



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution		Prajyoti Niketan College, Pudukad
• Name of the Head of the institution	Dr Binu P Chacko	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	9495406996	
• Mobile no	9497316534	
• Registered e-mail	prajyotinetan@yahoo.co.in	
• Alternate e-mail	prajyotinetancollege@gmail.com	
• Address	Prajyoti Niketan College, Pudukad, Thrissur - 680301, Kerala	
• City/Town	Thrissur	
• State/UT	Kerala	
• Pin Code	680301	
2.Institutional status		
• Affiliated /Constituent	Affiliated	
• Type of Institution	Co-education	
• Location	Semi-Urban	

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	University of Calicut				
• Name of the IQAC Coordinator	Dr Simi Varghese				
• Phone No.	8589068331				
• Alternate phone No.	7506031585				
• Mobile	8589068331				
• IQAC e-mail address	iqac@prajyotiniketan.edu.in				
• Alternate Email address	simivarghese@prajyotiniketan.edu.in				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://prajyotiniketan.edu.in/uc_hophee/2022/05/AQAR-2020-2021.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://prajyotiniketan.edu.in/academic-calendar/				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	A	3.07	2016	19/02/2016	18/02/2021
Cycle 3	A	3.24	2023	21/03/2023	20/03/2028
6.Date of Establishment of IQAC			30/03/2010		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	00	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC	View File				

9.No. of IQAC meetings held during the year	12	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1. Training Programme on Enterprises Resource Planning (ERP) for Teaching Staff 2. Community Engagement Survey 3. One week Faculty Development Programme on Online Teaching Tools for School Teachers 4. International Yoga Day celebrations with Inter-disciplinary Lecture series 5. Activities on Social Commitment and Green Commitment mooted</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
1. Training Programme on Enterprises Resource Planning (ERP) for Teaching Staff on June 11, 2021	1. Embase software had helped teachers to deal with attendance, mark entry etc in an easy manner.	
2. International Yoga Day celebrations as part of inter-disciplinary lecture series in collaboration with Field Outreach Bureau on June 21, 2021	2. Imparted knowledge on Yoga and Health care among staff and students.	
3. Webinar in association with Dept of English on Fantasy Fiction on July 31, 2021.	3. Enhanced the Awareness of Literature students on Fantasy Fiction.	

4. Film and Theatre Club inauguration and a session 'The Beauty of a College Film Club' on August 3, 2021	4. Awareness imparted on the necessity of a film club in colleges.
5. Webinar on Gender Equity on August 7, 2021	5. Enhances the well-being of both girls and boys in an educational institution.
6. Regional webinar Compassionate Communication in association with Dept of English on August 6, 2021	6. Instilled the importance of compassion in the minds of students.
7. Quiz Club inauguration and Quiz Contest	7. Imparted the importance of general knowledge among students.
8. MoU to be signed with Jubilee Mission Medical College, Thrissur on August 17, 2021	8. Internship of our MSc Clinical Psychology students at Jubilee Mission Medical College, Thrissur
9. World Suicide Prevention Day commemoration in association with Dept of Psychology on Sept 10, 2021	9. Awareness imparted for Higher Secondary School teachers, Principals, Parents and Students.
10. Regional Webinar on 'Hope, The Best Medicine for Life' in association with Dept of Psychology on Sept 10, 2021	10. Instilled Hope and Optimism in the minds of Parents, Teachers and Students
11. Collaboration with Kodakara Block Panchayath - Initiated on September 14, 2021	11. Imparted training to students on Data Entry, Facebook Page Design, Plan Document Preparation etc.
12. Dept of Psychology initiated linkages with three colleges - Sahrudaya College, Kodakara, SN College, Vadakara and Ansar College, Perumpilavu on Sept 22, 2021.	12. Several Activities conducted.....Motivated and energised the students of four colleges including Prajyoti Niketan College, Pudukad
13. One Day Capacity Building Programme by Dr M P Rajan, Former NAAC Consultant, Bengaluru on October 5, 2021	13. Awareness inculcated among the teachers of Prajyoti Niketan College, Pudukad.

14. Student Induction Programme on October 16, 2021	14. Awareness given to all new batches of students regarding different facets of life and education.
15. Awareness Programme on Covid and a GK Quiz on November 30, 2021 in association with Swachhta Action Plan of Govt of India and Field Outreach Bureau, Ministry of Information and Broadcasting.	15. Covid Awareness imparted and Prizes and Certificates distributed to the winners in the Quiz Contest.
16. Hunger Hunt Project initiated in association with Fr Davis Chirammel Charitable Trust on December 3, 2021.	16. All five depts donate food packets to the poor people on all five days of the week.
17. World Disability Day commemoration in association with Dept of Psychology on December 6, 2021.	17. Flash Mob, Poster Making Competition and Rally imparted awareness among students.
18. MoU signed with Thrissur Management Association (TMA) and initiated its Student Chapter in our College on December 8, 2021. A talk was delivered on 'Career Challenges' also	18. Awareness imparted to students on various career prospects. Various opportunities given for students in different aspects.
19. An Awareness Session on 'Audit and Administrative Procedures' for the administrative staff on December 13, 2021	19. Learning experience for the Administrative Staff of the College
20. Seminar on Research Methodology in association with Dept of English on December 14, 2021	20. Awareness imparted to the final year students of Dept of English on various aspects of Research.
21. Food and Craft Exhibition	21. Kudumbasree members joined hands along with the students of Prajyoti Niketan College. Learning experience for the students

22. Joy of Green in association with the Dept of English on December 16, 2021	22. Planted tree saplings as part of the Go Green initiative of the Dept of English
23. Commemoration of Energy Conservation Day on December 16, 2021 in association with Energy Management Centre, Govt of Kerala on December 16, 2021	23. Awareness imparted regarding the importance of Energy Conservation
24. Commemoration of World Computer Literacy Day in association with Dept of Computer Science on December 18, 2021	24. Knowledge on Machine Learning and its Applications imparted to students
25. Self Defence Training Session in association with Dept of Physical Education and Kerala Police on December 14 and 16, 2021	25. Women students imparted Self Defense Training to prevent themselves from harassment and attacks.
26. E - Governance and Media Literacy Survey in Pudukad Grama Panchayath in April	26. Awareness on the behavioural patterns of people in two wards of Pudukad Grama Panchayath
27. Academic and Administrative Audit by Ms Julie Dominic, IQAC Co-ordinator, LF College, Guruvayur on January 7, 2022	27. Learning experience for the Teaching and Non Teaching Staff of our College
28. Green, Energy and Environment Audit by Athul Energy Consultants Pvt Ltd. on January 25, 2022	28. Awareness inculcated on the various aspects of our Greenery, Energy and Environment.
29. IPR Awareness Session under National Intellectual Property Awareness Mission (NIPAM) in collaboration with IPRICK-KSCSTE in Webex Platform on February 17, 2022	29. Awareness created on the various facets of IPR among students
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Staff Council	01/06/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	01/02/2023

15. Multidisciplinary / interdisciplinary

Students can take only a single major during their period of study at UG. But they can also study eight courses from two other subjects in B.Sc and four courses from two different subjects in BA. Apart from this, they can choose one course other than the core subject in the fifth semester. These are the options for multidisciplinary/interdisciplinary study at the undergraduate level.

Certificate Courses have been imparted to all second year and third year batches. Students often take a multi-disciplinary approach. They often choose certificate courses offered by other depts and complete 30 hours of study. This would give students knowledge awareness regarding a different discipline and will put them in good stead while pursuing courses after their graduation.

16. Academic bank of credits (ABC):

As part of the syllabus, students have to undergo four audit courses in UG and two audit courses in PG. They may do these courses as MOOC, and the credits then acquired may be transferred to their audit courses.

Academic Bank of Credits is a digital treasure-trove that includes information of the credits earned by individual students throughout their academic pursuit. This will enable students to open their accounts and provide various options for entering and leaving colleges or universities.

17. Skill development:

Each department is offering a certificate course for students from any discipline to develop their skills. Moreover, departments are

also conducting workshops on various topics for advanced learners in the subject.

Capacity building courses and Skill Enhancement Courses have been imparted by different departments. The various clubs and forums of the College hone up the various skills and talents of students. Music Club, Quiz Club, Debating Club, Computing Club, Entrepreneurship Club, Writers' Forum, Film and Theatre Club, Youth Red Cross, NSS, Literary Society etc impart various skills among students.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Even though the medium of instruction is English, teachers are taking classes in both English and regional language. YouTube videos of classes are also available in the regional language. Moreover, students have to study one Indian language at the UG level.

The vision and mission of the College hinges around the wholistic development of students. Here in Prajyoti this is imparted through Indian Knowledge System. The Prajyoti family is synonymous with 'Vasudhaiva Kudumbakam' which is a deep-rooted Indian cultural concept. Here we cherish the ideal teacher-student relationship giving adherence to 'Acharya Devo Bhava'. Though a Christian institution, the management strives to uphold the Indian heritage by naming it 'Prajyoti Niketan College'.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college strives to impart certain knowledge and skills in addition to the content prescribed in the syllabi. Each Programme in the College has its declared Programme Outcome and Programme Specific Outcome. Each Course has its Course Outcomes too. Outcome Based Education help our institution to assess and compare every student's achievement records to decide their course of action in a new atmosphere. This often benefits us in finding out the areas which require improvement and work on that.

Students are expected to achieve those Outcomes as they complete their course of study. Prajyoti Niketan College imparts knowledge strictly adhering to Indian cultural heritage and make it a point to inculcate these core values in our students.

20.Distance education/online education:

The whole classes have been in online mode during Covid pandemic. The Dept of Computer Science of our institution had conducted special Faculty Development Programmes to impart technical knowledge to our teachers. They have also conducted several training programmes to the teachers of various Kendriya Vidyalayas, Higher Secondary Schools and High Schools regarding the usage of various Online Teaching Tools. This equipped those teachers to handle online classes through online platforms making use of those online educational tools.

Extended Profile

1.Programme

1.1	231
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Number of courses offered by the institution across all programs during the year	
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File Description	Documents
Data Template	View File

2.Student

2.1	674
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Number of students during the year	
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File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	161
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Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
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File Description	Documents
Data Template	View File

2.3	224
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Number of outgoing/ final year students during the year	
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File Description	Documents
Data Template	View File

3.Academic	
3.1 Number of full time teachers during the year	34
File Description	Documents
Data Template	View File
3.2 Number of sanctioned posts during the year	34
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	26
4.2 Total expenditure excluding salary during the year (INR in lakhs)	18.81
4.3 Total number of computers on campus for academic purposes	84

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As the college is affiliated to University of Calicut, University sets the curriculum for affiliated colleges. In the beginning of every academic year, the IQAC prepares the general academic calendar in accordance with the University academic calendar. The Internal Examination Committee is headed by Principal Co ordinator and faculty coordinators from each department who meet regularly and prepare the schedule of academic matters regarding dates of internal exams, submission of mark lists, communication to students etc. At the outset of each semester, Heads of Departments convene

departmental meetings and allot portions to each teacher according to their areas of specialization and finalize the time table of the department. Each department will schedule PTA meetings, conductance of internal exams, semester-wise programmes and field visits/study trips of the departments in accordance with academic calendar of college. Teachers follow this academic plan and prepare module plans for each semester. Heads of Departments conduct department meetings to evaluate the progression of syllabus coverage. The prescribed syllabus of the subject is made available in the library and also in the college website for the students' reference. Language Lab with state-of-the-art facilities help students to improve their written and spoken language (English) skills.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://prajyotiniketan.edu.in/uchopee/2023/02/1.1.1-B-Hand-Book-2021-2022.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The IQAC of the college prepares the institutional academic calendar and handbook in accordance with the university academic calendar. The master timetable of the institution and department time tables are prepared according to the academic calendar. Staff meetings and departmental meetings are convened on a regular basis to confirm that the institution stays on the schedule given in the academic calendar. The institution follows the CBCSS pattern prescribed by the University of Calicut for the continuous internal evaluation.

