stage/auditorium (Old College Building) with a seating capacity of 500 to perform different art forms if the main auditorium is busy.
- Assisi Hall (A/C) with a seating capacity of 200 to perform various academic related symposia/debate/ seminar/ arts fest etc.
- An open air theatre (Stage) with a seating capacity of 10,000 to perform mega events.
- An open air section-cum-basketball court to perform various arts and ice breaking sessions.
- The main yard is arranged in such a way to perform flash mob, carol fest, Santa Claus dance, Maveli Fest, musical band, exhibitions, various celebrations etc.
- Sports ground spread over 1 acre
- An indoor court for badminton is arranged in the old college building.
- One court for badminton is arranged in the car parking area.
- A separate store room is arranged for storing sports related gadgets.
- All facilities for training Yoga, Cycling, Basketball, Football, Tennis, etc.
- The Health Club is well equipped with a Multi Gym.
- A meditation centre is maintained for yoga.
- A recording studio for recording the programmes of students and teachers
- An auditorium with 750 capacity on the top floor

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### **4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)**

**Response:** 61.54

##### **4.1.3.1 Number of classrooms and seminar halls with ICT facilities**

**Response:** 16

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View Document</a>

#### **4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)**

**Response:** 64.41

##### **4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
13.34	45.93	12.30	25.51	23.02

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	<a href="#">View Document</a>
Upload audited utilization statements	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1 Library is automated using Integrated Library Management System (ILMS)

#### Response:

Prajyoti Niketan College Library started its function at the inception of the college in 1995. Library has a total area of 4050 sq.ft and 82 users can be accommodated in the library at a time. Library aims at providing access to its printed resources as well as electronic resources primarily for the use of the students and staff of this college. The Library Advisory Committee comprises the Principal, Librarian, five faculty members and one student representative. This Committee plays an active role in the efficient functioning of library. The library is automated with library management software solutions; Bookmagic and SLiMS which give a user-friendly interface for searching resources in the library, along with its positions and availability statuses. The library has Web – OPAC for providing remote access to its repertoire of textual resources.

#### ILMS Software - Bookmagic

- Nature of automation: Fully
- Server Version: 5.0
- Year of automation: 2007

#### Features of Bookmagic

- BookMagic - Library & Information Management Software provides fast acquaintance
- It is modular, but all integrated.
- Cataloging of Digital Resources follow Dublin Core metadata format
- Support data capturing devices like RFID, Barcode reader etc.
- Generate and print barcode labels and tags for users and resource identification.
- Web OPAC –Search option from internet. View status of renewals and reservation of resources.
- Search fields include Title, Authors. Collaborators, Edition details, Publication, Physical details, GMD, ISBN, Key words, Contents, Series, Subjects, Topics, NCA( National Curriculum Area), Language, Accession number, Classification, Suffix, Location, Loan category, Accession date, Supplier , Price, Budget dissection etc.
- Databases include that of books, book banks, journal articles, back volumes, thesis, reports,

standard codes, non-book materials etc.

- Import and Export of data in various formats
- Automatic and manual backup and restore for Client server application
- Multi level security options

#### ILMS Software - SLiMS

- Name of the ILMS software: Senayan Library Management System (SLiMS)
- Nature of automation: Partially
- Server Version: 9.0
- Year of automation: 2020

#### Features of SLiMS

- Free and Open source Library Management Software
- WEB-OPAC with simple and advanced search mode
- It support all types of digital contents or files (PDF, RTF, DOC,XLS, PPT etc)
- Bibliographic/Catalog database management with book cover image support
- Serial publication control
- Document items management with barcode support
- Circulation module support with loan, return, renewal and reservation facility
- Membership management
- Stocktaking module to help stocktaking process in the library
- Reporting and Statistics
- Database backup utility

#### Library Sections

- General reference section
- Periodical section
- Circulation section
- Book Collection - Subject Wise – DDC - Dewey Decimal Classification
- Research Section -MPhil-Ph.D. Section
- UGC Network Resource Centre – INFLIBNET-NLIST
- Reprography corner
- CD/DVD Library
- Technical Processing Section Reading hall UG, PG & General

#### Library Services

- Reference Service
- New Arrivals Display
- Network Resource Centre
- Reading room facility
- Research Scholars Area
- User Awareness programs
- Book Bank Facility
- Photocopy Facility

- Web OPAC
- INFLIBNET-NLIST ( 6000+e-journals and 1,99,500+e-books)
- Plagiarism Checking Service
- Question Paper Archive
- Article Request

#### Library Resources

- Books – 17280
- Journals – 8
- Magazines- 19
- News Papers – 5
- CD Roms – 427
- E- resources (N-LIST)
- Student projects [PG] - 220

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for Additional Information	<a href="#">View Document</a>

#### 4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

**Response:** A. Any 4 or more of the above

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	<a href="#">View Document</a>

#### 4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

**Response:** 1.83

**4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
2.175	0.307	0.688	0.780	5.21

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**4.2.4 Percentage per day usage of library by teachers and students ( foot falls and login data for online access) during the latest completed academic year**

**Response:** 6.19

**4.2.4.1 Number of teachers and students using library per day over last one year**

Response: 43

File Description	Document
Details of library usage by teachers and students	<a href="#">View Document</a>

**4.3 IT Infrastructure****4.3.1 Institution frequently updates its IT facilities including Wi-Fi**

**Response:**

The college makes it a point to regularly update its IT facilities including Wi-Fi. The undergraduate programme BSc Computer Science was started with three computers in 1996. The Computer Science Lab was updated in 1997 with 24 bed type BPL Computers. In 2009, Computer Science Lab was updated with 36 computers. All teaching and non teaching staff have computers on their official work table. A Network Resource Centre was started in the College Library in 2010 with ten computers. There were four projectors in 2009. Two more projectors were added in 2010.

In 2021, the number of projectors reached 21. In 2016, all the computers in the Computer Science Lab got updated. In 2017, two big smart televisions were installed in the Air-conditioned main auditorium. One television was installed in the Language Lab also. In 2018, two smart television sets were installed in the



Assisi Hall. The college got internet connection in 2000 with a speed of 1 Mbps internet connectivity through the service provider BSNL. With the support of the Ministry of Human Resource Development (MHRD) the internet connectivity was upgraded to 10 Mbps in 2016. In 2017 we got an additional internet connection with a speed of 10 Mbps through the service provider - Rail wire.

In 2021, internet connection was updated with 100 Mbps speed. An additional 100 Mbps connection was also started for centralized Wi-Fi. In 2021, another Wi-Fi with 100 Mbps connectivity was provided in the ladies hostel.

An additional internet connection of 50 Mbps was initiated in the College exclusively for the Office. Today the college has 95 Computers for staff and students. All classrooms are WiFi enabled.

There is a centralized Wi-Fi network in the Psychology Block. Prajyoti Youtube Channel was initiated during the pandemic to make teaching-learning more accessible. We maintain an Official College Website. An AC lab for Computer Science (PG) was established in 2020.

Embase, the ERP software is used.

A recording studio was initiated in 2021 with MAC based licensed softwares (Steinberg original studio software and imovie) for editing videos.

The Operating Systems used were Windows, Ubuntu and Linux.

The college has G-suite Subscription.

CCTV Cameras, Printers and Photocopy Machines add to the IT facilities of the institution.

The college has a well-furnished Library, automated with SLiMS (Senayan Library Management System) which is a free and open source software. The students can search library resources using OPAC (Online Public Access Catalogue) remotely. Each student can access the library with their username and password. Issuing of books, return, reservation facilities etc are done through the SLiMS software.

We have a subscription of N-LIST (National Library and Information Services Infrastructure for Scholarly Content) to provide access to electronics resources to students and faculties. There are more than 6000 e-journals and 1,99,500 e-books in N-LIST. There is an NDL (National Digital Library) Club in the College. Reprographic facility and printing facility is available in the library.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

#### 4.3.2 Student - Computer ratio (Data for the latest completed academic year)

**Response:** 7.23

File Description	Document
Student – computer ratio	<a href="#">View Document</a>

#### 4.3.3 Bandwidth of internet connection in the Institution

**Response:** A. 750 MBPS

File Description	Document
Upload any additional Information	<a href="#">View Document</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View Document</a>

#### 4.4 Maintenance of Campus Infrastructure

**4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)**

**Response:** 9.35

**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
2.02	2.90	4.32	2.38	2.96

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>

**4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**

**Response:**

Prajyoti Niketan College aims to develop a high-tech campus with modern facilities/learning resources as per the curriculum requirements and norms of statutory/regulatory bodies. The College provides resources and infrastructure for academic excellence according to its vision and strategic objectives.

The College has a policy for the creation and enhancement of infrastructure in order to promote a good teaching learning environment. The policy is implemented through Strategic and Annual Academic Planning conducted in the departments and in IQAC. Respective departments submit departmental requirements to IQAC. After discussion and as per needs, IQAC forwards it to the Principal and College Purchase Committee. On receiving approval, execution is made.

The college has its own procedures and support system for the maintenance and utilization of its

infrastructure facilities. The management repairs and augments its facilities like labs, library, canteen, health club, play ground, class rooms etc. The college has eked out its own policies during the academic council meetings.

The computer labs are utilized for learning and research activities. Seminar halls, conference rooms and auditoriums are utilized for extra-curricular activities, common functions and programmes. Students have been divided into groups for maintaining cleanliness and they are ably assisted by the support staff of the institution. Lab Assistants shoulder responsibility regarding the utilization and management of labs. Heads of the Departments ensure that the facilities of the college are maintained well and any damage to these facilities will be reported to them. Purchasing of electronic, electrical and other equipment and gadgets for the students will be forwarded to the Purchase Committee.

The Basketball court, play ground and open stage have been properly maintained for conducting sports activities under the leadership of the Physical Education Director. Library is kept open till 8.00 am to 6.00 pm. There is a full-fledged canteen which is open from 9.30 am to 4.30 pm. Students, teaching and non-teaching fraternity strictly adhere to the rules and regulations regarding the maintenance and utilization of the institution's facilities.

