



Code of Conduct for Internal Examination

1. Check the timetable, seating, and venue before exams published on the notice board. Official updates will be communicated through notice / announcement.
2. Wear uniform and student ID for hall entry; mandatory.
3. Bring required stationery items like pens, pencils, erasers, and calculators (if allowed). Sharing of items is not allowed.
4. Do not carry mobile phones, smartwatches, or any electronic devices into the examination hall.
5. Arrive at least 15 minutes before the scheduled start time. Students are expected to be seated after the first bell.
6. Late arrivals will not be permitted. You must arrive at most 30 minutes after the start of the exam to be allowed to take it.
7. Write your name and roll number on the question paper. No markings other than these are allowed.
8. Maintain silence. Any form of communication with fellow students is prohibited.
9. Follow the instructions of invigilators. If you have any queries, raise your hand and wait for assistance. If you need more papers, please stand up and ask for them. Invigilators can check your answer scripts or belongings at any time.
10. Avoid any form of cheating or plagiarism. Violations will be penalized.
11. Ensure you hand in all answer sheets, including any rough work or additional sheets used
12. You may not leave the examination hall during the first 60 minutes of the exam. Once permitted to go, do so quietly.

Strict actions will be taken in case of any misconduct



B. B. B. B.
Principal