The calendar is distributed among the students, at the beginning of an academic year. Module plans are also documented and updated in the departments as per the guidance and monitoring of the IQAC. CBCSS monitoring committee, monitors and assesses the effective implementation of choice-based credit and semester system in the institution and efficient conduct of CIE as per the schedule and pattern given in the academic calendar. Question papers are set in advance by the teachers concerned, as per the instructions provided by the University, and submitted to the examination coordinator through HODs. The committee conducts one centralized exam in the pattern specified in the syllabus of each program framed by the University of Calicut.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement

for year: (As per Data Template)

4

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

273

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Being a part of the University of Calicut, the college has limited freedom when it comes to the choice of content in the syllabus. We have many courses in the limited programmes that are linked directly or indirectly with the above area. Elective courses are chosen in the relevant areas whenever possible. 19 courses taught in this period are related to the above criteria. The College offers Certificate Programmes, Skill Enhancement Courses and Value added courses to add skills and orient students towards Professional ethics. Most of incubation centers are closely associated with environment conservation and women empowerment. Interaction with eminent women -entrepreneurs, socialactivists, educationalists, sports personalities, literary figures and so on enlighten the students. Emphasis is given for various cross cutting issues in UG and PG academic projects which enables the academic community to get an insight on the real life. Environment Studies, Disaster Management, Intellectual Property Rights and Gerontology is offered as Audit Courses for the UG students according to the revised UG

Syllabus2019. The College has prepared Question Banks and conducted sessions for giving awareness for the same.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

7

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

177

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the **C. Any 2 of the above**

**syllabus and its transaction at the institution
from the following stakeholders Students
Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	http://prajyotiniketan.edu.in/uchophee/2023/05/STUDENTS-CURRICULUM-FEEDBACK-2021-22.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows **A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://prajyotiniketan.edu.in/feedbacks/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

232

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

1. An orientation programme, including an entry level examination is organized at the beginning of the academic year. The results are examined and along with other methods - including interactions with parents, classroom observation, acclimatization activities - students are classified as advanced learners and slow learners.

2. A tutor observes and interacts with slow learners in order to establish a rapport with them. Peer teaching, mentoring, counseling, additional notes and explanatory classes, additional time and assistance according to their weak areas are provided to slow learners.

3. Advanced learners are challenged through brainstorming sessions, encouraged to acquire additional certificate courses through online platforms, to participate in seminars, workshops etc to undertake research projects and internships, to participate in interviews, career guidance programmes, competitive examinations, to conduct peer teaching sessions. Digital resources are availed by advanced learners through NLIST.

4. After these preliminary level assessments, continuous and comprehensive evaluation, unit tests, internal examinations, seminars and assignments, group discussions, field trips etc enable teachers to cater to the needs of advanced learners and slow learners. Counseling sessions are organized to provide support to all learners. Mentoring sessions enable teachers to keep track of the progress of slow and advanced learners.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
674	34

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Institution practices a teaching methodology that focuses on imparting education through a student-centric approach. This prevents students from being passive recipients and transforms them into active and involved stakeholders in the learning process. The programme outcomes of the courses are explained to the students thereby providing a comprehensive understanding as to the primary focus of study. It also helps them in self-evaluating their performance at the conclusion of the course. The teacher facilitates learning by allowing each student to comprehend at their personal level by ensuring their involvement in classroom activities. To increase the effectiveness of teaching and learning, teachers are assigned as mentors for students on an average ratio of 1:24. Mentoring system strengthens the teacher-student relationship and evaluation of students by the mentors enhances the quality of guidance given to students. Internal assessments are also planned to encourage students to work. Departments provide students with tasks that would inculcate problem-solving skills through which they receive a practical and direct experience of negotiating difficult situations and are trained as capable, competent and accomplished individuals. Numerous workshops and seminars are arranged for the students. These seminars boost their confidence and help them overcome stage fear and develop oratory prowess.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Institution encourages and facilitates the use of ICT tools to augment traditional classroom teaching. Subsequent efforts are taken by the College to provide an e-learning atmosphere in the classroom and outside it. The Institution gives impetus to the use of online resources in tandem with social networking and blended learning platforms like Google classroom to effectively deliver learning content and to provide an augmented learning experience to the students. Almost all the teachers use ICT tools to teach and train their students. Platforms such as Gmail, WhatsApp, Zoom and Google Classroom are used to communicate, provide materials and syllabus, make announcements, conduct tests, upload assignments, make presentations, address queries, mentor and share information. Students and teachers are encouraged to use NLIST for further research and reference. Quizzes are provided through Google forms, recorded video lectures are made available to students for long term learning and future referencing. Social media platforms are used to keep in touch with the students and parents for timely updates.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

31

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

34

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

17

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

320

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

According to the university's rules, the institution evaluates the development of students in a transparent and timely manner. Two internal exams, seminars, and assignments are used for internal evaluation during a semester; the weights of each are determined in accordance with university policies. The students are provided with assignment/seminar subjects in advance, and they must present them on the designated date. Marks are given based on presentation abilities, research, and how original the content is. Exams are planned and carried out by the Internal Examination Committee. Everything is supervised by the principal. The students are advised of the exam dates after they have been determined. A student is allowed a second chance to pass a test if they are missing on the day of the exam for a legitimate reason. Within ten days of the last exam, the results are announced. Students are given the necessary time to check their grades and to express any complaints about internal evaluation, and these complaints are addressed. Students sign against their individual internal marks, which are then tallied in accordance with university policies and uploaded to the university website.

File Description	Documents
Any additional information	View File
Link for additional information	http://prajyotiniketan.edu.in/uchophee/2023/05/2.5.1-internal-consolidated-results.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

To ensure the proper operation of both internal and external examinations and the resolving of any grievances relating to the

exams, the Institution has two distinct examination committees.

The institution upholds the principles of reasonable and fair student evaluation and the prohibition of discrimination against any student. Internal exams and end-of-semester exams are conducted by the college under strict adherence to the directives and regulations given by the affiliated university. Student complaints about the way university exams are administered, evaluated, and published are promptly reported to the controller of university examinations through the appropriate method. The answer sheets are assessed and promptly sent back to the students thanks to the Internal Examinations Committee. A discussion about this in the classroom follows. After a discussion of the answer scripts in class, the students are given enough time to check their grades and approach the appropriate faculty member for clarifications and adjustments. Each department's Grievance Redressal Cell receives complaints about internal marks, which are then handled there before being uploaded to the university website. During the Parents Teachers Meeting, the parents are also informed of the results of the internal assessment.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Programme Outcomes, Programme Specific Outcomes and Course Outcomes of every course offered by all the departments in the College are displayed in the College Website. These details can be viewed by students, teachers, parents and all others. The faculty members communicate the course outcomes of each subject to the students. The Programme Outcomes and Course Outcomes of the College have been designed to align with the Vision and Mission of the College. All of them provide the students with a practical base for development of appropriate skills, aptitude and knowledge. The primary focus is to mould integrated students who cherish a love for truth, justice, freedom and equality. The cumulative effect of curricular and co-curricular student oriented activities give ample awareness about current issues, gender sensitivity, the advance of science and technology, measures to ensure sustainable environment, human values, hands-on training in science oriented programmes,

awareness programmes on skill development, empowerment of women and marginalised groups, soft skills training etc. Focussed on developing a holistic perspective in students, right attitude and a healthy balance of emotional, intellectual and social skills, the outcome based education enables students to scale greater heights in contributing to the well being of the society.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://prajyotiniketan.edu.in/programme-outcome/
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of Programme Outcomes, Programme Specific Outcomes and Course Outcomes are evaluated in the following ways: 1. The academic progress of each student is monitored continuously through Internal Examinations, tests, assignments, seminar presentations, practicals, discussions and classroom activities. The results of the University Examinations are also given importance. Both results, and the marks obtained for attendance are then mapped to the Programme Outcomes and Course Outcomes. 2. Other factors that contribute to the overall appraisal of student performance include their participation in outdoor activities including Community Development programmes; Internships; arts and sports events; seminars, workshops and their contributions in research outputs. The performance of students in interviews and programmes conducted by the Placement Cell, their ability to clear competitive examinations and their progressions to higher academic levels are also given due importance. 3. Each department then conducts an in-depth analysis of the results obtained to evaluate the level of attainment of Programme Outcomes and Course Outcomes. Student feedback is also collected to enhance the quality of education provided. The observations are presented in the College Council meeting and discussions are conducted. Action is taken on the basis of decisions taken by the Principal.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

193

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	http://prajyotiniketan.edu.in/uchophee/2023/05/Consolidated-Results.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://prajyotiniketan.edu.in/feedbacks/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

6

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	http://keralawomenscommission.gov.in/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Prajyoti Niketan College has a congenial environment for research and dissemination of knowledge through various activities.

Departments conducted various webinars for imparting knowledge for students which is beyond their curriculum.

Under the leadership of ED (Entrepreneurship Development) Club, students have come up with innovative products and programmes. They prepared home-made soaps, oils, cakes, artefacts and craft objects and sold them at reasonable rates. Students prepared LED bulbs and distributed them free of cost to their fellow students. Along with that Craft club conducted food fest for students, teachers and nonteaching staff.

To inculcate research aptitude in undergraduate and graduate students, Research ethics committee introduced monthly seminar series which were delivered by research scholars

The Tinkering Lab at our College supports our students and they learn, develop, experiment with and conceptualize different themes and concepts. Journalism students are encouraged to interview celebrities every year. This often turns out to be a great milestone in their lives. This innovative step encourages them to innovate and experiment with great men/women with great ideas.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

4

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year**3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

1

File Description	Documents
URL to the research page on HEI website	https://prajyotiniketan.edu.in/details-of-research-scholars/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

13

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

6

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Students actively participated in various extension activities which enhance their social commitment. It also helped in developing awareness about social realities and identifying the needs and problems of society.

Day Commemorations had helped students to identify the important days and concepts. Almost all important and relevant days have been commemorated. For eg: Suicide Prevention Day had instilled the value of life and well being among students. Flash mobs, rallies and street plays have been conducted to spread awareness on this theme.

Eye testing and cataract treatment camps were also organized to impart awareness among the public.

Competitions like speech, poster making, slogan writing etc were conducted on special days which have energized the spirits of students. Students were also given hands-on training to manufacture nature-friendly paper bags, paper pens etc.