Some of the key concerns are:

1. Upgrade the IT infrastructure regularly in view of the recent developments and change in technology to meet the teaching – learning requirements.
2. Learning resources, curriculum, session plan, class time table, recorded lectures, assignments, assessment, student feedback etc. can be made available online for enhancing the teaching-learning experience.
3. To provide more facilities for Mental Health Clinic, Computer Labs, Innovation Lab, Electronics Lab, Psychology Lab etc. for having a better hands-on experience.
4. The library serves as a rich workspace for students to do research and reference. To facilitate better referencing, the Library can serve as an integrated Knowledge Resource Centre that are stocked with sufficient books, periodicals, references, national and international journals, CD-ROMs etc. covering all aspects of academic studies and research material. Free WI-FI, internet access, free download and printout facility have to be provided.
5. To provide excellent sports facilities and opportunities to students for regular work-out, Lifestyle management sessions are imparted.
6. To establish a dedicated maintenance department responsible for carrying out the duties like the maintenance of buildings, classrooms, laboratories, hostels, cafeterias, sports facilities, utilities, lawns etc. The maintenance team may have qualified and skilled manpower for civil work, electric work, plumbing, carpentry work etc.
7. Reprographic, Photocopy services, Books Stationary facilities, Departmental Store etc. are to be provided.
8. To equip and maintain the college auditorium with full-fledged audio-visual equipment and digital projection systems.
10. Girls hostel is guarded by 24 hours security and facilities like vegetarian and non-vegetarian cuisine, free Wi-Fi etc.
11. Enhancement of Psychology Research centre and its related facilities.
12. To promote start-up related activities and to commence an incubation centre with the support of Kerala Startup mission.
13. Periodically update the college web site with

- Previous year Question papers of Calicut University.

- Teachers' study materials and study videos.
- Student's videos and short films to promote their art skills.
- Soft copy of the College magazines.
- Placement details are available to encourage students.
- Provision for Alumni testimony.
- Other useful website links.
- Details of Calicut university admission details (Online supports are available at the time of admission).
- Admission forms (management and sports quota).
- Details of library books and its availability statistics.
- E – Contents and e – resources.
- Webinar / seminar alert.
- College news.
- Research Journal of the college.
- Achievements and Success stories.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 49.81

##### 5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
246	268	372	369	350

#### File Description

#### Document

upload self attested letter with the list of students sanctioned scholarship

[View Document](#)

Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)

[View Document](#)

#### 5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 22.68

##### 5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
377	90	86	62	125

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Number of students benefited by scholarships and freships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View Document</a>

### 5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

**Response:** A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link to Institutional website	<a href="#">View Document</a>

### 5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

**Response:** 16.01

#### 5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
208	00	312	0	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

**Response:** A. All of the above

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View Document</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1 Average percentage of placement of outgoing students during the last five years

**Response:** 8.76

#### 5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
15	25	8	6	37

File Description	Document
Self attested list of students placed	<a href="#">View Document</a>
Details of student placement during the last five years (Data Template)	<a href="#">View Document</a>

### 5.2.2 Average percentage of students progressing to higher education during the last five years

**Response:** 192.96

#### 5.2.2.1 Number of outgoing student progression to higher education during last five years

Response: 411

File Description	Document
Upload supporting data for student/alumni	<a href="#">View Document</a>
Details of student progression to higher education (Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 31.54

#### 5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	1	1	1

#### 5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
13	15	3	10	1

File Description	Document
Upload supporting data for the same	<a href="#">View Document</a>
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	<a href="#">View Document</a>

## 5.3 Student Participation and Activities

### 5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural



**activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

**Response:** 20

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
15	2	1	1	1

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	<a href="#">View Document</a>
e-copies of award letters and certificates	<a href="#">View Document</a>

**5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)**

**Response:**

The **College Union Council** is the main student administrative body which organises all academic and non academic programmes in the College. The council comprises seventeen students who are elected by the students of the college. The Council has a nine-member executive Committee led by the Chairman. Both the union council and Executive committee functions under the guidance of the staff advisors, who are teachers appointed by the principal. Every year, election to the union council is conducted as per the direction of the University. The Union Council organizes the major events viz. Fine Arts Day and Sports Day under the leadership of the Fine Arts Secretary and General Captain respectively. Each department celebrates its association Day under the leadership of the Association Secretaries. The University Union Councillor (UUC) represents the students of the college in the University Union Council. Further, the union Council organizes many academic and non-academic programmes such as College union Inauguration, Teachers' Day, Ethnic Day, Founder's Day, College Day etc. in the college. The Council has also rendered its assistance in organizing various academic and non-academic programmes like association inaugurations, seminars, workshops, blood donation camp, anti-ragging campaign etc. Under the Union Council a good number of our students participate in the De-zone and inter-zone competitions organized by the university where our students attain many prizes. The Union Council has also proved its social commitment by actively involving in various social activities, particularly in the flood relief activities, awareness programmes on Covid 19 of the State Government and local governing institutions.

The **College Union Council** is elected as per the rules and regulations of the Calicut University. Mr. Rohan Menon was elected as the Chairman of the College Union Council for the academic year 2016-17 which came into existence on 20th October 2016. The College Union Council for the academic year 2017-18 assumed office on 10th August 2017 under the Chairmanship of Mr. Daniel Jose. On 3rd September 2018 the college Union Council for the academic year 2018-19 came into existence with Mr. Sreenath Menon as Chairman. Mr. Shahil Chacko was the Chairman of the College Union Council for the academic year 2019-20 which assumed office on 5th September 2019. The election to the College Union Council for the academic year 2020-21 could not be held due to Covid 19 pandemic. Activities and programmes for the academic year were organised under the guidance of the former college union members.

Further, representation of the Students is strictly ensured in various clubs like Dance Club, Music Club, Drama Club, Debate Club, Quiz Club, Health Club and Election Literacy Club; forums such as Speakers' Forum and Writers' Forum; and cells like Women Cell and Grievance Cell run by the college. These clubs, forums and Cells meet regularly and organize many programmes which help the students grow particularly in their extra- curricular activities. The Vice Chairman of the College Union Council always represents the students in the Library Council.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

**Response:** 17

#### 5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
24	19	12	12	18

File Description	Document
Report of the event	<a href="#">View Document</a>
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

#### Response:

Prana, the alumni association of Prajyoti Niketan is a registered association. The name “Prana” which means life represents the students, lifeblood of an educational institution. Prana has been the life and breath of Prajyoti in every sense. From its humble origins to becoming a significant presence in the academic and cultural landscape of India, the undiminished support and affection of its Alumni has fueled Prajyoti forward. While Prajyotians are now spread all over the world writing their success stories, many of them excelling and occupying key positions in various fields, they still remain close to their roots, to Prajyoti. Prana has given life to numerous initiatives in various arenas for the growth of the college and the wellbeing of the society.

#### Academic Initiatives

- Nanma Scholarships: Prana has been offering a fully sponsored scholarships for deserving students of Prajyoti for the past 15 years
- Skill Development Sessions by expert Alumni members conducted for the students
- Sponsorship for those who display exceptional talent in extracurricular activities
- Contributed a high end laptop to the Computer Science department
- Alumni members established in various fields serve as resource persons for National Seminars conducted by the College.
- Initiatives for the Overall Development of the Institution
- Contributing infrastructural facilities like furniture.
- The Alumni Association had also sponsored the College Website and it was launched in 2010.

#### Initiatives for Social Betterment

- Prana has also been keen on extending its assistance to the society. Our team actively reached out to the needy during the devastating floods that Kerala witnessed.
- We also assisted in repairing and restoring dilapidated homes of struggling members of the community.
- Go Green Initiatives

**Prana has been focusing on enculturing better environmental values through many small and big projects like:**

- Distributing paper pens with seeds in them as an alternative to plastic pens.
- Avoiding the use of plastic flex for its event promotions and promoting cloth banners and posters.
- Providing saplings as gifts to attendees of our gatherings and events.
- The members of Prana take oaths to protect and conserve the environment during gatherings.

The Annual Alumni Meet is usually held during the weekend associated with the Puja holidays. It is an event that Prajyotians look forward to, an event not just to share the warmth of togetherness and to feel the security of home once again, but also to plan activities for the development of our college and the society at large. The association got officially registered in November 2021. In the last five years Prana has contributed a sum of Rs. 5,74,100/- in the form of scholarships and infrastructural support to the college.

### Support and Motivation

Prajyoti alumni is the greatest pillar of support for Prajyoti Niketan College. Many of them adorn very respectable positions in renowned multinational firms and companies. They support us in organizing national and international programmes and seminars for the students. They advise and helps us to initiate innovative and creative programmes in the institution.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 5.4.2 Alumni contribution during the last five years (INR in lakhs)

**Response:** D. 1 Lakhs - 3 Lakhs

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Link for any additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

**6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution**

**Response:**

The governance of the institution is reflective of and in tune with the vision and mission of the institution. In the 26 years of its history, Prajyoti Niketan College through its vision and mission has tried to address the needs of the society.

**MOTTO**

**Prajyotirgamaya**

**Lead us towards the fullness of Light to attain wholeness of life, through enlightenment, determination, courage and creativity.**

**VISION**

**Redeeming Love as Prajyoti—The Supreme Light In Struggles for Growth in Personal Wholeness for Universal Wholeness**

**For, the Integrity/wholeness of a family/nation depends**

**On the integrity/wholeness of each person who enter them.**

**MISSION**

**Excellence in Education, Education as Empowerment and Formation of the Whole Person**

**To work out the Rhythm of Love for the marginalized and less talented...**

**And to grow greater than our natural size to national and divine size .....**

**Thus education sets us in the struggle to achieve our wholistic Vision & Mission and thereby, attain our National Constitutional Goals**

**Values : As a Christian Institution, our Supreme value is God. God is Love; God is Redeemer. Thus, God is Love Redeeming and Our Heavenly Father. Hence, God is:**

**Love Infinite, yet Most Personal:God in infinite ways incarnates in us to let us grow and excel. Hence, at Prajyoti, education means formation of the whole person at the touch of God.**

**Love Incarnate : to give us Redeeming God-experience in the simplicity of (Crib) our life; and in our deprivations. Hence, Campus virtues: Respect for simplicity, human dignity, our bodily existence, human weakness, our enlightened posture, and love of the poor & nature.**

**Love Universal : irrespective of culture or creed God loves us all as His own children. Hence, Campus virtues: Universal attitude, universal outlook and divine & universal vision & mission;**