Research scholars of the Research Centre in Department of Psychology have conducted various extension programmes in the neighbouring communities and organizations. Awareness programmes on emotional regulation, mental health, academic issues and childhood disorders were conducted for school students and youth. Free online tele-counselling was given to covid affected patients.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

2

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

14

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

565

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

19

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- There are a total of 20 classrooms, with sufficient furniture, boards and are connected with public addressing system.
- All classrooms are Wi-Fi enabled.
- 11 class rooms are enabled with interactive boards.
- 16 class rooms are enabled with LCD projectors.
- 2 interactive smart panels in PG Labs

- College has five Auditoriums -with seating capacities of 600 , 500 ,150, 350 and 400
- 1 A/C Seminar Hall with a seating capacity of 200.
- 5 Labs (for Computer science (UG), Computer science (PG), Psychology, Electronics and Innovative Lab).
- Recording studio with Imax system.
- Research Rooms and teching departments are equipped with computer, research supporting softwares, scanner, printer etc.
- Network Resource Centre with 10 computers.
- 94computers for students.
- Library with a wide range collection of 17,323 Books (Print) and 427 CD/DVD.
- Subscription of 199500 plus e-books, 6000 plus e-journals, 8Journals (Print), 5 newspapers and 19 magazines
- Collection of previous years' question papers, model question banks and e-content of the faculty in the library.
- The solar panels on the top of the main building (30KW)
- The hostel is also equipped with solar panel 20 KW .
- 30 KW diesel generator
- 40 KW UPS
- The college has its own transformer.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://prajyotiniketan.edu.in/facility/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- College has five Auditoriums -with seating capacities of 600 , 500 ,150, 350 and 400
- An A/C Seminar Hall with a seating capacity of 200 for performing and participating various arts and cultural programmes.
- An open air theatre (Stage) with a seating capacity of 10000 to perform mega events.
- An open air section- cum -basketball court to perform various arts and ice breaking sessions.
- The main yard is arranged in such a way to perform flash mob, carol fest, Christmas Father fest, Maveli Fest, musical band, exhibitions, various celebrations etc.
- Sports ground spread over 1 acres.
- An indoor court for badminton is arranged in old college

building.

- One court for badminton is arranged in the car parking area.
- A separate store room is arranged for storing sports related gadgets.
- All facilities for training Yoga, Cycling, Basketball, Football, Tennis, etc.
- Health Club is well equipped with Multi Gym.
- A meditation centre is maintained for yoga.
- A well equipped recording studio in the campus for recording programs of both staff and students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://prajyotiniketan.edu.in/facility/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

26

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

9.87

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- The college has a well-furnished Library, automated with SLiMS free and open source software. The students can search library resources using OPAC (Online Public access Catalogue) remotely. Each student can access the library with their user name and password. Books issue, return, reservation facilities are done through the SLiMS software.
- Library is under 6 camara surveillance.
- Library has a total area of 4050 sq.ft and 82 users can be accommodated in the library at a time.
- The Library Advisory Committee comprises the Principal, Librarian, five faculty members and one student representative. This Committee plays an active role in the efficient functioning of the library.

ILMS Software - SLiMS

- Name of the ILMS software: Senayan Library Management System (SLiMS)
- Nature of automation: Partially
- Server Version: 9.0
- Year of automation: 2020

Library Services

- Reference Service
- New Arrivals Display
- Network Resource Center
- Reading room facility

- Research Scholars Area
- User Awareness programs
- Book Bank Facility
- Photocopy Facility
- Web OPAC
- INFLIBNET-NLIST
- NDLI Club Registered member
- Plagiarism Checking Service
- Question Paper Archive
- Article Request
- 10 computers for students

Library Resources

- Books - 17323
- Journals - 8
- Magazines- 19
- News Papers - 5
- CD Roms - 427
- E- Journals- 6000+
- E- Books- 199500+

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.374

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

74

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- 200 Mbps internet connectivity in the college campus.
- 100 Mbps connectivity in the ladies hostel.
- An additional internet connection of 50 Mbps was initiated in the College exclusively for the Office.
- 84 Computers for students.
- All classrooms are WiFi enabled.
- There is a centralized Wi-Fi network in the Psychology Block.
- Two AC lab Computer Science (PG & UG)
- An innovation lab with 10 computers.
- A network resource centre with 10 computers.
- 11 class rooms with smart board facilities.
- 2 PG class rooms with smart TV.
- Two big smart televisions were installed in the Air-conditioned main auditorium.
- Two big smart TVs are installed in seminar hall.
- One television was installed in the Language Lab also.
- A recording studio with MAC based licensed softwares (Steinberg original studio software and imovie) for editing videos.
- 32 CCTV Cameras
- 10 Printers
- 2 Photocopy Machines

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

102

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

6.06719

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The policy is implemented through Strategic and Annual Academic Planning conducted in the departments and in IQAC. Respective departments submit departmental requirements to IQAC. After discussion and as per needs, IQAC forwards it to Principal and College Purchase Committee. On receiving approval, execution is made.

Some of the procedures and policies are:

1. Upgrade the IT infrastructure regularly to meet the teaching - learning requirements.
2. Learning resources, curriculum, session plan, class time table, recorded lectures, assignments, assessment, student feedback etc. can be made available online for enhancing the teaching-learning experience.
3. Providing more facilities to Mental Health Clinic, Computer Lab, Language Lab, Electronics Lab and Psychology Lab etc. for providing hands on experience to the students.
4. To facilitate library serves as workspace for students to do research and reference.
5. To provide excellent sports facilities and opportunities to students for regular work-out.
6. To establish a dedicated maintenance department responsible for carrying out the duties like the maintenance of buildings, class rooms, laboratories, hostels, cafeterias, sports facilities, utilities, lawns etc.
8. To equip with full-fledged audiovisual system in college auditorium and to maintain it as the stage for numerous important programmes throughout the year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://prajyotiniketan.edu.in/uchophee/2023/05/4.4.1-4-23.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the

Government during the year

391

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

51

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

A. All of the above

File Description	Documents
Link to Institutional website	https://prajyotiniketan.edu.in/capacity-building-and-enhancement/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

150

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

150

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

30

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

91

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

11

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

5

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College Union Council is the main student administrative body which organises all co-curricular and extra-curricular activities in the College. Due to Covid 19 Pandemic new college union Council was

not elected and therefore, separate student committees were constituted to organize many co-curricular and extra-curricular programmes in the college. These activities were held in a blended platform- both online and offline mode. A student representation is strictly ensured in each departmental student grievance committee. In the year a separate student committee representing two students from each department was constituted for conducting Talents Day, Onam Celebration, Fine Arts programme Christmas Celebration, Sports day and College Day. Various administrative and statutory bodies such as IQAC, Grievance Cell, Anti Ragging Committee, Library Council etc... have student representation. Further, representation of the Students is strictly ensured in various clubs like Dance Club, Music Club, Drama Club, Debate Club, Quiz Club, Health Club and Election literacy Club; forums such as Speakers' forum and Writers' Forum; and cells like Women Cell and Grievance Cell run by the college. The student coordinators of various clubs, cells and forums played a vital role in organising online activities of the clubs, cells and forums. These clubs, forums and Cells held online meetings and organized many online programmes which helped the students grow particularly in their extra- curricular activities.

File Description	Documents
Paste link for additional information	https://prajyotiniketan.edu.in/college-union/ ; https://prajyotiniketan.edu.in/committees/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

41

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The 21st Annual Alumni Meet, PRANA Prajyoti Niketan College was held on 15/10/2021 at 8 PM. In the back ground of COVID 19 pandemic, the meeting was conducted in online mode through Google meet and You Tube Live Streaming. The programme started off with a prayer song by an alumni Dr. Lakshmi Russel and was followed by a welcome speech by Dr. Mary Paul, the Convenor of Prana Alumni meet. Dr. Binu P Chacko, the Principal and President of Prana Alumni delivered the presidential address. This was followed by the inaugural address of Rev. Fr. Dr. Harshajan Pazhayattil, Founder Manager and director. Mr. Lijo PV, Secretary presented the report and Dr. Soumya Starlet C T, Treasurer presented the accounts. Mr. Sujith , Vice President of Prana Alumni and Dr. Simi Varghese, the Vice Principal felicitated the funtion. Retiring staff members from the teaching and non-teaching deptswere specially honored by Alumni members. PhD Holder Dr. Uma Devi, Alumni and Assistant Professor, Dept of Electronics wascongratulated by Alumni. Nanma scholarship amounting to RS 85500 was announced. The official function was followed by various cultural Programmes and games. The meeting ended with a vote of thanks by Ms Chitra Hanson.

File Description	Documents
Paste link for additional information	https://prajyotiniketan.edu.in/alumnae/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year D. 1 Lakhs - 3Lakhs

(INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION

Redeeming Love as Prajyoti–The Supreme Light In Struggles for Growth in Personal Wholeness for Universal Wholenessfor, the integrity of the family/society depends on its members.

MISSION

Excellence in Education, Education as Empowerment and Formation of the Whole Person To work out the Rhythm of Love for the Marginalized and less talented And to grow greater than our natural size to National and Divine size Education within our vision and mission sets us to achieve our constitutional goals.

At Prajyoti, education means formation of the whole person at the touch of God. Values of Prajyoti: Respect for simplicity, human dignity, our bodily existence, human weakness, our enlightened posture, love of the poor & nature,u universal forgive, reconcile and share to bring about Wholeness of life.If heaven is Love; if heaven is eternal, our relationships need to be inseparable in love. Self-sacrificing and self-giving in order to grow universal and inseparable in Love and to experience one's greatness and divineness as the basis of real excellence in life. Hence, Campus virtues: Principled and disciplined life for maximum freedom to grow great and to shun violence, ragging, party-politics, etc

File Description	Documents
Paste link for additional information	https://prajyotiniketan.edu.in/vision-mission-motto/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Participative Management Practices as well as Decentralisation are employed to fulfill the vision and mission of the college. Even though the Governing Body members as well as the Manager has the ownership of the College, the day-to-day administration, management of the college as well as academic activities are entrusted with different committees. The Principal is directly involved in the educational matters of the college and the office matters are entrusted with the office Superintendent. The Academic matters are entrusted with the College Council. IQAC monitors all the activities of the college. HOD along with the teachers conducts meetings and takes decisions on department matters. Each class of students has a class teacher. Each class has its own class leader, who co-ordinates the class activities of the students. The Students Union, is entrusted with extra curricular activities, fine arts festival, celebrations, magazine etc of the students. Regular meetings with PTA members and PTWA were also held. Admission Committee is heading the admission procedures and University Exam Cell of the College deals with the University exam matters independently. CBCSS Internal Exam Committee has the decisive power in the internal examination matters. The decentralized practices enhance the smooth functioning of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

1 GBPS internet connection is a necessary requirement for the working of the day to day affairs of the college and the WiFi password should be single. The computer science Lab has to be upgraded. A Recording Studio is to be established. Incubator for start ups and Conference room for club meetings have to be established. Plans to start a herbal garden is in the offing to highlight the medical dimension of nature.

A separate room with internet connection and other facilities such as paper storage cubboards,shelves etc to be prepared for new exam system. Canteen renovation for students, rest room facilities for

ladyteachers are to be enhanced. .

Need proper light facilities in store rooms. Smart class rooms for students are recommended. Waste management system and incinerator are to be established. We need more PG courses and classrooms. Network Resource Centre (NRC) for research development is to be taken first hand. A CD library is in the offing. Plagiarism checking software, Statistical analysis software are needed to upgrade the research capability of the college.

Renovation of stationary shop, Beautification of college road, Construction of park benches inside the campus, Complaint box and Sign boards and root map inside the campus are to be given due priority.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Founder Manager and the Governing Body have the major role in the decision making process of the institution. The decisions are implemented by Principal by acting as a link between the Manager and Staff. The IQAC monitor the overall progress of the implementation. Manager is the appointing authority and the appointment of the faculty is based according to norms of UGC and State Government. Staff promotion is forwarded to Manager through Principal in consultation with IQAC. College functions on the basis of several policies which are followed by all Committees. All major decisions are taken only after it is discussed and passed by College Council. The College Council and IQAC functions hand in hand for the smooth functioning of the college. In line with the perspective plan, the institution has also created quality policy initiatives to ensure wholistic development of its staff and students.

Dedicated domain ID for governance heads like Budget, Leave, Events, Internal Assessment, Conferences, Booking of College Venues, Library

Management, Online submission of budget allocations and sanction of finances.

.Accounting Software (Embase) for all financial data and management of accounting records. Payroll Software and Staff Management are done using SPARK. Grants from UGC are received through PFMS.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://prajyotiniketan.edu.in/u chophee/2022/10/6.2.2-Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution is always offering support to the staff. Manager of the institution is very supportive and provides all the facilities to the staff, which may increase the job satisfaction of the staff. The welfare schemes for the employees by the state government includes; Maternity Leave for six months, Paternity Leave for 15 days, Casual leave for 15 days for Teaching staff & 20 days for Nonteaching staff, Duty leave for attending academic activities and PF for all faculties. The welfare schemes provided by the Management

are Interest Free Loan of Rs. 25,000 for Staff , Preference for admission is given to children of staff for various Programmes under Management quota , Canteen facility and a separate enclosure for staff is provided, Festival kits provided to staff by the management on Christmas and festival occasion, Prajyoti Clinic provides Counselling facilities to the staff to cope with personal and official stress. No objection is given for all faculty to pursue research, Gymnasium- gym facility is provided to staff and a separate timing is scheduled for staff and students, Financial support also has been given to staff for purchasing laptops and other electronic accessories to assist online teaching during the time of Covid-19 lockdown period.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

12

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance of the staff is evaluated by the self appraisal and the evaluation by the students and parents in the prescribed format. In line with the UGC regulation and the policies of University of Calicut, the promotion of faculty is based on the score obtained in the Annual Performance Assessment Reports (APAR), which should be submitted to principal at the end of each academic year. Faculty

appraisal comprises teaching and learning related activities, involvement in university/college students related activities, Administrative responsibilities, Examination & Evaluation duties, Student related co- curricular, extension and field based activities, research activities etc. The promotion of the aided faculty is based on the UGC norms. Each staff submit the filled APAR to IQAC for verification. The IQAC verifies all the details given in Annual Performance Assessment Report and recommends to the Principal for forwarding the request for subject experts for faculty promotion. Performance appraisal again evaluated by the committee comprises, Principal, Subject Expert, and Head of the department. The performance of Ministerial staff is also assessed and forwarded to Principal through Superintendent. The feedback about the teacher performance given by the students is also taken into account in order to improve the performance of staff. The Principal analyses the teacher assessment of students and suggest guidelines for improving performance of the teacher.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution conducts internal and external financial audits regularly. The institution has mechanisms of external and internal financial audits of all the financial activities of the college by the Government agencies of Government of Kerala every year. The receipts, bills and Payments, statements of income and expenditure and the utilization certificates are consolidated and audited by registered chartered accountants on an annual basis. The external audit is conducted by the Deputy DD, Thrissur and by the DCE and the Accountant General's Office, Trivandrum. They verify all the documents including the bills and vouchers, cash books and ledgers, Library registers, log books etc. Additional documents will be submitted when they ask for clarifications. Internal audit of the College is carried out every year by Private Chartered Accountants. A practicing chartered accountant firm conducts the internal audit of the institution in order to ensure the accuracy and transparency of the statement of accounts. The internal audit is deemed as a

preparatory work for the external audit. After all the corrections it will be submitted to the authorities. Both periodic and annual external audit is done by State government auditors. Consolidated extract of expenditure and contribution statements are prepared by chartered accountants for the purpose of NAAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1.24

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college has an annual financial planning for optimum utilization of the resources. The Planning and Purchasing Committee and IQAC of the college prepare an annual budget and then present to the College Management for approval. Request for different kinds of funds is forwarded to the concerned agency after discussion in the College Council. The fund utilisation is monitored by concerned Committees and examine the utilization of funds and assure that the funds are utilized for which it is granted and the income and expenditure are properly audited and filed. For the funds by the RUSA, the Plans and estimates are prepared by qualified engineers and scrutinized by the concerned authorities. The Purchase Committee of the college headed by one of the faculty to whom the responsibility is assigned. The Alumni association is also an important agency for the fund mobilization and had contributed Rs. 1,24,101 for the infrastructure

development during the year 2021- 2022. A regular fund is allocated for the overall maintenance of the institution. Fees collected from the students as per the university and government norms are also utilized for infrastructural maintenance. College tries to maintain the accounts with clarity and transparency.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC had conducted several quality initiatives and strategies to ensure quality sustenance. Academic and Administrative Audits have been conducted internally and externally to analyse the strong and weak points of the institution's over all performance. IQAC annually analyse the results and take measures to improve the performance of the students in consultation with the Heads and faculty of the respective departments. Bridge Courses and Certificate Courses have been initiated to provide the students an ideal and befitting curriculum apart from their chosen course of study. Students have been provided awareness programmes on Gender Equity, Intellectual Property Rights, Research Methodology, Entrepreneurship etc to keep them updated with the core themes doing the rounds. IQAC has been instrumental in making the institution sign various MoU's with prestigious institutions within the state. This has boosted mutual sharing of resources and equipped our students with proper industry experience. They also pursue internships in such organisations. The institution has also entered into collaborations and linkages under the leadership of IQAC. Students engage in several extension and outreach programmes. Departments engage in community service with in the purview of Pudukad Grama Panchayath and outside. Exhibitions are also conducted annually to exhibit the entrepreneurial acumen of our students. Several green initiatives have been organised by depts to boost the 'Go Green Initiatives' of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC has set quality benchmarks in academics and all other allied fields. Teaching-Learning is the strong point of the Higher Education Institution. The academic progress of the student is regularly monitored by the teachers under the leadership of the class teacher. After each internal assessment, IQAC takes special note of the marks scored by the students of each class. Through remedial classes, peer teaching, special practices, individual sessions etc students are encouraged to improve their performance in the next internal assessment as well as university examination. Students are provided bridge courses in the beginning to keep themselves equipped with the new and tough subjects. These ten hour courses have served as morale boosters for the students and put them in good stead before teachers start with their syllabi. The institution has conducted Academic, Administrative, Financial, Green, Energy and Environment Audits to qualitatively enhance the various echelons of our governance. NAAC Peer Team members, Consultants, efficient IQAC co-ordinators of neighbouring colleges etc are being invited to conduct the External Academic and Administrative Audit. The Internal auditors review the situation and make the Institution get set ready for the external audits.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state,

C. Any 2 of the above

national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://prajyotiniketan.edu.in/college-activity-report/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college provides facilities which help to nurture students towards empowerment and gender sensitivity, thereby inculcating self realization leading to integrity towards the family and society. Universal values and ethics are incorporated into the lectures and special programmes organized in connection with gender sensitivity. Gender Equity and Sensitization principles, Cyber Security awareness, etc imparted by expert resources from various spectrum of the society through lectures, workshops and seminars.

Facilities provided by the college are:

1. Safety and Security Measures:

- Security Personnel to ensure the safety and security of students at the entrance gate.
- CCTV cameras are placed at the entrance of college.
- Internal Compliance Committee and Grievance Redressal Cell for addressing the grievances of its stakeholders to ensure gender equity and justice for both the sexes.
- Committee against Sexual Harassment has been constituted with

the provisions of the Sexual Harassment of Women at Work Place (Prevention, Prohibition and Redress) Act, 2013.

- Ethics Committee and Committee against Ragging has been constituted as per the order of Supreme Court of India and subsequent notification from UGC.
- The college has a well-functioning Women's Cell.
- Hostel facilities :There are two hostels for girl students' functioning inside the campus.

File Description	Documents
Annual gender sensitization action plan	https://prajyotiniketan.edu.in/uchophee/2023/05/7.1.1_GEAP.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://prajyotiniketan.edu.in/uchophee/2022/03/Criterion-7.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management:The College is also committed to minimize and ensure safe and proper handling, storage and disposal of all hazardous waste generated in the Campus. Awareness programmes are

organised for students in connection with Swachh Bharat Summer Internship Zero Waste Programme. This year's theme was 'Reduce, Reuse and Recycle Waste'. The students are encouraged to collect plastic waste from the college premises. Infectious wastes are incinerated. Used ink and toner cartridges are sent back to manufacturer for refilling. Bio Degradable wastes are recycled and reused .There are Vermicompost pits for the same.

E- Waste Management: A two day Trrsh Hunt is organised by the Dept. of Computer Science in association with Haritha Kerala Mission and Progressive Recycling and Trading. NSS Units also collected E-Waste from Kottat, Chalakkudy as part of E Waste management.

OTHERS: Incinerators are placed in each of the buildings for the distruction of sanitary napkins.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **C. Any 2 of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways

4. Ban on use of plastic**5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Prajyoti Niketan College upholds the value of inclusiveness and tolerance towards all regional, communal, cultural, religious and linguistic environments. The college sensitizes the staff members and students about the need of communal and cultural harmony and promotes regional and linguistic diversities. Students from all religions, Districts (from Thiruvanthapuram to Kasaragod) and communities are admitted to the UG and PG courses as part of inclusive nature. Students from Lakshadweep are also admitted to the rolls to promote the inclusive nature among students. Students from different castes, creed, religion, community and gender are treated equally in the institution. Students from scheduled castes, scheduled tribes and other minority communities are pursuing their aspirations in the institution. The vision of the institution itself is wholistic development of students irrespective of the community, caste, religion or gender of them. The college organizes various programmes as an initiative to promote an inclusive environment within the campus.