**Love Inseparable : irrespective of creed or culture build up inseparable unity of all peoples. The Campus virtues: forgive, reconcile and share to bring about Wholeness of life. If heaven is Love; if heaven is eternal, our relationships need to be inseparable in love.**

**Love at the level of the Cross : self-sacrificing and self-giving in order to grow universal and inseparable in Love and to experience one's greatness and divineness as the basis of real excellence in life.**

As reflective in the **vision and mission** of the institution, college extends out its services to all sections of the people. Through different clubs and forums, the institution strives for the wholistic development of students. Our Best Practices, **Societal Engagement for Social Commitment and Green Commitment for Sustainable Future** bear ample testimony to our commitment towards society and nature. All five depts are engaged in community outreach programmes. Teachers are co-ordinators of almost all the student committees. Apart from imparting the regular lessons, teachers mentor the students and help them identify their **Strengths, Weaknesses, Opportunities and Challenges**. College Council is the major decision making body of the institution and all Heads of the Depts and two elected representatives from teachers are members in it.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### **6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management**

#### **Response:**

Prajyoti Niketan College has a unique **mission and vision** with the ultimate aim of wholistic development of its stakeholders viz. the Management, students, teachers and non teaching staffs. Decentralisation as well as Participative Management Practices are employed to fulfill the aims and College has its own specific structure for the same. Even though the Governing Body members as well as the Manager has the ownership of the College, the day-to-day administration, management of the college as well as academic activities are entrusted with different committees. The Manager stays on the campus and interacts with the Principal, teachers, non-teaching staff and students almost on a daily basis. This hand-on approach enables the Management to impart timely suggestions and corrections for proper translation of the stated mission. The Principal is directly involved in the educational matters of the college and the office matters are entrusted with the Office Superintendent. The Academic matters are entrusted with the Academic Council, comprising the Principal and Heads of the Departments along with IQAC Co-ordinator. The Heads are directly responsible for the academic matters of their own departments and have independent decision making capacity for the welfare of the concerned students. The Teacher who acts as Secretary of the Department co-ordinates the Department meetings of the teachers of the Dept. HOD along with the teachers conducts fortnightly meetings and discussions and takes decisions on department matters. Each

class of students will be entrusted with a teacher, who is the class teacher and another teacher who functions as the mentor of the students. Each class has its own class leaders two in number – one representing boys and the other representing girls. They co-ordinate the class activities of the students as per the instructions from the class teacher. Monthly Open Houses comprising students, parents and teachers ensure the smooth functioning of the classes. At the end of each academic year, feedback from students and parents is thoroughly scrutinized and analyzed. Any creative suggestion as well as shortcoming which is pointed out are taken care of.

The Students Union, elected by the annual democratic election among the students, is entrusted with the personality development, extra curricular activities, college union, fine arts festival, celebrations, magazine etc of the students. Regular meetings with PTA members, PTWA and student representatives were also held. Admission Committee is heading the admission procedures of new students. University Exam Cell of the College deals with the University exam matters independently. CBCSS Internal Exam Committee has the decisive power in the internal examination matters. Public Information Officer is responsible for the interaction with the outside media. In order to prepare for the NAAC visit, committees were formed to meet the criteria requirements and regular review meetings were carried out. Each committee has its own rights and responsibilities which works wholeheartedly for the smooth functioning of college. The above mentioned decentralized practices as well as Participative Management Practices enhance the smooth functioning of the college.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1 The institutional Strategic / Perspective plan is effectively deployed

#### Response:

The Governing Body of the College prepared the blueprint for the developmental plans of the college. From time to time according to the need of the times additions and revisions are made to this. The Planning was initiated from the grass root level. Departments were asked to prepare department level action plans. The suggestions of faculty, students and alumnae were taken into account. The plans were consolidated in the College Council. The suggestions were discussed in the Governing Body and Education Committee. The strategic plan was finalized by the Committee with representatives of Management, teaching and ministerial staff. The strategic plan is divided into various heads- Quality Enhancement Initiatives, Curricular Aspects, Research, Infrastructure, Student Support, Entrepreneurship, Extension, Environment, Gender Equity and Inclusivity, Staff and Alumni.

Different departments have initiated different activities to develop and promote the development of all its stakeholders. The Department of Psychology and its research centre have planned and executed various

community engagement programmes effectively through the research scholars and postgraduate students. These outreach programs help them to understand the issues of the people at the grass root level which make them more humane and service oriented. Prajyoti Clinic under the Department of Psychology was established and has been providing selfless service to the public and students and staff of the college.

Department of Computer Science has initiated faculty development programs for both teaching and non-teaching staff to help them in E-Teaching in the context of online classes with the notion of imparting knowledge in E-learning and teaching. The students of the Computer Science Dept have imparted computer lessons to the Kudumbasree women pertaining to a ward in Alagappanagar Grama Panchayath near Pudukadso as to make them computer literates.

Department of Electronics has initiated start-up programs which helped students to become good entrepreneurs in future.

To make the campus premises more eco-friendly and green, 'Go Green Initiative' has been introduced by IQAC in collaboration with other departments. 'Miyawaki Forest' has been initiated by the Nature Club in association with the Department of Electronics to set up a forest in a small area to make the campus more nature-friendly. All departments have joined hands with IQAC in greening the campus. The faculty of each department has planted trees in various open spaces in the campus. The Department of English has named their green initiative as 'Joy of Green'. NSS had also collaborated with IQAC and implemented Butterfly Garden. We are blessed with Kuttivanam, Vertical Garden and Fruit Garden in our campus.

Department of Commerce has given training in E-Banking and E-Commerce as an initiative by the Department to students as well as the public.

Training programme on 'Technology-Enabled English Language Skills' has been initiated by the Department of English to enable the staff of Prajyoti Niketan College and other colleges to enhance the use of their language skills with the help of technology in the backdrop of online education.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
strategic Plan and deployment documents on the website	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### **6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.**

#### **Response:**

The Founder Manager and the Governing Body have a major role in the decision making process of the institution. The decisions are implemented by the Principal by acting as a mediator between the Manager



and Staff. The Manager has also appointed a Vice Principal, to shoulder responsibilities in the absence of the Principal.

The IQAC has created a Perspective plan in consultation with the management and various stakeholders. The actions taken by the IQAC and the activities conducted by the IQAC are in tune with the Strategic Plan of the institution. The IQAC is in charge of monitoring the overall progress of the implementation. Regular discussions are held with the academic council to plan and implement its policies for the development of the College.

Manager is the appointing authority and the appointment of the faculty is based on merit, according to UGC norms subject to rules and regulation of the State Government.

After the faculty has been appointed, they are groomed and trained in tune with the unique mission and vision of the college. The Founder-Manager and Director himself imparts training to the new faculty members to acquire leadership qualities and other skills required for ensuring wholistic development of students. All support is extended by Management to the staff for putting their best in various aspects. Staff promotion is forwarded to concerned authorities from time to time by Manager through the Principal in consultation with IQAC. Guest staff are appointed in the vacant posts by the Management on the basis of Merit strictly following the rules by the State Government. College functions on the basis of several policies which are followed by all Committees. Various committees are entrusted with the conduct of various programs – Curricular, Co-curricular and extra-curricular.

Representatives of the staff are present in all Committees and all major decisions are taken only after it is discussed and passed by the College Council. The College Council comprises Principal, Heads of all departments and the elected members. Grievance Redressal Cell, Anti Ragging Cell, Internal Compliance Committee and Committee Against Sexual Harassment function effectively for the settlement of grievances and complaints. College Council and IQAC function hand in hand for the smooth functioning of the college. Code of Conduct Committee is entrusted with the formulation of code of discipline for all its stakeholders.

The institution is committed to the pursuit of excellence in the field of education. In line with the Perspective Plan the institution has also created quality policy in order to ensure wholistic development of the students as stated in the mission and vision of the college. Quality enhancement is achieved through providing creative enriching learning experiences, imparting knowledge in wholistic way, using innovative teaching methods. Continuous review and assessment, student centered activities and staff development programs boost the quality enhancement of the institution.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Link to Organogram of the Institution webpage	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** A. All of the above

File Description	Document
Screen shots of user interfaces	<a href="#">View Document</a>
ERP (Enterprise Resource Planning) Document	<a href="#">View Document</a>
Details of implementation of e-governance in areas of operation, Administration etc	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 6.3 Faculty Empowerment Strategies

### 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

**Response:**

The institution has effective welfare measures for teaching and non-teaching staff:

The welfare schemes for the employees by the State Government are :

1. Maternity Leave for six months
2. Paternity Leave for 15 days
3. Casual leave for 15 days for Teaching staff
4. 20 days for Non-teaching staff
5. All staff are given Duty leave for attending Training/Refresher/Orientation courses, seminars, workshops etc.
6. Provident Fund for all faculties
7. Prajyoti Niketan College is like a family and Manager, Principal and Staff have warm relationships with each other. All the employees are given due respect and support by the Management.
8. Interest Free Loan for Staff: Prajyoti Niketan College has spend a consolidated amount of Rs 1,00,000 (Rupees One Lakh Only) to the teachers for purchase of equipment and accessories for assisting online class in the pandemic situation during the period 2020-2021 as interest free loan.
9. Official programs have been conducted to honour the staff during times of their achievements
10. Staff Tour : The College Management offered and sponsored staff tour for both teaching and non teaching staff every year which enhances the warmth in the relationship among the staff members.
11. Visit to home of retiring staff: As a token of gratitude, a memorable farewell has been arranged to retiring staff by Manager, Principal and Staff by visiting their homes and appreciating their services rendered for the institution. On the retirement day of the concerned staff, teaching and non-teaching staff visit their home after the prayer and farewell programme in the college.