- Talents' Day
- Onam Celebrations
- Christmas Celebrations at College and Kallichithra Tribal Colony, Chimmini Dam
- Fine Arts Festival
- Film Club Activities
- Literary Society for Linguistic Harmony
- Arts and Crafts Club Activities
- Food Fest
- Dance and Music Club Activities

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Prajyoti Niketan College gives due importance to the constitutional obligations and values of its stakeholders. The college conducts various programmes to sensitize the students, teaching and non teaching staff to their constitutional obligations. The Constitutional Rights and Duties are included in the syllabus of UG first year students to make them realise about their duties as responsible citizens and to sensitize them to the constitutional obligations. The Department of Political Science and English in association with NSS circulated pamphlets on Constitutional Rights and Duties through Social media. National Service Scheme units 85 & 183 in association with the English department and IQAC celebrated Constitutional Day with various programmes this year. A one day National webinar on 'Article 21 Indian Constitution the Unfinished Agenda' was organised in order to sensitize the student community about their constitutional responsibilities. The students and teachers also took oath for preamble to constitution on 26.11.2021. NSS volunteers conducted essay writing competitions, poster making competitions, quiz competitions and video presentations related to the theme. The classrooms of the college were given to Kodakara Block panchayat to conduct election training sessions. Interdisciplinary Lecture Series of the college in collaboration with the Department of Political Science, NSS and IQAC jointly organised a Webinar on Constitutional Values: Youth and Social Service on Friday, September 24th, 2021 to commemorate National Service Scheme Day.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://prajyotiniketan.edu.in/u chophee/2023/06/7.1.9-constitutional-values-supportings-1.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

4.

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Prajyoti Niketan College with its vision and mission upholds its highest standards by commemorating the National and International days, events and festivals. The college pays respect to the event or person and remembers their valuable contributions to the society by commemorating special days and events. The year 2020-21 also saw the commemoration of many special days by the student and teaching community of the college. The days commemorated were: International Yoga Day, International Anti -Drug Day, World Nature Conservation Day, Independence Day, World Suicide Prevention Day, World Peace Day, Gandhi Jayathi, National Mentoring Day, Formation of Kerala State, Women Entrepreneurship Day, Constitutional Day, World Aids Day, World Computer Literacy Day, Soil Day, International Youth Day, International Women's Day, World Environment Day, World Blood Donors Day, Reading Day, International Yoga Day, International Day against Drug Abuse and Illicit Trafficking, World Population Day, World Youth Skills Day, Nelson Mandela Day, National Financial Awareness Day, International Youth Day, Fit India Freedom Run, Teachers' Day, World Literacy Day, World Suicide Prevention Day, National Service Scheme Day, Clean India Programme, Gandhi Jayanthi, Mental Health

Day, National Unity Day, Constitutional Day, World Aids Day Disability Day, Energy Conservation Day and World Computer Literacy Day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice - 1 Societal Engagement for Social Commitment

The college gives utmost priority to social commitment of the students to mould them as responsible citizens. All five departments engage in extension activities and services to the nearby communities and public. Almost all the clubs and forums join hands with the departments towards societal engagement. The Centre for Community Engagement at Prajyoti Niketan College takes the initiative in organizing various programmes. Prajyoti Clinic with clinical psychologists certified under Rehabilitation Council of India (RCI) conduct suicide prevention classes and mental health campaigns in nearby community.

Best Practice - 2 Green Commitment for Sustainable Future

Prajyoti Niketan College and the management had taken considerable effort for maintaining green and sustainable campus. The staff and students under the leadership of National Service Scheme take special care for the maintenance of the green campus initiatives. Two types of forest are maintained in our campus - Kuttivanam and Miyawaki forest. Well-maintained butterfly garden, Gandhi Peace garden, Vertical Garden, Vegetable Garden, Grotto Gardens, Oxygen Parks, Open Meditation Centre etc are some of our 'go green' initiatives. We nurture fauna also along with flora. A beautiful fish pond is also nurtured in the campus.

File Description	Documents
Best practices in the Institutional website	http://prajyotiniketan.edu.in/uchophee/2023/06/Copy-of-Best-Practices-2021-22-final.pdf
Any other relevant information	<u>Nil</u>

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Prajyoti Niketan College was the most frantically sought college by many of the parents especially from abroad. The college with its greenery and serene atmosphere attract the attention of all people. A campus without politics is actually a dream for many parents. Prajyoti is successful without political invasions and interventions which enhances the behaviour and goal orientation of students. The modest atmosphere welcomes all the students from various cultural and economical background. College ensures the quality of teaching along with moral reasoning. Moreover, a strong and cordial bond exists between teachers and students. Each student has his/her own individual mentor apart from the class teacher who personally addresses the academic and personal matters of the student. The atmosphere itself facilitates the Holistic development of each one of them which is in tune with the College Motto. Stress management sessions organized for both students and teachers and all other faculties are note worthy. The college is getting hard core support from parents of Prajyoti. . The college authorities are always keen in their observation regarding the discipline as well as moral development of individuals. Teachers, Students, Alumnae and all other well wishers maintain jovial personal relationships uncorrupted by political or religious barriers.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As the college is affiliated to University of Calicut, University sets the curriculum for affiliated colleges. In the beginning of every academic year, the IQAC prepares the general academic calendar in accordance with the University academic calendar. The Internal Examination Committee is headed by Principal Coordinator and faculty coordinators from each department who meet regularly and prepare the schedule of academic matters regarding dates of internal exams, submission of mark lists, communication to students etc. At the outset of each semester, Heads of Departments convene departmental meetings and allot portions to each teacher according to their areas of specialization and finalize the time table of the department. Each department will schedule PTA meetings, conductance of internal exams, semester-wise programmes and field visits/study trips of the departments in accordance with academic calendar of college. Teachers follow this academic plan and prepare module plans for each semester. Heads of Departments conduct department meetings to evaluate the progression of syllabus coverage. The prescribed syllabus of the subject is made available in the library and also in the college website for the students' reference. Language Lab with state-of-the-art facilities help students to improve their written and spoken language (English) skills.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://prajyotiniketan.edu.in/uchophee/2023/02/1.1.1-B-Hand-Book-2021-20222.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The IQAC of the college prepares the institutional academic calendar and handbook in accordance with the university academic calendar. The master timetable of the institution and department time tables are prepared according to the academic calendar.

Staff meetings and departmental meetings are convened on a regular basis to confirm that the institution stays on the schedule given in the academic calendar. The institution follows the CBCSS pattern prescribed by the University of Calicut for the continuous internal evaluation.

The calendar is distributed among the students, at the beginning of an academic year. Module plans are also documented and updated in the departments as per the guidance and monitoring of the IQAC. CBCSS monitoring committee, monitors and assesses the effective implementation of choice-based credit and semester system in the institution and efficient conduct of CIE as per the schedule and pattern given in the academic calendar. Question papers are set in advance by the teachers concerned, as per the instructions provided by the University, and submitted to the examination coordinator through HODs. The committee conducts one centralized exam in the pattern specified in the syllabus of each program framed by the University of Calicut.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented****1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

7

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

4

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

273

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human**

Values, Environment and Sustainability into the Curriculum

Being a part of the University of Calicut, the college has limited freedom when it comes to the choice of content in the syllabus. We have many courses in the limited programmes that are linked directly or indirectly with the above area. Elective courses are chosen in the relevant areas whenever possible. 19 courses taught in this period are related to the above criteria. The College offers Certificate Programmes, Skill Enhancement Courses and Value added courses to add skills and orient students towards Professional ethics. Most of incubation centers are closely associated with environment conservation and women empowerment. Interaction with eminent women -entrepreneurs, socialactivists, educationalists, sports personalities, literary figures and so on enlighten the students. Emphasis is given for various cross cutting issues in UG and PG academic projects which enables the academic community to get an insight on the real life. Environment Studies, Disaster Management, Intellectual Property Rights and Gerontology is offered as Audit Courses for the UG students according to the revised UG Syllabus 2019. The College has prepared Question Banks and conducted sessions for giving awareness for the same.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

7

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

177

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above
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File Description	Documents
URL for stakeholder feedback report	http://prajyotiniketan.edu.in/u chophee/2023/05/STUDENTS-CURRICULUM-FEEDBACK-2021-22.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://prajyotiniketan.edu.in/feedbacks/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

232

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

108

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

1. An orientation programme, including an entry level examination is organized at the beginning of the academic year. The results are examined and along with other methods - including interactions with parents, classroom observation, acclimatization activities - students are classified as advanced learners and slow learners.

2. A tutor observes and interacts with slow learners in order to establish a rapport with them. Peer teaching, mentoring, counseling, additional notes and explanatory classes, additional time and assistance according to their weak areas are provided to slow learners.

3. Advanced learners are challenged through brainstorming sessions, encouraged to acquire additional certificate courses through online platforms, to participate in seminars, workshops etc to undertake research projects and internships, to participate in interviews, career guidance programmes, competitive examinations, to conduct peer teaching sessions. Digital resources are availed by advanced learners through NLIST.

4. After these preliminary level assessments, continuous and comprehensive evaluation, unit tests, internal examinations, seminars and assignments, group discussions, field trips etc enable teachers to cater to the needs of advanced learners and slow learners. Counseling sessions are organized to provide support to all learners. Mentoring sessions enable teachers to keep track of the progress of slow and advanced learners.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
674	34

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Institution practices a teaching methodology that focuses on imparting education through a student-centric approach. This prevents students from being passive recipients and transforms them into active and involved stakeholders in the learning process. The programme outcomes of the courses are explained to the students thereby providing a comprehensive understanding as to the primary focus of study. It also helps them in self-evaluating their performance at the conclusion of the course. The teacher facilitates learning by allowing each student to comprehend at their personal level by ensuring their involvement in classroom activities. To increase the effectiveness of teaching and learning, teachers are assigned as mentors for students on an average ratio of 1:24. Mentoring system strengthens the teacher-student relationship and evaluation of students by the mentors enhances the quality of guidance given to students. Internal assessments are also planned to encourage students to work. Departments provide students with tasks that would inculcate problem-solving skills through which they receive a practical and direct experience of negotiating difficult situations and are trained as capable, competent and accomplished individuals. Numerous workshops and seminars are arranged for the students. These seminars boost their confidence and help them overcome stage fear and develop oratory prowess.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description

in maximum of 200 words

The Institution encourages and facilitates the use of ICT tools to augment traditional classroom teaching. Subsequent efforts are taken by the College to provide an e-learning atmosphere in the classroom and outside it. The Institution gives impetus to the use of online resources in tandem with social networking and blended learning platforms like Google classroom to effectively deliver learning content and to provide an augmented learning experience to the students. Almost all the teachers use ICT tools to teach and train their students. Platforms such as Gmail, WhatsApp, Zoom and Google Classroom are used to communicate, provide materials and syllabus, make announcements, conduct tests, upload assignments, make presentations, address queries, mentor and share information. Students and teachers are encouraged to use NLIST for further research and reference. Quizzes are provided through Google forms, recorded video lectures are made available to students for long term learning and future referencing. Social media platforms are used to keep in touch with the students and parents for timely updates.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

31

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

34

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

17

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

320

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

According to the university's rules, the institution evaluates the development of students in a transparent and timely manner. Two internal exams, seminars, and assignments are used for internal evaluation during a semester; the weights of each are determined in accordance with university policies. The students are provided with assignment/seminar subjects in advance, and they must present them on the designated date. Marks are given based on presentation abilities, research, and how original the content is. Exams are planned and carried out by the Internal Examination Committee. Everything is supervised by the principal. The students are advised of the exam dates after they have been determined. A student is allowed a second chance to pass a test if they are missing on the day of the exam for a legitimate reason. Within ten days of the last exam, the results are announced. Students are given the necessary time to check their grades and to express any complaints about internal evaluation, and these complaints are addressed. Students sign against their individual internal marks, which are then tallied in accordance with university policies and uploaded to the university website.

File Description	Documents
Any additional information	View File
Link for additional information	http://prajyotiniketan.edu.in/u chophee/2023/05/2.5.1-internal-consolidated-results.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

To ensure the proper operation of both internal and external examinations and the resolving of any grievances relating to the exams, the Institution has two distinct examination committees.

The institution upholds the principles of reasonable and fair student evaluation and the prohibition of discrimination against any student. Internal exams and end-of-semester exams are conducted by the college under strict adherence to the directives and regulations given by the affiliated university. Student complaints about the way university exams are administered,

evaluated, and published are promptly reported to the controller of university examinations through the appropriate method. The answer sheets are assessed and promptly sent back to the students thanks to the Internal Examinations Committee. A discussion about this in the classroom follows. After a discussion of the answer scripts in class, the students are given enough time to check their grades and approach the appropriate faculty member for clarifications and adjustments. Each department's Grievance Redressal Cell receives complaints about internal marks, which are then handled there before being uploaded to the university website. During the Parents Teachers Meeting, the parents are also informed of the results of the internal assessment.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Programme Outcomes, Programme Specific Outcomes and Course Outcomes of every course offered by all the departments in the College are displayed in the College Website. These details can be viewed by students, teachers, parents and all others. The faculty members communicate the course outcomes of each subject to the students. The Programme Outcomes and Course Outcomes of the College have been designed to align with the Vision and Mission of the College. All of them provide the students with a practical base for development of appropriate skills, aptitude and knowledge. The primary focus is to mould integrated students who cherish a love for truth, justice, freedom and equality. The cumulative effect of curricular and co-curricular student oriented activities give ample awareness about current issues, gender sensitivity, the advance of science and technology, measures to ensure sustainable environment, human values, hands-on training in science oriented programmes, awareness programmes on skill development, empowerment of women and marginalised groups, soft skills training etc. Focussed on developing a holistic perspective in students, right attitude and a healthy balance of emotional, intellectual and social skills, the outcome based education enables students to scale greater heights in contributing to the well being of the society.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://prajyotiniketan.edu.in/programme-outcome/
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of Programme Outcomes, Programme Specific Outcomes and Course Outcomes are evaluated in the following ways: 1. The academic progress of each student is monitored continuously through Internal Examinations, tests, assignments, seminar presentations, practicals, discussions and classroom activities. The results of the University Examinations are also given importance. Both results, and the marks obtained for attendance are then mapped to the Programme Outcomes and Course Outcomes. 2. Other factors that contribute to the overall appraisal of student performance include their participation in outdoor activities including Community Development programmes; Internships; arts and sports events; seminars, workshops and their contributions in research outputs. The performance of students in interviews and programmes conducted by the Placement Cell, their ability to clear competitive examinations and their progressions to higher academic levels are also given due importance. 3. Each department then conducts an in-depth analysis of the results obtained to evaluate the level of attainment of Programme Outcomes and Course Outcomes. Student feedback is also collected to enhance the quality of education provided. The observations are presented in the College Council meeting and discussions are conducted. Action is taken on the basis of decisions taken by the Principal.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

193	
File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	http://prajyotiniketan.edu.in/u chophee/2023/05/Consolidated-Results.pdf
2.7 - Student Satisfaction Survey	
2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)	
https://prajyotiniketan.edu.in/feedbacks/	
RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
1	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File
3.1.2 - Number of teachers recognized as research guides (latest completed academic year)	
3.1.2.1 - Number of teachers recognized as research guides	
6	

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	http://keralawomenscommission.gov.in/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Prajyoti Niketan College has a congenial environment for research and dissemination of knowledge through various activities. Departments conducted various webinars for imparting knowledge for students which is beyond their curriculum.

Under the leadership of ED (Entrepreneurship Development) Club, students have come up with innovative products and programmes. They prepared home-made soaps, oils, cakes, artefacts and craft objects and sold them at reasonable rates. Students prepared LED bulbs and distributed them free of cost to their fellow students. Along with that Craft club conducted food fest for students, teachers and nonteaching staff.

To inculcate research aptitude in undergraduate and graduate students, Research ethics committee introduced monthly seminar series which were delivered by research scholars

The Tinkering Lab at our College supports our students and they learn, develop, experiment with and conceptualize different themes and concepts. Journalism students are encouraged to interview celebrities every year. This often turns out to be a great milestone in their lives. This innovative step encourages them to innovate and experiment with great men/women with great ideas.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

4

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	https://prajyotiniketan.edu.in/details-of-research-scholars/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

13

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

6

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Students actively participated in various extension activities

which enhance their social commitment. It also helped in developing awareness about social realities and identifying the needs and problems of society.

Day Commemorations had helped students to identify the important days and concepts. Almost all important and relevant days have been commemorated. For eg: Suicide Prevention Day had instilled the value of life and well being among students. Flash mobs, rallies and street plays have been conducted to spread awareness on this theme.

Eye testing and cataract treatment camps were also organized to impart awareness among the public.

Competitions like speech, poster making, slogan writing etc were conducted on special days which have energized the spirits of students. Students were also given hands-on training to manufacture nature-friendly paper bags, paper pens etc.

Research scholars of the Research Centre in Department of Psychology have conducted various extension programmes in the neighbouring communities and organizations. Awareness programmes on emotional regulation, mental health, academic issues and childhood disorders were conducted for school students and youth. Free online tele-counselling was given to covid affected patients.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

2

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

14

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

565

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration	
3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year	
3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year	
19	
File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File
3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year	
3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year	
6	
File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File
INFRASTRUCTURE AND LEARNING RESOURCES	
4.1 - Physical Facilities	
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.	
<ul style="list-style-type: none"> • There are a total of 20 classrooms, with sufficient furniture, boards and are connected with public addressing system. 	

- All classrooms are Wi-Fi enabled.
- 11 class rooms are enabled with interactive boards.
- 16 class rooms are enabled with LCD projectors.
- 2 interactive smart panels in PG Labs
- College has five Auditoriums -with seating capacities of 600 , 500 ,150, 350 and 400
- 1 A/C Seminar Hall with a seating capacity of 200.
- 5 Labs (for Computer science (UG), Computer science (PG), Psychology, Electronics and Innovative Lab).
- Recording studio with Imax system.
- Research Rooms and teching departments are equiped with computer, research supporting softwares, scanner, printer etc.
- Network Resource Centre with 10 computers.
- 94computers for students.
- Library with a wide range collection of 17,323 Books (Print) and 427 CD/DVD.
- Subscription of 199500 plus e-books, 6000 plus e-journals, 8Journals (Print), 5 newspapers and 19 magazines
- Collection of previous years' question papers, model question banks and e-content of the faculty in the library.
- The solar panels on the top of the main building (30KW)
- The hostel is also equipped with solar panel 20 KW .
- 30 KW diesel generator
- 40 KW UPS
- The college has its own transformer.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://prajyotiniketan.edu.in/facility/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- College has five Auditoriums -with seating capacities of 600 , 500 ,150, 350 and 400
- An A/C Seminar Hall with a seating capacity of 200 for performing and participating various arts and cultural programmes.
- An open air theatre (Stage) with a seating capacity of 10000 to perform mega events.
- An open air section- cum -basketball court to perform various arts and ice breaking sessions.

- The main yard is arranged in such a way to perform flash mob, carol fest, Christmas Father fest, Maveli Fest, musical band, exhibitions, various celebrations etc.
- Sports ground spread over 1 acres.
- An indoor court for badminton is arranged in old college building.
- One court for badminton is arrange in the car parking area.
- A separate store room is arranged for storing sports related gadgets.
- All facilities for training Yoga, Cycling , Basketball, Football, Tennis, etc.
- Health Club is well equipped with Multi Gym.
- A meditation centre is maintained for yoga.
- A well equipped recording studio in the campus for recording programs of both staff and students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://prajyotiniketan.edu.in/facility/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

26

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

9.87

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- The college has a well-furnished Library, automated with SLiMS free and open source software. The students can search library resources using OPAC (Online Public access Catalogue) remotely. Each student can access the library with their user name and password. Books issue, return, reservation facilities are done through the SLiMS software.
- Library is under 6 camara surveillance.
- Library has a total area of 4050 sq.ft and 82 users can be accommodated in the library at a time.
- The Library Advisory Committee comprises the Principal, Librarian, five faculty members and one student representative. This Committee plays an active role in the efficient functioning of the library.

ILMS Software - SLiMS

- Name of the ILMS software: Senayan Library Management System (SLiMS)
- Nature of automation: Partially
- Server Version: 9.0
- Year of automation: 2020

Library Services

- Reference Service
- New Arrivals Display
- Network Resource Center
- Reading room facility

- Research Scholars Area
- User Awareness programs
- Book Bank Facility
- Photocopy Facility
- Web OPAC
- INFLIBNET-NLIST
- NDLI Club Registered member
- Plagiarism Checking Service
- Question Paper Archive
- Article Request
- 10 computers for students

Library Resources

- Books - 17323
- Journals - 8
- Magazines- 19
- News Papers - 5
- CD Roms - 427
- E- Journals- 6000+
- E- Books- 199500+

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil
4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above
File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)	
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
1.374	
File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	
74	

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- 200 Mbps internet connectivity in the college campus.
- 100 Mbps connectivity in the ladies hostel.
- An additional internet connection of 50 Mbps was initiated in the College exclusively for the Office.
- 84 Computers for students.
- All classrooms are WiFi enabled.
- There is a centralized Wi-Fi network in the Psychology Block.
- Two AC lab Computer Science (PG & UG)
- An innovation lab with 10 computers.
- A network resource centre with 10 computers.
- 11 class rooms with smart board facilities.
- 2 PG class rooms with smart TV.
- Two big smart televisions were installed in the Air-conditioned main auditorium.
- Two big smart TVs are installed in seminar hall.
- One television was installed in the Language Lab also.
- A recording studio with MAC based licensed softwares (Steinberg original studio software and imovie) for editing videos.
- 32 CCTV Cameras
- 10 Printers
- 2 Photocopy Machines

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

102

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

6.06719

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The policy is implemented through Strategic and Annual Academic Planning conducted in the departments and in IQAC. Respective departments submit departmental requirements to IQAC. After discussion and as per needs, IQAC forwards it to Principal and College Purchase Committee. On receiving approval, execution is made.