12. Children of staff members are considered for various Programs under Management Quota
13. Canteen facility is provided to all staff. There is a separate enclosure for staff in the canteen.
14. Festival kit containing Cake and Sweets is provided to staff by the management on Christmas occasion
15. Prajyoti Clinic by the Department of Psychology provides Counselling facilities to the staff to cope with personal and official stress.
16. Duty leave and Financial support to participate in academic ventures - Leave facility and financial support is given to attend and present papers in seminars, workshops and conferences
17. No Objection Certificate is given for all faculty members to proceed with their research activities - Faculty is motivated to pursue research. Management always extends their helping hand for the staff to pursue research.
18. Gymnasium- In order to enhance health and wellness, gym facilities are provided to staff in the College. Separate timing is scheduled for staff and students.
19. Meditation Hall - The management had provided a meditation hall for the teachers and non-teaching staff to meditate and break free themselves from the vagaries of life.
20. Spiritual Enlightenment - Orientation classes are regularly organised to boost the morale of teaching and non-teaching staff.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

**Response:** 0

#### 6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	<a href="#">View Document</a>

### 6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

**Response:** 3.4

**6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
13	3	1	0	0

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	<a href="#">View Document</a>

**6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course ).**

**Response:** 24.83

**6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
11	20	5	2	1

File Description	Document
Upload any additional information	<a href="#">View Document</a>
IQAC report summary	<a href="#">View Document</a>
Details of teachers attending professional development programmes during the last five years	<a href="#">View Document</a>

**6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff**

**Response:**

Each staff is evaluated by the self appraisal and the evaluation by the students and parents in the prescribed

format. As per UGC regulations and the regulations of University of Calicut, the promotion of faculty is based on the score obtained in the Annual Performance Assessment Reports (APAR), which should be submitted to the Principal at the end of each academic year. Faculty appraisal comprises teaching and learning related activities, involvement in university/college student related activities, administrative responsibilities, Examination & Evaluation duties, Student related co-curricular, extension and field based activities, research activities etc.

The Principal convenes regular meetings with IQAC to assess the performance of the teaching and non-teaching staff to analyse the Strengths, Weaknesses, Opportunities and Threats faced by each Department/section and suggest steps to improve the situation.

Faculty Performance Report is forwarded to the Principal through the HODs, who comments on the performances of the faculty. The promotion of the aided faculty is based on the UGC norms. The IQAC verifies all the details given in Annual Performance Assessment Report and recommends to the Principal for forwarding the request for subject experts for faculty promotion. Performance appraisal is again evaluated by the Committee comprising the Principal, Subject Expert, and Head of the Department. The performance of Ministerial Staff was also assessed and forwarded to Principal through Superintendent. Principal guides the staff on the basis of the appraisal for the overall development of the institution. The feedback about the teacher performance given by the students is also taken into account in order to improve the performance of teaching staff and interaction with the students. The Principal analyses the teacher assessment of students and hands over the report to the concerned teacher. At the end of each month, a report is prepared by the Heads of the Departments containing all the departmental activities including portions covered by each teacher as well as achievements of students and faculty. This is also reviewed by the Principal. The teachers and non-teaching staff pay heed to the words of the Principal and make necessary pro-active steps to ameliorate the situation.

IQAC encourages faculty members to take part in all teaching-learning activities like evaluation, extension, innovation, student support and professional development etc. Orientation programmes, Yoga and Health care sessions etc are arranged for teaching and non teaching staff to enhance their skill acquisition.

Feedback by students and Alumni is also an effective mechanism to assess the performance of teaching and non-teaching staff. General Staff Meetings assess the performance of the teaching and non-teaching staff and eke out quality measures to enhance the performance of its stakeholders. Every department works in tandem with the motto, vision, mission and Strategic Plan of the institution. The Action Plan is in the form of an Academic Calendar. The department tries to strictly follow the Academic Calendar. The whole personnel works in unison towards making our institution achieve the state of excellence.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution conducts internal and external financial audits regularly

**Response:**

The Institution conducts internal and external financial audits regularly. The institution has mechanisms of external and internal financial audits for all the financial activities of the college. The administrative audits have been done by the Government agencies under the Government of Kerala every year. The receipts, bills, vouchers, payment statements of income and expenditure, and the utilization certificates are consolidated and audited by registered chartered accountants on an annual basis.

The external audit is conducted by the Deputy Director of Collegiate Education (DCE), Thrissur and by the DCE and the Accountant's General's Office, Trivandrum. They verify all the documents including the bills and vouchers, cash books and ledgers, Library registers, log books etc. Additional documents will be submitted when they ask for clarifications. Internal Audits of the College are carried out every year by Private Chartered Accountants. A practicing chartered accountant conducts the internal audit of the institution in order to ensure the accuracy and transparency of the statement of accounts. The internal audit is deemed as preparatory work for the external audit. After making all final corrections, it will be submitted to the authorities. Both periodic and annual external audits are done by State government auditors. Financial Audits are carried out annually by the institution to ensure transparency and clarity in financial matters of the institution. Transparency in financial matters of the institution makes the administrative procedures error-free and systematic.

We have conducted External Audits for the NAAC Accreditation Process. The College has a clear cut strategy for resource mobilisation and financial management. Request for funds is forwarded to the concerned agency after discussion in the College Council. The fund utilisation is monitored by concerned Committees. Various committees evaluate and examine the utilization of funds and assure that the funds are utilized for which it is granted and the income and expenditure are properly audited and filed. For projects, seminars funded by UGC, KSCSTE etc the utilization statements along with all details are certified by Chartered Accountants. This is further verified by College Level Committees. The accounts of the Alumnae Association are filed separately and audited. Internal audit of the College is carried out every year by Private Chartered Accountants. External audit is done annually by DD's office and AG's office. DD audits were held on 28/10/2019 to 30/10/2019, 08/04/2021 to 13/04/2021, 09/08/2021 to 12/08/2021. Due importance is given for maintaining the accounts with clarity and errors are minimized. Adhering to the suggestions of various auditing agencies, necessary changes are made.

- Loans from the management are provided to staff for purchasing laptops, mobile phones etc.
- Scholarships from the management are provided to eligible candidates.
- The management is instrumental in providing infrastructure - building, reconstruction, seminar expenses, repairs maintenance, WiFi, library books etc
- Donations from the Alumni Association are audited regularly.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

**6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the**

**last five years (not covered in Criterion III)****Response:** 3.21

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
3.21	00	00	00	00

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	<a href="#">View Document</a>
Annual statements of accounts	<a href="#">View Document</a>

**6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources****Response:**

The college has an annual financial planning for optimum utilization of the resources. The Planning and Purchasing Committee of the College consists of the Principal, Vice-Principal, IQAC Coordinator, Senior faculty members, Office Superintendent, PTA Executive members etc. As the institution is an aided and affiliated college under the University of Calicut, the prime source of funds is the government and its various allied agencies.

The annual budget is prepared by the Committee and then presented to the College Management for approval. The college management is the strong support for the financial management of the institution. Request for different kinds of funds is forwarded to the concerned agency after discussion in the College Council. The fund utilization is also monitored by concerned Committees and examine the utilization of funds and assure that the funds are utilized for which it is granted and the income and expenditure are properly audited and filed. In the case of Minor Research Projects, the utilization statements along with all details are certified by Chartered Accountants. For the funds by the RUSA, the Plans and estimates are prepared by qualified engineers/designers before the project ensures optimal utilization of the sources. The Purchase Committee of the College is headed by one of the faculty to whom the responsibility is assigned. A regular fund is allocated for the overall maintenance of the institution. Fees collected from the students as per the university and government norms are also utilized for purchase and maintenance of lab equipment.

The institution constantly encourages its faculty and research scholars to take up various research projects offered by acclaimed national agencies like UGC, DST, CSIR, DBT, ICSSR, KSCSTE etc. Many of our teaching staff members have availed Major and Minor Projects offered by the UGC during 2016-21.



The Alumni association is also an important agency for the fund mobilization and had contributed Rs. 3,21,600/- for the infrastructure developments during the year 2020-2021. Alumni Association of the college became a registered association in 2021. Every year they provide 'Namma Scholarship' to the deserving students from all the five departments. Various other scholarships, freeships and endowments are instituted by many benefactors of the institution. College tries to maintain the accounts with clarity and transparency. The required changes are made as per the suggestions of various auditing agencies.

The external and internal audits conducted regularly by the institution bear testimony to the transparency maintained by the institution regarding financial matters. The members of the concerned section rectify the audit objections raised. The institution wholeheartedly adheres to the stipulated economic policies of UGC, Central and State Governments.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

### 6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

#### Response:

IQAC had conducted several quality initiatives and strategies to ensure quality sustenance. Academic and Administrative Audits have been conducted internally and externally to analyse the strong and weak points of the institution's overall performance. IQAC annually analyse the results and take measures to improve the performance of the students in consultation with the Heads and faculty of the respective departments. Bridge Courses and Certificate Courses have been initiated to provide the students an ideal and befitting curriculum apart from their chosen course of study.

IQAC had always encouraged research initiatives both from the part of teachers and students. IQAC encourages new teachers to pursue research and acquire doctorate degrees. Members of the teaching faculty are asked to publish more papers in UGC Care-listed Journals. Innovations and Research activities are encouraged to enhance the quality of the institution.

IQAC had also revamped its Best Practices in view of the growing demands of the sidelined and marginalised strata of society. Through these quality steps IQAC envisions the holistic development of the students. Societal Engagement for Social Commitment and Green Commitment for Sustainable Future are our two Best Practices. We have recently collaborated with Fr Davis Chiramel Charitable Trust to initiate the 'Hunger Hunt' Project in our campus. Fr Davis Chiramel is the Chairman of the Kidney Federation of India. The Trust had provided us a Food Shelf which we had placed adjacent to the Panchayath Road. We place food packets on all five days in a week. Each Department is assigned a particular day. This humanitarian gesture by our staff and students had set an example for the society. We happily feed the poor and hunger-stricken people of Pudukad.



The staff and students are committed to maintaining the green environs in the campus. We are maintaining several forests in it. Miyawaki forest is maintained with different tree and shrub varieties. The Management has provided six cents to nurture the forest. We have a kuttivanam (a small forest) beside the main auditorium. Our campus teems with bio-diversity with myriad forms of flora and fauna. The human beings and the animal/bird/insect varieties live in perfect harmony on the Prajyoti hilltop.

Under the leadership of IQAC, students have been provided career development programmes. Each Department has taken the baton of conducting programmes according to their Programme and Course Objectives. Several programmes pertaining to Constitutional Rights, Computer Literacy, Women Entrepreneurship, Microcontroller Applications, Moodle, Consumer Protection, SPSS, Seminars on Covid Awareness and FDPs on different topics by all five departments were conducted during the past five years.