Some of the procedures and policies are:

1. Upgrade the IT infrastructure regularly to meet the teaching - learning requirements.
2. Learning resources, curriculum, session plan, class time table, recorded lectures, assignments, assessment, student feedback etc. can be made available online for enhancing the teaching-learning experience.
3. Providing more facilities to Mental Health Clinic, Computer Lab, Language Lab, Electronics Lab and Psychology Lab etc. for providing hands on experience to the students.
4. To facilitate library serves as workspace for students to do research and reference.
5. To provide excellent sports facilities and opportunities to students for regular work-out.
6. To establish a dedicated maintenance department responsible for carrying out the duties like the maintenance of buildings, class rooms, laboratories, hostels, cafeterias, sports facilities, utilities, lawns etc.
8. To equip with full-fledged audiovisual system in college auditorium and to maintain it as the stage for numerous important programmes throughout the year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://prajyotiniketan.edu.in/uchophee/2023/05/4.4.1-4-23.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the

Government during the year**391**

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year****51**

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://prajyotiniketan.edu.in/capacity-building-and-enhancement/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

150

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

150

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

30

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

91

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

11

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

5

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College Union Council is the main student administrative body which organises all co-curricular and extra-curricular activities in the College. Due to Covid 19 Pandemic new college union

Council was not elected and therefore, separate student committees were constituted to organize many co-curricular and extra-curricular programmes in the college. These activities were held in a blended platform- both online and offline mode. A student representation is strictly ensured in each departmental student grievance committee. In the year a separate student committee representing two students from each department was constituted for conducting Talents Day, Onam Celebration, Fine Arts programme Christmas Celebration, Sports day and College Day. Various administrative and statutory bodies such as IQAC, Grievance Cell, Anti Ragging Committee, Library Council etc.. have student representation. Further, representation of the Students is strictly ensured in various clubs like Dance Club, Music Club, Drama Club, Debate Club, Quiz Club, Health Club and Election literacy Club; forums such as Speakers' forum and Writers' Forum; and cells like Women Cell and Grievance Cell run by the college. The student coordinators of various clubs, cells and forums played a vital role in organising online activities of the clubs, cells and forums. These clubs, forums and Cells held online meetings and organized many online programmes which helped the students grow particularly in their extra- curricular activities.

File Description	Documents
Paste link for additional information	https://prajyotiniketan.edu.in/college-union/ ; https://prajyotiniketan.edu.in/committees/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

41

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The 21st Annual Alumni Meet, PRANA Prajyoti Niketan College was held on 15/10/2021 at 8 PM. In the back ground of COVID 19 pandemic, the meeting was conducted in online mode through Google meet and You Tube Live Streaming. The programme started off with a prayer song by an alumni Dr. Lakshmi Russel and was followed by a welcome speech by Dr. Mary Paul, the Convenor of Prana Alumni meet. Dr. Binu P Chacko, the Principal and President of Prana Alumni delivered the presidential address. This was followed by the inaugural address of Rev. Fr. Dr. Harshajan Pazhayattil, Founder Manager and director. Mr. Lijo PV, Secretary presented the report and Dr. Soumya Starlet C T, Treasurer presented the accounts. Mr. Sujith , Vice President of Prana Alumni and Dr. Simi Varghese, the Vice Principal felicitated the funtion. Retiring staff members from the teaching and non-teaching deptswere specially honored by Alumni members. PhD Holder Dr. Uma Devi, Alumni and Assistant Professor, Dept of Electronics wascongratulated by Alumni. Nanma scholarship amounting to RS 85500 was announced. The official function was followed by various cultural Programmes and games. The meeting ended with a vote of thanks by Ms Chitra Hanson.

File Description	Documents
Paste link for additional information	https://prajyotiniketan.edu.in/alumnae/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	D. 1 Lakhs - 3Lakhs
File Description	Documents
Upload any additional information	View File
GOVERNANCE, LEADERSHIP AND MANAGEMENT	
6.1 - Institutional Vision and Leadership	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p>VISION</p> <p>Redeeming Love as Prajyoti–The Supreme Light In Struggles for Growth in Personal Wholeness for Universal Wholenessfor, the integrity of the family/society depends on its members.</p> <p>MISSION</p> <p>Excellence in Education, Education as Empowerment and Formation of the Whole Person To work out the Rhythm of Love for the Marginalized and less talented And to grow greater than our natural size to National and Divine size Education within our vision and mission sets us to achieve our constitutional goals.</p> <p>At Prajyoti, education means formation of the whole person at the touch of God. Values of Prajyoti: Respect for simplicity, human dignity, our bodily existence, human weakness, our enlightened posture, love of the poor & nature,u universal forgive, reconcile and share to bring about Wholeness of life.If heaven is Love; if heaven is eternal, our relationships need to be inseparable in love. Self-sacrificing and self-giving in order to grow universal and inseparable in Love and to experience one’s greatness and divineness as the basis of real excellence in life. Hence, Campus virtues: Principled and disciplined life for maximum freedom to grow great and to shun violence, ragging, party-politics, etc</p>	
File Description	Documents
Paste link for additional information	https://prajyotiniketan.edu.in/vision-mission-motto/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Participative Management Practices as well as Decentralisation are employed to fulfill the vision and mission of the college. Even though the Governing Body members as well as the Manager has the ownership of the College, the day-to-day administration, management of the college as well as academic activities are entrusted with different committees. The Principal is directly involved in the educational matters of the college and the office matters are entrusted with the office Superintendent. The Academic matters are entrusted with the College Council. IQAC monitors all the activities of the college. HOD along with the teachers conducts meetings and takes decisions on department matters. Each class of students has a class teacher. Each class has its own class leader, who co-ordinates the class activities of the students. The Students Union, is entrusted with extra curricular activities, fine arts festival, celebrations, magazine etc of the students. Regular meetings with PTA members and PTWA were also held. Admission Committee is heading the admission procedures and University Exam Cell of the College deals with the University exam matters independently. CBCSS Internal Exam Committee has the decisive power in the internal examination matters. The decentralized practices enhance the smooth functioning of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

1 GBPS internet connection is a necessary requirement for the working of the day to day affairs of the college and the WiFi password should be single. The computer science Lab has to be upgraded. A Recording Studio is to be established. Incubator for start ups and Conference room for club meetings have to be established. Plans to start a herbal garden is in the offing to highlight the medical dimension of nature.

A separate room with internet connection and other facilities such as paper storage cubboards,shelves etc to be prepared for

new exam system. Canteen renovation for students, rest room facilities for ladyteachers are to be enhanced. .

Need proper light facilities in store rooms. Smart class rooms for students are recommended. Waste management system and incinerator are to be established. We need more PG courses and classrooms. Network Resource Centre (NRC) for research development is to be taken first hand. A CD library is in the offing. Plagiarism checking software, Statistical analysis software are needed to upgrade the research capability of the college.

Renovation of stationary shop, Beautification of college road, Construction of park benches inside the campus, Complaint box and Sign boards and root map inside the campus are to be given due priority.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Founder Manager and the Governing Body have the major role in the decision making process of the institution. The decisions are implemented by Principal by acting as a link between the Manager and Staff. The IQAC monitor the overall progress of the implementation. Manager is the appointing authority and the appointment of the faculty is based according to norms of UGC and State Government. Staff promotion is forwarded to Manager through Principal in consultation with IQAC. College functions on the basis of several policies which are followed by all Committees. All major decisions are taken only after it is discussed and passed by College Council. The College Council and IQAC functions hand in hand for the smooth functioning of the college. In line with the perspective plan, the institution has also created quality policy initiatives to ensure wholistic development of its staff and students.

Dedicated domain ID for governance heads like Budget, Leave, Events, Internal Assessment, Conferences, Booking of College Venues, Library Management, Online submission of budget allocations and sanction of finances.

.Accounting Software (Embase) for all financial data and management of accounting records. Payroll Software and Staff Management are done using SPARK. Grants from UGC are received through PFMS.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://prajyotiniketan.edu.in/uchophee/2022/10/6.2.2-Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution is always offering support to the staff. Manager of the institution is very supportive and provides all the facilities to the staff, which may increase the job satisfaction of the staff. The welfare schemes for the employees by the state government includes; Maternity Leave for six months, Paternity

Leave for 15 days, Casual leave for 15 days for Teaching staff & 20 days for Nonteaching staff, Duty leave for attending academic activities and PF for all faculties. The welfare schemes provided by the Management are Interest Free Loan of Rs. 25,000 for Staff , Preference for admission is given to children of staff for various Programmes under Management quota , Canteen facility and a separate enclosure for staff is provided, Festival kits provided to staff by the management on Christmas and festival occasion, Prajyoti Clinic provides Counselling facilities to the staff to cope with personal and official stress. No objection is given for all faculty to pursue research, Gymnasium- gym facility is provided to staff and a separate timing is scheduled for staff and students, Financial support also has been given to staff for purchasing laptops and other electronic accessories to assist online teaching during the time of Covid-19 lockdown period.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

12

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance of the staff is evaluated by the self appraisal and the evaluation by the students and parents in the prescribed format. In line with the UGC regulation and the policies of University of Calicut, the promotion of faculty is based on the

score obtained in the Annual Performance Assessment Reports (APAR), which should be submitted to principal at the end of each academic year. Faculty appraisal comprises teaching and learning related activities, involvement in university/college students related activities, Administrative responsibilities, Examination & Evaluation duties, Student related co- curricular, extension and field based activities, research activities etc. The promotion of the aided faculty is based on the UGC norms. Each staff submit the filled APAR to IQAC for verification. The IQAC verifies all the details given in Annual Performance Assessment Report and recommends to the Principal for forwarding the request for subject experts for faculty promotion. Performance appraisal again evaluated by the committee comprises, Principal, Subject Expert, and Head of the department. The performance of Ministerial staff is also assessed and forwarded to Principal through Superintendent. The feedback about the teacher performance given by the students is also taken into account in order to improve the performance of staff. The Principal analyses the teacher assessment of students and suggest guidelines for improving performance of the teacher.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution conducts internal and external financial audits regularly. The institution has mechanisms of external and internal financial audits of all the financial activities of the college by the Government agencies of Government of Kerala every year. The receipts, bills and Payments, statements of income and expenditure and the utilization certificates are consolidated and audited by registered chartered accountants on an annual basis. The external audit is conducted by the Deputy DD, Thrissur and by the DCE and the Accountant General's Office, Trivandrum. They verify all the documents including the bills and vouchers, cash books and ledgers, Library registers, log books etc. Additional documents will be submitted when they ask for clarifications. Internal audit of the College is carried out every year by

Private Chartered Accountants. A practicing chartered accountant firm conducts the internal audit of the institution in order to ensure the accuracy and transparency of the statement of accounts. The internal audit is deemed as a preparatory work for the external audit. After all the corrections it will be submitted to the authorities. Both periodic and annual external audit is done by State government auditors. Consolidated extract of expenditure and contribution statements are prepared by chartered accountants for the purpose of NAAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1.24

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college has an annual financial planning for optimum utilization of the resources. The Planning and Purchasing Committee and IQAC of the college prepare an annual budget and then present to the College Management for approval. Request for different kinds of funds is forwarded to the concerned agency after discussion in the College Council. The fund utilisation is monitored by concerned Committees and examine the utilization of funds and assure that the funds are utilized for which it is granted and the income and expenditure are properly audited and filed. For the funds by the RUSA, the Plans and estimates are

prepared by qualified engineers and scrutinized by the concerned authorities. The Purchase Committee of the college headed by one of the faculty to whom the responsibility is assigned. The Alumni association is also an important agency for the fund mobilization and had contributed Rs. 1,24,101 for the infrastructure development during the year 2021- 2022. A regular fund is allocated for the overall maintenance of the institution. Fees collected from the students as per the university and government norms are also utilized for infrastructural maintenance. College tries to maintain the accounts with clarity and transparency.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC had conducted several quality initiatives and strategies to ensure quality sustenance. Academic and Administrative Audits have been conducted internally and externally to analyse the strong and weak points of the institution's over all performance. IQAC annually analyse the results and take measures to improve the performance of the students in consultation with the Heads and faculty of the respective departments. Bridge Courses and Certificate Courses have been initiated to provide the students an ideal and befitting curriculum apart from their chosen course of study. Students have been provided awareness programmes on Gender Equity, Intellectual Property Rights, Research Methodology, Entrepreneurship etc to keep them updated with the core themes doing the rounds. IQAC has been instrumental in making the institution sign various MoU's with prestigious institutions within the state. This has boosted mutual sharing of resources and equipped our students with proper industry experience. They also pursue internships in such organisations. The institution has also entered into collaborations and linkages under the leadership of IQAC. Students engage in several extension and outreach programmes. Departments engage in community service with in the purview of Pudukad Grama Panchayath and outside. Exhibitions are also conducted annually to exhibit the entrepreneurial acumen of our students. Several green initiatives have been organised by depts to boost the 'Go Green