Students have been provided with awareness programmes on Gender Equity, Intellectual Property Rights, Research Methodology, Entrepreneurship etc to keep them updated with the core themes. IQAC has been instrumental in making the institution sign various MoU's with prestigious institutions within the state. They also pursue internships in such organisations. The institution has also entered into collaborations and linkages under the leadership of IQAC. Students engage in several extension, outreach and community service programmes within Pudukad Grama Panchayath and outside. Exhibitions conducted annually showcase the entrepreneurial acumen of our students.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities ( For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives )**

**Response:**

IQAC has set quality benchmarks in academics and all other allied fields. Teaching-Learning is the strong point of the Higher Education Institution. The academic progress of the student is regularly monitored by the teachers under the leadership of the class teacher. After each internal assessment, IQAC takes special note of the marks scored by the students of each class. Through remedial classes, peer teaching, special practices, individual sessions etc students are encouraged to improve their performance in the next internal assessment as well as university examination. Class teacher as well as other teachers through personal chats and through their mentors, try to gauge the problems of the student and help him/her ward off his problem whether it be exam fear, learning disability, slow learning, difficulty in the level of comprehension, family problem etc. Motivational sessions are also given as and when needed. The reassuring words of the student mentors help them cope with the difficult circumstances that they surmount.

Students are provided Bridge courses in the beginning to keep themselves equipped with the new and tough subjects. These ten hour courses have served as morale boosters for the students and put them in good stead before teachers start with their syllabus. The Certificate Courses are given for the second and third year degree students. They are free to choose their own subject area or any other new area of their interest. Teachers impart knowledge in this new area in thirty hours which is outside the allotted teaching hours.

Teachers use ICT enabled tools to make teaching-learning more interesting and effective. During the Covid Pandemic, IQAC with the support of the Dept of Computer Science had conducted an FDP 'Reconnect and Teach' for the entire staff to equip them with the recent technological upgradations in teaching-learning.

The institution has conducted Academic, Administrative, Financial, Green, Energy and Environment Audits to qualitatively enhance the various echelons of our governance. In the Academic and Administrative Audit, the institution has been assessed through the seven-pronged Criteria of NAAC. NAAC Peer Team members, Consultants, efficient IQAC coordinators of neighbouring colleges etc are being invited to conduct the External Academic and Administrative Audit. The Internal auditors comprise the Principal, IQAC, Heads of Departments and Office Superintendent. At the very outset, the internal auditors review the situation and make the HEI get set ready for the external audits.

We have initiated a Postgraduate Course in Computer Science with Data Analytics. We have been sanctioned MA English by the University of Calicut and we are waiting for the government's approval. We have applied for additional batches in BSc Psychology and BCom (Finance). A Research Committee has become functional in the campus eliciting academic research both from the faculty and students. Research Scholars in the Dept of Psychology are availing research grants from several agencies like ICSSR etc. They also conduct surveys to gauge the comprehension level of students. Analysing the data, they advise the students about different learning strategies. They also conduct surveys in the final year of the same batch and reveal the change in the level of skill acquisition.

A Value Education Course is in the offing for all students so as to instill in them values and principles in life. As the majority comprises girl students, two hostels provide accommodation for them.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

### 6.5.3 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)**
- 3.Participation in NIRF**
- 4.any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**Response:** C. 2 of the above

<b>File Description</b>	<b>Document</b>
Upload e-copies of the accreditations and certifications	<a href="#">View Document</a>
Upload details of Quality assurance initiatives of the institution	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>
Paste web link of Annual reports of Institution	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

##### Response:

The Motto of the college, **Prajyotirgamaya** focuses on the wholeness of life through enlightenment, determination, courage and creativity. The vision and mission of the institution go hand in hand with the motto and the college works together towards a gender sensitive and wholistic environment. The college provides facilities which help to nurture students towards empowerment and gender sensitivity, thereby inculcating self realization leading to integrity towards the family and society. Universal values and ethics are incorporated into the lectures and special programmes organized in connection with gender sensitivity. Gender Equity and Sensitization principles, Cyber Security awareness, etc imparted by expert resources from various spectrum of the society through lectures, workshops and seminars.

The admission procedure is through a transparent single window system of the University which provides equal opportunity based on merit irrespective of gender. Facilities provided by the college are:

##### 1. Safety and Security Measures:

- Security Personnel to ensure the safety and security of students at the entrance gate. Night patrolling in the campus premises is also provided.
- CCTV cameras are placed at the entrance of college, at Exam Control Room and at important points in the campus
- Internal Compliance Committee and Grievance Redressal Cell for addressing the grievances of its stakeholders to ensure gender equity and justice for both the sexes.
- Committee against Sexual Harassment has been constituted with the provisions of the Sexual Harassment of Women at Work Place (Prevention, Prohibition and Redress) Act, 2013. Awareness programmes are conducted to discuss sexual and gender-based violence and its impact.
- Ethics Committee and Committee against Ragging has been constituted as per the order of Supreme Court of India and subsequent notification from UGC to ensure that students are not bullied and victimized as part of ragging.
- The college has a well-functioning Women's Cell that organizes various programmes for educating and empowering female students.
- Hostel facilities :there are two hostels for girl students' functioning inside the campus, of which one is run by Adoration nuns and the other, by the college.
- The co-curricular facilities for sports activities include Cycling and a Fitness Center with workout machines.
- Yoga and Self Defense trainings are imparted to the students which takes care of the physical health of the students.
- The serene geographical arena of the campus adds to the development of physical and mental strength of students.

2. The Counselling Centre, named Prajyoti Clinic was established in 2013 in Prajyoti Niketan College, Pudukad. The clinic was established by the efforts of the various faculty members of the Department of

Psychology and offers professional help to faculty, students and the community nearby college. The clinic has also been involved in conducting periodical inter-department awareness programs.

3. **Canteen:** A well functioning canteen provides students with facilities for refreshment.

4. **Rest Rooms:** Ladies Rest room facilities available for students with health issues and emergencies.

File Description	Document
Link for annual gender sensitization action plan	<a href="#">View Document</a>
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">View Document</a>

#### 7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

**Response:** A. 4 or All of the above

File Description	Document
Geotagged Photographs	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

#### 7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

**Response:**

The Institution's 21.78 acre campus area has a planned design to manage the resources safely and reuse it. The Institution is socially committed to maintain the green canopy and to protect and handover the environment friendly campus to the next generation.

#### Solid Waste Management:

The College is committed to minimize and ensure safe and proper handling, storage and disposal of all non- hazardous waste generated in the Campus. Awareness programmes are organised for students. The students are encouraged to collect plastic waste from the college premises.

- Paper waste is incinerated.
- Used ink and toner cartridges are sent back to the manufacturer for refilling.

#### Waste segregation

- The Institution segregates the waste generated into organic and inorganic.
- The biodegradable wet waste generated are utilized for biogas and vermin compost organic manure.
- The Non- degradable waste like plastic based sanitary products are incinerated in the sanitary pad disposal incinerator.
- Used papers and notebooks are collected and handed over to scrap dealers to recycle. Students are encouraged to collect paper waste under the guidance of the Department of Commerce and taken for recycling.

#### E- Waste Management:

E Waste is collected by the institution under the initiative of the Department of Computer Science and sold as trash.

- A two day Trash Hunt is organised by the Dept of Computer Science in association with Haritha Kerala Mission and Progressive Recycling and Trading.
- NSS Units also collected E-Waste from Kottat, Chalakudy as part of E Waste management.

File Description	Document
Any other relevant information	<a href="#">View Document</a>
Link for Geotagged photographs of the facilities	<a href="#">View Document</a>

#### 7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

**Response:** C. 2 of the above

<b>File Description</b>	<b>Document</b>
Geotagged photographs / videos of the facilities	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

#### **7.1.5 Green campus initiatives include:**

- 1.Restricted entry of automobiles**
- 2.Use of Bicycles/ Battery powered vehicles**
- 3.Pedestrian Friendly pathways**
- 4.Ban on use of Plastic**
- 5.landscaping with trees and plants**

**Response:** C. 2 of the above

<b>File Description</b>	<b>Document</b>
Various policy documents / decisions circulated for implementation	<a href="#">View Document</a>
Geotagged photos / videos of the facilities	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

#### **7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:**

- 1.Green audit**
- 2.Energy audit**
- 3.Environment audit**
- 4.Clean and green campus recognitions / awards**
- 5.Beyond the campus environmental promotion activities**

**Response:** A. Any 4 or all of the above

<b>File Description</b>	<b>Document</b>
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View Document</a>
Certification by the auditing agency	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

#### **7.1.7 The Institution has disabled-friendly, barrier free environment**

- 1.Built environment with ramps/lifts for easy access to classrooms.**

2. Divyangjan friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

**Response:** B. 3 of the above

File Description	Document
Policy documents and information brochures on the support to be provided	<a href="#">View Document</a>
Geotagged photographs / videos of the facilities	<a href="#">View Document</a>

**7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).**

**Response:**

The Institution welcomes students of multicultural diversity from various religious and socio-economic demography. The Vision and Mission of the Institution along with the syllabus uphold constitutional values and directives to provide inclusive education within the campus.

**Cultural Inclusiveness:** The distinctive programmes organised for students in college allow them to grow and flourish creating a cultural inclusive atmosphere and harmony. The students have the freedom to practice their cultural beliefs and rituals and they are encouraged to appreciate other beliefs too.

**Regional and Linguistic Inclusiveness :** The Institution caters to students spread across the length and breadth of Kerala as well as from Lakshadweep and India. The Linguistic and dialectical differences are embraced cordially radiating an integrated ambience within the campus. The National festivals and culturally significant regional festive occasions are celebrated within the campus for helping the students to develop an inclusive atmosphere, mutual respect and understanding.

**Religious Harmony:** The Institution welcomes all students irrespective of their religious beliefs. The College celebrates religious festivals like Christmas, Ramdan, Holi and Diwali harmoniously. The religiously backed festivals of all beliefs are local holidays declared by the Institution.

**Socio-Economic Inclusiveness:** The Institution encourages the students to visit old age homes, orphanages and tribal colonies during festive times to share the joy of the festivities with the underprivileged and marginalized of the society. These visits provide students with an opportunity to understand the socio-economic background of the marginalized which in turn will help them throughout their lives. The Institution extended helping hand to the society, through Centre for Community Engagement and NSS volunteers during the state calamity of a devastating flood in 2018 and 2019. The Institution organized students to clean and restore cleanliness and hygiene in the neighbouring localities affected by flood and helped for the purification of wells too. The Institution replenished needy houses with food and clothing to



help them come back to their livelihood. The Institution provides freships and scholarships to less privileged students of socio economic background across the linguistic, regional or religious diversities for the progress of the nation.

The institution has joined hands with **Fr Davis Chiramal Charitable Trust** and initiated the '**Hunger Hunt**' Project in the Campus. A Food Shelf has been installed beside the Panchayath road to place food packets for the hungry and needy people of Pudukad. Each Dept places food packets on their allotted day in the Food Shelf. All our five depts place food packets on all five working days helping out the less fortunate brethren of our neighbourhood. This is also part of one of our Best Practices - **Societal Engagement for Social Commitment**.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View Document</a>

#### **7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).**

##### **Response:**

Prajyoti Niketan College gives due importance to the constitutional obligations and values of its stakeholders.. The college conducts various programmes to sensitize the students, teaching and non teaching staff to their constitutional obligations. The Constitutional Rights and Duties are included in the syllabus of UG first year students to make them realise about their duties as responsible citizens and to sensitize them to the constitutional obligations.

The Department of Political Science and English in association with NSS organised an **Online Rights and Duties Campaign** on August 15, 2020. They circulated pamphlets on Constitutional Rights and Duties through Social media. National Service Scheme units 85 & 183 in association with the English Department and IQAC celebrated Constitutional Day with various programmes this year. A one day National webinar on "Article 21 and Indian Constitution: The Unfinished Agenda" was organised in order to sensitize the student community about their constitutional responsibilities. The students and teachers also took oath for preamble to constitution on 26.11.2020. NSS volunteers conducted essay writing competitions, poster making competitions, quiz competitions and video presentations related to the theme. The classrooms of the college were given to Kodakara Block Panchayat to conduct election training sessions. The Election Literacy Club and NSS volunteers of Units No 85 & 183 in association with Pudukad Grama Panchayath conducted an Election Awareness Campaign and Cycle Rally in the Pudukad town on March 2020. A Webinar on Constitutional Values: Youth and Social Service was organised by Interdisciplinary Lecture Series of Prajyoti Niketan College in collaboration with the Department of Political Science, NSS and IQAC on September 24th, 2021 to commemorate National Service Scheme Day.

The Model Parliament Competition held under the auspices of the Dept of Political Science and the Dept

of English had instilled parliamentary principles among the students. A Survey was also conducted to gauge the political awareness and consciousness of the people of Pudukad Grama Panchayath. A questionnaire was prepared and administered to 100 people in two different wards of Pudukad Grama Panchayath. The data was analysed and a report was prepared based on it. The NSS volunteers as part of their seven day camp at Kottat School, Chalakudy also had conducted a similar survey to analyse the politico-social behaviour and patterns of people over there. After data analysis, the report was released in a function with the local authorities.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	<a href="#">View Document</a>

**7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.**

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

**Response:** B. 3 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	<a href="#">View Document</a>
Code of ethics policy document	<a href="#">View Document</a>

**7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).**

**Response:**

Prajyoti Niketan College with its vision and mission upholds its highest standards by commemorating the National and International days, events and festivals. The college pays respect to the event or person and remembers their valuable contributions to the society by commemorating special days and events. Every year the college gives focus to commemorate special days and events in order to inculcate National and International values and to uphold the rich historic past of the country. The last five years witnessed the

commemoration of many special days by the student and teaching community of the college.

The days commemorated by the college fraternity were:

- **World Environment Day, World Nature Conservation Day and Soil Day** are observed by NSS Units planting tree saplings and vegetable seedlings every year.
- The Young learners revisited time tested values of yoga through **International Yoga Day**.
- **International Anti -Drug Day** was observed for societal commitments, and to raise awareness.
- **140th Birth Anniversary of Premchand:** The Department of Hindi conducted an Online Speech competition on the Topic: Premchand Ke Sahitya.
- **Independence Day** is observed every year.
- **Republic Day**
- **Patron's Day (St Francis Assisi)**
- **Gandhi Jayanthi**
- **National Mentoring Day**
- **National Unity Day (Rashtriya Ekta Diwas) Constitutional Day and Human Rights Day**
- **Observance of Formation of Kerala State**
- **Women Entrepreneurship Day and International Women's Day**
- **World Aids Day and World Blood Donors Day :** NSS Units and Red Ribbon Club jointly observed World Aids Day with a webinar "Ending the Epidemic Resilience and Impact". They also conducted various programmes like quiz competitions, drawing competition and awareness videos on Blood Donors Day.
- **World Computer Literacy Day:** The Department of Computer Science observed World Computer Literacy Day by conducting a Quiz Competition for all colleges.
- **National Financial Awareness Day** was commemorated to give awareness on financial literacy.
- **International Youth Day and World Youth Skills Day** were observed with a National Webinar on 'Intellectual Property Rights'.
- **Teachers' Day:** The Institution celebrates the memory of our former President Dr.S.Radhakrishnan paying rich tributes to the teachers and mentors who are representational figures of the great philosophers.
- **World Literacy Day and Reading Day** were commemorated to inculcate the values and importance of reading
- **World Suicide Prevention Day, International Day against Drug Abuse and Illicit Trafficking and Mental Health Day**
- **World Population Day, World Peace Day, National Service Scheme Day and National Unity Day.**
- **Disability Day** was organized by sharing the experiences of disabled students studying in the campus.
- **Energy Conservation Day** was celebrated with programmes to enhance viable energy conservation practices.

File Description	Document
Link for Geotagged photographs of some of the events	<a href="#">View Document</a>
Link for Annual report of the celebrations and commemorative events for the last five years	<a href="#">View Document</a>

## 7.2 Best Practices

### 7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

#### Response:

#### I. Title of the Practice:

#### **Societal Engagement for Social Commitment**

#### 2. Objectives of the Practice:

- To extend counselling service to nearby community
- To help to improve language proficiency among younger generation
- To understand the immediate need of the moment and respond to external reality
- To enhance teamwork among teachers and students
- To cultivate empathetic understanding among students
- To develop the college as Holistic resource to the nearby community

#### 3. The Context

The college as part of societal engagement identifies the needs of the community by interacting with local students, parents and community members. Thus we cater to the special needs including academic, physical, psychological, cultural and spiritual.

#### 4. The Practice

Societal Engagement for Social Commitment, one of the best practices at Prajyoti Niketan College initiates various programmes to inculcate social commitment and sense of brotherhood among the students. Under the leadership of the various departments, we plan, organize and carry out socially responsible activities for the Community. The activities under this banner are organised through the Centre for Community Engagement which was established at Prajyoti Niketan College in 2013. Various activities are planned, organised and carried out among the community by the five departments and various clubs and forums of the college. The students of the college under the able guidance and supervision of Principal, Heads of Departments and other faculty members extend help and support to the needy among the community.

Societal engagement for social commitment aims to identify the needs of the local people of Pudukad and to cater to the special needs including the academic, physical, psychological, cultural and spiritual

needs of the local community and to develop a sense of brotherhood among the members of the community. Internal Quality Assurance Cell, College Council, Departments, NSS, various clubs and forums of the college work in unison towards the attainment of social commitment. All the activities among the local community are thus divided among the departments, clubs and forums functioning in the college.

The academic need of the local community is taken care of by the Departments of Prajyoti Niketan College. The year demanded higher online communication and teaching methods as a result of the pandemic. The English department organised a one week Faculty Development Programme for the English teachers from the neighbouring colleges on the topic Technology Enabled English Language Learning to equip them with the modern online tools of teaching and learning. The department also conducted a webinar on Imparting Soft Skills.

The Department of Computer Science has started a YouTube channel named "Learn with PNC CS" for the state level Plus Two students of Computer Science stream as part of their community engagement. Classes are taken by the teachers of the department, students and alumni students who are working in different software fields to the plus students of the locality. The Department of Computer Science observed World Computer Literacy Day spreading the importance of computer literacy during the time of pandemic on December 2, 2020 with an active participation of 810 students from nearly 50 colleges.

The Department of Commerce, Prajyoti Niketan College, Pudukad launched a YouTube Channel, "Prajyoti Commerce for Community (PC2)" in August 2020 to impart financial literacy to the community. Short videos prepared and edited by students under the guidance of teachers are uploaded to the YouTube channel at regular intervals. Two teachers of the department have prepared video contents and have shared it through their YouTube channel with an intention to help and support all the students from the Commerce background in the community.

The Department of Electronics was diligent in imparting knowledge to the student and teacher fraternity of the community during the pandemic. The department organised a two week FDP on Sensors and Transducers which was very informative and useful for the teacher participants of University of Calicut. The department also organised a webinar on How to find Technical Problems for Projects in July 2020. One month online classes were conducted by the teachers of the department on the new general course introduced by Calicut University, Sensors and Transducers from August 21st to September 21st for the Computer Science and Electronics students of the university. The online sessions had a grand welcome from the student community of Calicut University with 503 participants. As part of the social and community engagement, the teachers of the Electronics department conducted online classes for B Sc. Computer Science, B Sc. Electronics and BCA students of College of Applied Sciences at Chelakkara and Kodungallur. The teachers of the department extended their commitment to the community in preparing video contents for second and fourth semester papers of Calicut University and Kannur University and the video classes were shared to BSc. Electronics, BSc. Computer Science, BSc Physics, BSc. Information Technology and BCA students through Higher Education Council of Kerala portal during the covid pandemic time. Around 10,000 students of Calicut and Kannur universities benefited from the video content lessons. The teachers also prepared academic learning videos and shared it in their YouTube channel to help the needy students of the community with 1200 active subscribers.

The counselling services, suicide prevention classes and mental health campaigns in Pudukad and Nandikara Schools under Pudukad Grama Panchayath offered by Prajyoti Clinic under the Department of Psychology with expert clinical psychologists certified under Rehabilitation Council of India (RCI) in the

past years encouraged the department to offer the service with a wider perspective. The Physical Devastation during the 2018 and 2019 flood and the mental anguish at the time of Covid -19 Pandemic necessitated an extensive need of counselling among the students and public. This initiated the department to spread the services of Prajyoti Clinic to the neighbouring panchayats and taluks.

#### 5. Evidence of Success

The response and appreciation from the community in itself is the evidence for the success of the Best Practice, Societal Engagement for Social Commitment as the Institution has set high benchmarks for planning, executing and evaluating the steps taken for the same.