Initiatives' of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC has set quality benchmarks in academics and all other allied fields. Teaching-Learning is the strong point of the Higher Education Institution. The academic progress of the student is regularly monitored by the teachers under the leadership of the class teacher. After each internal assessment, IQAC takes special note of the marks scored by the students of each class. Through remedial classes, peer teaching, special practices, individual sessions etc students are encouraged to improve their performance in the next internal assessment as well as university examination. Students are provided bridge courses in the beginning to keep themselves equipped with the new and tough subjects. These ten hour courses have served as morale boosters for the students and put them in good stead before teachers start with their syllabi. The institution has conducted Academic, Administrative, Financial, Green, Energy and Environment Audits to qualitatively enhance the various echelons of our governance. NAAC Peer Team members, Consultants, efficient IQAC co-ordinators of neighbouring colleges etc are being invited to conduct the External Academic and Administrative Audit. The Internal auditors review the situation and make the Institution get set ready for the external audits.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for

C. Any 2 of the above

improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://prajyotiniketan.edu.in/college-activity-report/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college provides facilities which help to nurture students towards empowerment and gender sensitivity, thereby inculcating self realization leading to integrity towards the family and society. Universal values and ethics are incorporated into the lectures and special programmes organized in connection with gender sensitivity. Gender Equity and Sensitization principles, Cyber Security awareness, etc imparted by expert resources from various spectrum of the society through lectures, workshops and seminars.

Facilities provided by the college are:

1. Safety and Security Measures:

- Security Personnel to ensure the safety and security of students at the entrance gate.
- CCTV cameras are placed at the entrance of college.

- Internal Compliance Committee and Grievance Redressal Cell for addressing the grievances of its stakeholders to ensure gender equity and justice for both the sexes.
- Committee against Sexual Harassment has been constituted with the provisions of the Sexual Harassment of Women at Work Place (Prevention, Prohibition and Redress) Act, 2013.
- Ethics Committee and Committee against Ragging has been constituted as per the order of Supreme Court of India and subsequent notification from UGC.
- The college has a well-functioning Women's Cell.
- Hostel facilities :There are two hostels for girl students' functioning inside the campus.

File Description	Documents
Annual gender sensitization action plan	https://prajyotiniketan.edu.in/uchophee/2023/05/7.1.1_GEAP.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://prajyotiniketan.edu.in/uchophee/2022/03/Criterion-7.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system

Hazardous chemicals and radioactive waste management

Solid Waste Management:The College is also committed to minimize and ensure safe and proper handling, storage and disposal of all hazardous waste generated in the Campus. Awareness programmes are organised for students in connection with Swachh Bharat Summer Internship Zero Waste Programme. This year's theme was 'Reduce, Reuse and Recycle Waste'. The students are encouraged to collect plastic waste from the college premises. Infectious wastes are incinerated. Used ink and toner cartridges are sent back to manufacturer for refilling. Bio Degradable wastes are recycled and reused .There are Vermicompost pits for the same.

E- Waste Management: A two day Trrsh Hunt is organised by the Dept. of Computer Science in association with Haritha Kerala Mission and Progressive Recycling and Trading. NSS Units also collected E-Waste from Kottat, Chalakudy as part of E Waste management.

OTHERS: Incinerators are placed in each of the buildings for the distruction of sanitary napkins.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for

C. Any 2 of the above

greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities	B. Any 3 of the above

(Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Prajyoti Niketan College upholds the value of inclusiveness and tolerance towards all regional, communal, cultural, religious and linguistic environments. The college sensitizes the staff members and students about the need of communal and cultural harmony and promotes regional and linguistic diversities. Students from all religions, Districts (from Thiruvanthapuram to Kasaragod) and communities are admitted to the UG and PG courses as part of inclusive nature. Students from Lakshadweep are also admitted to the rolls to promote the inclusive nature among students. Students from different castes, creed, religion, community and gender are treated equally in the institution. Students from scheduled castes, scheduled tribes and other minority communities are pursuing their aspirations in the institution. The vision of the institution itself is wholistic development of students irrespective of the community, caste, religion or gender of them. The college organizes various programmes as an initiative to promote an inclusive environment within the campus.

- Talents' Day
- Onam Celebrations
- Christmas Celebrations at College and Kallichithra Tribal Colony, Chimmini Dam
- Fine Arts Festival
- Film Club Activities

- Literary Society for Linguistic Harmony
- Arts and Crafts Club Activities
- Food Fest
- Dance and Music Club Activities

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Prajyoti Niketan College gives due importance to the constitutional obligations and values of its stakeholders. The college conducts various programmes to sensitize the students, teaching and non teaching staff to their constitutional obligations. The Constitutional Rights and Duties are included in the syllabus of UG first year students to make them realise about their duties as responsible citizens and to sensitize them to the constitutional obligations. The Department of Political Science and English in association with NSS circulated pamphlets on Constitutional Rights and Duties through Social media. National Service Scheme units 85 & 183 in association with the English department and IQAC celebrated Constitutional Day with various programmes this year. A one day National webinar on "Article 21 Indian Constitution the Unfinished Agenda" was organised in order to sensitize the student community about their constitutional responsibilities. The students and teachers also took oath for preamble to constitution on 26.11.2021. NSS volunteers conducted essay writing competitions, poster making competitions, quiz competitions and video presentations related to the theme. The classrooms of the college were given to Kodakara Block panchayat to conduct election training sessions. Interdisciplinary Lecture Series of the college in collaboration with the Department of Political Science, NSS and IQAC jointly organised a Webinar on Constitutional Values: Youth and Social Service on Friday, September 24th, 2021 to commemorate National Service Scheme Day.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://prajyotiniketan.edu.in/u chophee/2023/06/7.1.9-constitutional-values-supportings-1.pdf
Any other relevant information	<u>Nil</u>

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Prajyoti Niketan College with its vision and mission upholds its highest standards by commemorating the National and International days, events and festivals. The college pays respect to the event or person and remembers their valuable contributions to the society by commemorating special days and events. The year 2020-21 also saw the commemoration of many special days by the student and teaching community of the college. The days commemorated were: International Yoga Day, International Anti-Drug Day, World Nature Conservation Day, Independence Day, World

Suicide Prevention Day, World Peace Day, Gandhi Jayathi, National Mentoring Day, Formation of Kerala State, Women Entrepreneurship Day, Constitutional Day, World Aids Day, World Computer Literacy Day, Soil Day, International Youth Day, International Women's Day, World Environment Day, World Blood Donors Day, Reading Day, International Yoga Day, International Day against Drug Abuse and Illicit Trafficking, World Population Day, World Youth Skills Day, Nelson Mandela Day, National Financial Awareness Day, International Youth Day, Fit India Freedom Run, Teachers' Day, World Literacy Day, World Suicide Prevention Day, National Service Scheme Day, Clean India Programme, Gandhi Jayanthi, Mental Health Day, National Unity Day, Constitutional Day, World Aids Day Disability Day, Energy Conservation Day and World Computer Literacy Day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice - 1 Societal Engagement for Social Commitment

The college gives utmost priority to social commitment of the students to mould them as responsible citizens. All five departments engage in extension activities and services to the nearby communities and public. Almost all the clubs and forums join hands with the departments towards societal engagement. The Centre for Community Engagement at Prajyoti Niketan College takes the initiative in organizing various programmes. Prajyoti Clinic with clinical psychologists certified under Rehabilitation Council of India (RCI) conduct suicide prevention classes and mental health campaigns in nearby community.

Best Practice - 2 Green Commitment for Sustainable Future

Prajyoti Niketan College and the management had taken

considerable effort for maintaining green and sustainable campus. The staff and students under the leadership of National Service Scheme take special care for the maintenance of the green campus initiatives. Two types of forest are maintained in our campus - Kuttivanam and Miyawaki forest . Well-maintained butterfly garden, Gandhi Peace garden, Vertical Garden, Vegetable Garden, Grotto Gardens, Oxygen Parks, Open Meditation Centre etc are some of our 'go green' initiatives. We nurture fauna also along with flora. A beautiful fish pond is also nurtured in the campus.

File Description	Documents
Best practices in the Institutional website	http://prajyotiniketan.edu.in/u chophee/2023/06/Copy-of-Best-Practices-2021-22-final.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Prajyoti Niketan College was the most frantically sought college by many of the parents especially from abroad. The college with its greenery and serene atmosphere attract the attention of all people. A campus without politics is actually a dream for many parents. Prajyoti is successful without political invasions and interventions which enhances the behaviour and goal orientation of students. The modest atmosphere welcomes all the students from various cultural and economical background.College ensures the quality of teaching along with moral reasoning. Moreover, a strong and cordial bond exists between teachers and students. Each student has his/her own individual mentor apart from the class teacher who personally addresses the academic and personal matters of the student.The atmosphere itself facilitates the Holistic development of each one of them which is in tune with the College Motto. Stress management sessions organized for both students and teachers and all other faculties are note worthy. The college is getting hard core support fromparents of Prajyoti. . The college authorities are always keen in their observation regarding the discipline as well as moral development of individuals. Teachers, Students, Alumnae and all other well wishers maintain jovial personal relationships uncorrupted by political or religious barriers.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

As there is a Research Centre for the Dept of Psychology, it has been decided to avail research grants from bodies like ICSSR, UGC-MHRD, Ministry of Information and Broadcasting etc. We have also initiated steps to start a Research Centre in the Dept of Computer Science. On the whole, we plan to increase the number of research publications from all departments. It has been planned to conduct more programmes on Research Methodology, Intellectual Property Rights, Entrepreneurship, Gender Equity, NEP:Trends in Education, Waste Management and Energy/Environment Conservation as envisioned in the NAAC Manual.

Plans are in the pipeline to initiate Value Education Certificate Course by the Chair for Christian Studies, University of Calicut for the first time in Prajyoti Niketan College, Pudukad. Steps have been also taken to initiate Youth Red Cross in the Campus to enhance the social commitment of our students.

Plans are on the anvil to initiate a Miyawaki garden and a Butterfly garden to accelerate the green initiatives of the college.

Plans to give Memorandum to the Pudukad Grama Panchayath authorities to repair the road from Pudukad Junction to College. Plans on the anvil to place route maps/warning boards/sign boards inside the campus. Have also planned to renovate the Canteen earmarking separate areas for staff, students and parents.

As we are forced to conduct intermittent online classes, we have decided to make our Multi-media Studio fully functional. Plans are in the offing to collaborate with Kerala Police and offer more self-defense training programmes.