#### 6. Problems Encountered and Resources Required

- Time constraints due to the continuous evaluation system at the academic level.
- The Havoc caused by the 2018 and 2019 floods created a break for the already initiated programmes.
- The sudden outbreak of Covid -19 Pandemic and social isolation caused a vacuum.

#### 7. Notes

The havoc and vacuum created by the unexpected calamities were overcome by enhancing the use of online sources and social media to fit to the new normal.

## II.

### 1. Title of the Practice:

#### **Green Commitment for Sustainable Future**

### 2. Objectives of the Practice:

- To reconnect with mother nature
- To enhance Holistic growth and development
- To enable the Conservation of the green campus
- To improve physical and mental health
- To acknowledge the biodiversity of nature

### 3. The Context

Green campus initiatives are an integral part of the modern-day education system and the institution has developed innovative strategies to support a sustainable and climate-friendly environment. These initiatives aim at developing an awareness among students about the use of sustainable energy and energy efficient measures, conserving natural resources like water and biodiversity, comprehensive recycling and composting and green landscaping in the campus. As the world moves towards a sustainable future, these practices help students emulate strategies of sustainable development as envisioned by our forefathers.

The sprawling green campus is the habitat of numerous flora and fauna. Peaceful coexistence with nature is the hallmark of the institution and the college fraternity has taken vows to aesthetically preserve and

nurture biodiversity.

#### 4. The Practice

The practice, Green Commitment for Sustainable Future goes hand in hand with the vision and mission of the institution. The uniqueness of the institution is its green canopy and landscaping creating a sustainable future. The college aims at the empowerment and formation of the individual in a holistic manner which is the ultimate aim of Higher Education. Prajyoti Niketan College and the management had taken considerable effort for maintaining a green and sustainable campus. The staff and students under the leadership of National Service Scheme take special care for the maintenance of the green campus initiatives. Two types of forest are maintained in our campus - Kuttivanam in 60 cents of land and Miyawaki forest within 6 cents of land. Well-maintained Butterfly garden, Fruit garden, Gandhi Peace garden, Vertical Garden, Vegetable Garden, Grotto Gardens, Anthurium Garden, Bougainvillea Garden, Oxygen Parks, Open Meditation Centre etc are some of our 'go green' initiatives. We nurture fauna also along with flora. A beautiful fish pond is also nurtured in the campus.

#### 5. Evidence of Success

The campus with its biodiversity of flora and fauna speaks for the successful implementation of the best practice "Green Commitment". The positivity and the inner peace of the Prajyoti fraternity bears testimony to the success story of the best practice.

#### 6. Problems Encountered and Resources Required

- Uneven and steep terrain and the geography of the locality
- The difficulty of distribution of natural resources such as water to foster the greenery

File Description	Document
Link for any other relevant information	<a href="#">View Document</a>
Link for Best practices in the Institutional web site	<a href="#">View Document</a>

### 7.3 Institutional Distinctiveness

#### 7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

##### Response:

The Vision of the College is Redeeming Love as PRAJYOTI - the Supreme Light, In Struggles for growth in personal wholeness for universal wholeness , For, the integrity and wholeness of a family or nation depends, on the integrity and wholeness of each member who is an integral part of it. The Mission of the College is Excellence in Education, Education as empowerment and formation of the whole person, To work out the rhythm of love for the marginalized and less talented, And to grow greater than our natural

size to national and divine size. The Vision and mission of the College focus on the holistic development of the individual. The empowerment and formation of such an individual can instill awareness in the minds of his fellow students. Such empowered students rejuvenated in the Redeeming Love, PRAJYOTI can shoulder greater responsibilities in campus, family, society and nation.

The Institution has always embarked on this journey to develop skilled human resources, ensuring excellence and quality in almost all facets of its activities. The courses offered in the institution speak volumes of the vision and mission. The courses reflect the judicious blend of the traditional and the scientific. The institution inculcates a sound value system firmly rooted in Indian cultural ethos through its courses. Along with Critical Thinking and Communication skills, the institution considers its accountability to guide the students through the righteous path leading to a nobler and subtler state of academic excellence. Even while imparting democratic ideals, we are staunchly against petty student politics inside the campus. They are consented as individuals who should not be puppets in the hands of political parties. Since its inception, the institution has not lost even a single day in strikes, dharnas or sit-ins. But we encourage students to participate in societal issues and take decisive lead roles to become agents of social change. The Flood Situation has been the grave disaster we met with in 2019-20. Our students, under the auspices of the National Service Scheme, set out boldly and extended their support and cooperation to the flood victims and the affected people. Each dept of the institution has done its mite to grapple with the grave situation making the students socially committed and ethically sound citizens. Class teachers and mentors of the respective classes look into the curricular and extra curricular skills and attributes of the students and play a greater role in moulding the students into ideal citizens of the country. The Holistic vision and mission of the college reflect in every aspect of its functioning especially with regard to the well being of the staff and students which helps to enhance the quality of life of every individual associated with its functioning. The emotional well being of teachers and students are handled in a Holistic way. Utmost care is provided by the management of the college to inculcate mental and physical health of its stakeholders.

Prajyoti Niketan College is the most frantically sought college by many of the parents especially from abroad. The college with its greenery and serene atmosphere attracts the attention of all people. A campus without student politics is actually a dream for many parents. Prajyoti is successful without political invasions and interventions which enhances the behaviour and goal orientation of students. The modest atmosphere welcomes all the students from various cultural and economical background. College ensures the quality of teaching along with moral reasoning. Moreover, a strong and cordial bond exists between teachers and students. Each student has his/her own individual mentor apart from the class teacher who personally addresses the academic and personal matters of the student. The atmosphere itself facilitates the Holistic development of each one of them which is in tune with the College Motto. Stress management sessions organized for both students and teachers and all other faculties are noteworthy. The college is getting hard core support from parents of Prajyoti. . The college authorities are always keen in their observation regarding the discipline as well as moral development of individuals. Teachers, Students, Alumnae and all other well wishers maintain jovial personal relationships uncorrupted by political or religious barriers.

**The institution takes pride of place as the first job-oriented, service-oriented, family-oriented and leadership-oriented college in the University of Calicut. Everything at Prajyoti Niketan College bears out the Indian Cultrual Ethos and Values. Students are nurtured to become full-fledged citizens with identity, sound character, pro-active personality having social sensitivity and empathy to rise against adversities in life.**



<b>File Description</b>	<b>Document</b>
Link for appropriate web in the Institutional website	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

## 5. CONCLUSION

---

### Additional Information :

**Prajyoti Niketan College** opens its portals equally to all **irrespective of their caste, creed, gender and financial status. The whole concept of Prajyoti Niketan hinges around 'Vasudhaiva Kudumbakam'**. As Tagore envisioned, the whole world is unified as a bird's nest. **The greatest highlight of the institution is the teacher-student relationship.** Apart from the class teacher, each student is blessed with a personal mentor. The mentor looks into the personal, academic and social needs of the student. The student is free to approach the teacher when ever he/she is stressed or tensed. As there is a full-fledged clinic titled '**Prajyoti Clinic**', mentors direct the students to these clinical psychologists if at all they require it.

Various clubs and forums like **Quiz Club, Music Club, Writers' Forum, Dance Club, Women's Cell, Debating Club, Film and Theatre Club, Speakers' Forum** etc nurture the students to excel in their own specified fields of expertise.

As the name suggests, Prajyoti tries to imbibe the underlying values behind its motto '**Prajyotirgamaya**'. **Its Motto is 'Lead Us towards the fullness of Light to attain Wholeness of Life, Through Enlightenment, Determination, Courage and Creativity.**

Each teacher takes special interest to inculcate values and principles which is unique to the institution. **Prajyoti Niketan College has the distinction of pioneering job-oriented colleges in Kerala.** BA English with Journalism and Political Science, BSc Psychology, BSc Computer Science, BSc Electronics, BCom, MSc Clinical Psychology and MSc Computer Science with Data Analytics offer greater prospects for students unlike the traditional courses. This increases their chance to grab jobs after their graduation and some students who are in dire need of a job are banking on this possibility.

'**Prajyoti Nite**' is a special mega event envisioned by the **Founder Manager once in two years.** On this day, we invite the people of Pudukad, educationists, faculty of neighbouring colleges, celebrities and other stakeholders to visit our institution. **Prajyoti Awards** are distributed to people who had contributed extensively in various echelons of life.

### Concluding Remarks :

The **Founder-Manager and Director of Prajyoti Niketan College, Rev. Dr Harshajan Pazhayattil** would like to upgrade the institution into a University. He had his doctorate from Berkeley University under the guidship of the globally acclaimed Dr Rollo May. Dr Harshajan had kickstarted Prajyoti with a great vision and mission. He himself had witnessed the great academic standards upheld by Berkeley University. He had tried to **integrate the Best in the West with the unique flavour of Indian Cultural Values and Ethos.**

In 1995, at the time of the inception of the institution itself **Dr Harshajan had imbibed the spirit and essence of the National Education Policy.** The focus areas of Prajyoti Niketan College are **academics with a Holistic perspective, Sports, Arts, Culture and Career Placements.** In addition to **Intelligence Quotient (IQ), we try to nurture Emotional Quotient (EQ) and Social Quotient (SQ) in our students.** We engage our students in **experiential learning.** Students are nurtured to imbibe societal values by involving them in several community programmes. Moreover, students are enlightened to preserve and conserve nature and all natural

resources. Prajyoti Niketan College bears testimony to all these pro-active facets.

All Departments in the institution will be upgraded as **full-fledged Research Centres**. All the Programmes offered in the institution will be linked to **Industries**. An **Incubation Centre** which provide necessary guidance, hands-on experience and skill acquisition to capacitate students to work in an organisation or industry will be the committed objective.

The ultimate goal of the institution is to nurture human beings with **honesty, integrity, self-awareness and compassion** to address **the concerns of the marginalised and the downtrodden**.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.3	<p><b>Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years</b></p> <ol style="list-style-type: none"> <li>1. Academic council/BoS of Affiliating university</li> <li>2. Setting of question papers for UG/PG programs</li> <li>3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses</li> <li>4. Assessment /evaluation process of the affiliating University</li> </ol> <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: B. Any 3 of the above</p>																				
1.2.2	<p><b>Number of Add on /Certificate programs offered during the last five years</b></p> <p>1.2.2.1. How many Add on /Certificate programs are offered within the last 5 years.</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>5</td> <td>4</td> <td>4</td> <td>4</td> <td>3</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>4</td> <td>4</td> <td>4</td> <td>4</td> <td>3</td> </tr> </tbody> </table> <p>Remark : Input edited as per the Courses provided by HEI.</p>	2020-21	2019-20	2018-19	2017-18	2016-17	5	4	4	4	3	2020-21	2019-20	2018-19	2017-18	2016-17	4	4	4	4	3
2020-21	2019-20	2018-19	2017-18	2016-17																	
5	4	4	4	3																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
4	4	4	4	3																	
1.4.2	<p><b>Feedback process of the Institution may be classified as follows:</b></p> <p><b>Options:</b></p> <ol style="list-style-type: none"> <li>1. Feedback collected, analysed and action taken and feedback available on website</li> <li>2. Feedback collected, analysed and action has been taken</li> <li>3. Feedback collected and analysed</li> <li>4. Feedback collected</li> <li>5. Feedback not collected</li> </ol> <p>Answer before DVV Verification : A. Feedback collected, analysed and action taken and feedback available on website Answer After DVV Verification: A. Feedback collected, analysed and action taken and feedback available on website Remark : Input selected as documents are available on website.</p>																				
2.1.1	<b>Average Enrolment percentage (Average of last five years)</b>																				

**2.1.1.1. Number of students admitted year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
228	243	211	219	227

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
226	249	211	214	227

**2.1.1.2. Number of sanctioned seats year wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
258	268	230	244	245

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
249	249	229	238	245

Remark : Input edited as per the documents provided.

**2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)****2.4.3.1. Total experience of full-time teachers**

Answer before DVV Verification : 495

Answer after DVV Verification: 472

Remark : Physical Education subject will not be considered. Hence input edited accordingly.

**2.6.3 Average pass percentage of Students during last five years****2.6.3.1. Number of final year students who passed the university examination year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
184	191	192	185	170

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
188	200	203	194	187

**2.6.3.2. Number of final year students who appeared for the university examination year-**

**wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
213	210	217	207	199

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
213	210	220	212	201

Remark : Input edited as per the documents provided by HEI for clarification.

**3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)****3.1.1.1. Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	5.052	6.96	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	0	0.47	0

Remark : The duration of the grant period is not in assessment period. Hence input edited accordingly.

**3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years****3.1.3.1. Number of departments having Research projects funded by government and non-government agencies during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	2	2	4

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17

1	0	0	4	1
---	---	---	---	---

### 3.1.3.2. Number of departments offering academic programmes

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
5	5	5	5	5

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
5	5	5	5	5

Remark : Input edited as per the sanction letter provided by funding agency and the grants which are in assessment period.

### 3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

#### 3.3.1.1. How many Ph.Ds registered per eligible teacher within last five years

Answer before DVV Verification : 28

#### 3.3.1.2. Number of teachers recognized as guides during the last five years

Answer before DVV Verification : 10

Answer after DVV Verification: 10

### 3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

#### 3.3.2.1. Number of research papers in the Journals notified on UGC website during the last five years.

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
25	10	22	24	17

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
4	6	3	1	2

Remark : Input edited as per the research papers or Journals notified on UGC website

### 3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

3.4.4.1. Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
295	384	349	288	242

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
295	384	365	613	1162

Remark : Input edited as per the documents provided.

**3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years**

**3.5.2.1. Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
8	3	1	1	2

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
7	1	1	1	1

Remark : Input edited as per the MoUs provided by HEI .

**4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)**

**4.1.3.1. Number of classrooms and seminar halls with ICT facilities**

Answer before DVV Verification : 28

Answer after DVV Verification: 16

**4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)**

**4.1.4.1. Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
37.53	47.15	14.15	26.95	23.77



Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
13.34	45.93	12.30	25.51	23.02

4.2.4 **Percentage per day usage of library by teachers and students ( foot falls and login data for online access) during the latest completed academic year**

4.2.4.1. Number of teachers and students using library per day over last one year

Answer before DVV Verification : 72

Answer after DVV Verification: 43

Remark : The average of five days of library by teachers and students is 43.6. Hence input edited accordingly.

4.4.1 **Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)**

4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
2.214	10.476	5.833	3.164	5.309

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
2.02	2.90	4.32	2.38	2.96

5.1.1 **Average percentage of students benefited by scholarships and freeships provided by the Government during last five years**

5.1.1.1. **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
309	268	372	369	350

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17

246	268	372	369	350
-----	-----	-----	-----	-----

Remark : Sanctioned letter is not provided by HEI. Hence input edited from data template.

**5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years**

**5.1.4.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
300	286	180	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
208	00	312	0	0

Remark : Other than guidance for competitive examinations and career counselling will not considered. Hence input edited accordingly.

**5.2.2 Average percentage of students progressing to higher education during the last five years**

**5.2.2.1. Number of outgoing student progression to higher education during last five years**

Answer before DVV Verification : 472

Answer after DVV Verification: 411

Remark : Input edited as per the proofs provided for outgoing student progression to higher education during last five years.

**5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)**

**5.2.3.1. Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.) year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
11	14	3	9	1

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17

1	1	1	1	1
---	---	---	---	---

**5.2.3.2. Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
13	15	3	10	1

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
13	15	3	10	1

Remark : Input edited as per the qualifying certificates provided by HEI.

**5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

**5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
15	7	4	4	2

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
15	2	1	1	1

Remark : Only university /state / national /international level awards will considered. Hence input edited accordingly.

**5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
65	35	29	19	22

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
24	19	12	12	18

Remark : Events cannot be split into activities, it will count as only one. Hence input edited accordingly.

5.4.2 **Alumni contribution during the last five years (INR in lakhs)**

Answer before DVV Verification : A. ? 5 Lakhs

Answer After DVV Verification: D. 1 Lakhs - 3 Lakhs

Remark : Input edited as per the documents provided.

6.3.4 **Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course ).**

6.3.4.1. **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
18	7	4	0	1

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
11	20	5	2	1

Remark : Programs of duration less than 5 days will not be considered Also One teacher attending one or more professional development Program in a year to be counted as one only. Hence input edited accordingly.

6.4.2 **Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)**

6.4.2.1. Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
3.216	1.08	0.42	0.624	0.401

Answer After DVV Verification :

--	--	--	--	--

2020-21	2019-20	2018-19	2017-18	2016-17
3.21	00	00	00	00

Remark : Alumni contribution already considered in 5.4.2 metric. So it will not considered. Hence input edited accordingly.

7.1.2	<p><b>The Institution has facilities for alternate sources of energy and energy conservation measures</b></p> <ol style="list-style-type: none"> <li>1. Solar energy</li> <li>2. Biogas plant</li> <li>3. Wheeling to the Grid</li> <li>4. Sensor-based energy conservation</li> <li>5. Use of LED bulbs/ power efficient equipment</li> </ol> <p>Answer before DVV Verification : A. 4 or All of the above Answer After DVV Verification: A. 4 or All of the above</p>
7.1.6	<p><b>Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:</b></p> <ol style="list-style-type: none"> <li>1. Green audit</li> <li>2. Energy audit</li> <li>3. Environment audit</li> <li>4. Clean and green campus recognitions / awards</li> <li>5. Beyond the campus environmental promotion activities</li> </ol> <p>Answer before DVV Verification : A. Any 4 or all of the above Answer After DVV Verification: A. Any 4 or all of the above</p>
7.1.7	<p><b>The Institution has disabled-friendly, barrier free environment</b></p> <ol style="list-style-type: none"> <li>1. Built environment with ramps/lifts for easy access to classrooms.</li> <li>2. Divyangjan friendly washrooms</li> <li>3. Signage including tactile path, lights, display boards and signposts</li> <li>4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment</li> <li>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</li> </ol> <p>Answer before DVV Verification : B. 3 of the above Answer After DVV Verification: B. 3 of the above</p>
7.1.10	<p><b>The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.</b></p> <ol style="list-style-type: none"> <li>1. The Code of Conduct is displayed on the website</li> <li>2. There is a committee to monitor adherence to the Code of Conduct</li> <li>3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff</li> </ol>

**4. Annual awareness programmes on Code of Conduct are organized**

Answer before DVV Verification : B. 3 of the above

Answer After DVV Verification: B. 3 of the above

**2.Extended Profile Deviations**

ID	Extended Questions																				
1.1	<p><b>Number of students year-wise during last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>665</td> <td>654</td> <td>640</td> <td>644</td> <td>629</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>665</td> <td>654</td> <td>640</td> <td>644</td> <td>629</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	665	654	640	644	629	2020-21	2019-20	2018-19	2017-18	2016-17	665	654	640	644	629
2020-21	2019-20	2018-19	2017-18	2016-17																	
665	654	640	644	629																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
665	654	640	644	629																	
1.2	<p><b>Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>61</td> <td>55</td> <td>52</td> <td>60</td> <td>57</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>124</td> <td>124</td> <td>114</td> <td>119</td> <td>122</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	61	55	52	60	57	2020-21	2019-20	2018-19	2017-18	2016-17	124	124	114	119	122
2020-21	2019-20	2018-19	2017-18	2016-17																	
61	55	52	60	57																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
124	124	114	119	122																	
1.3	<p><b>Number of outgoing / final year students year-wise during last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>213</td> <td>210</td> <td>217</td> <td>207</td> <td>199</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>213</td> <td>210</td> <td>220</td> <td>212</td> <td>201</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	213	210	217	207	199	2020-21	2019-20	2018-19	2017-18	2016-17	213	210	220	212	201
2020-21	2019-20	2018-19	2017-18	2016-17																	
213	210	217	207	199																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
213	210	220	212	201																	
2.1	<p><b>Number of full time teachers year-wise during the last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>29</td> <td>33</td> <td>33</td> <td>33</td> <td>33</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	29	33	33	33	33										
2020-21	2019-20	2018-19	2017-18	2016-17																	
29	33	33	33	33																	

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
30	32	32	32	32

3.1 **Total number of classrooms and seminar halls**

Answer before DVV Verification : 28

Answer after DVV Verification : 26

3.2 **Total Expenditure excluding salary year-wise during last five years ( INR in Lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
41.92	57.93	20.67	30.89	34.29

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
27.4	59.72	22.68	32.07	36.73