



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution

Prajyoti Niketan College, Pudukad

- Name of the Head of the institution

Dr Binu P Chacko

- Designation

Principal

- Does the institution function from its own campus?

Yes

- Phone no./Alternate phone no.

9495406996

- Mobile no

9497316534

- Registered e-mail

prajyotinetan@yahoo.co.in

- Alternate e-mail

prajyotinetancollege@gmail.com

- Address

**Prajyoti Niketan College,
Pudukad, Thrissur - 680301,
Kerala**

- City/Town

Thrissur

- State/UT

Kerala

- Pin Code

680301

2.Institutional status

- Affiliated /Constituent

Affiliated

- Type of Institution

Co-education

- Location

Semi-Urban

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **University of Calicut**
- Name of the IQAC Coordinator **Dr Binoj Jose**
- Phone No. **9847757990**
- Alternate phone No. **7012837322**
- Mobile **9847757990**
- IQAC e-mail address **iqac@prajyotiniketan.edu.in**
- Alternate Email address **binojjose@prajyotiniketan.edu.in**

3. Website address (Web link of the AQAR (Previous Academic Year))

<http://prajyotiniketan.edu.in/uchophee/2024/10/AQAR-2022-23.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<http://prajyotiniketan.edu.in/uchophee/2023/06/AC-2023-24.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.76	2011	08/01/2011	07/01/2016
Cycle 2	A	3.07	2016	19/02/2016	18/02/2021
Cycle 3	A	3.26	2023	21/03/2023	01/06/2028

6. Date of Establishment of IQAC

30/03/2010

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of

[View File](#)

IQAC

9.No. of IQAC meetings held during the year **5**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Training Workshop on OBE based Education

National Workshop on Intellectual Property Rights

Successfull submission of AQAR 2022-23, NIRF 2024 and KIRF 2024

Seminar on Gender Sensitisation and Workshop on Energy Conservation Methods and Techniques

Activities on Green Commitment and Green Initiatives

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p>1. One Day Orientation to Teaching Faculty on "Opportunities and Challenges in Higher Education Sector was organized by IQAC on 12/7/202. Dr. Monsy Edward Professor Jubilee Mission Hospital & Dr.Sandhya E, poet & writer were the resource persons.</p>	<p>1. Instilled confidence and optimism in the minds of Teachers to deal with the new education system.</p>
<p>2. Deeksharamb- Student Induction Programme 2023, was conducted under the leadership of IQAC from 01/08/2023 to 10/08 2023. Dr Paul Chacko from Sahrudaya College, Ms Kala from Vimala College and many of our faculty were the resource persons.</p>	<p>2. Awareness given to all new batches of students regarding different facets of life and education.</p>
<p>3. A Talk on 'Youth and Constitutional Values' organized by IQAC on 27/11/2023. Dr Sabu Thomas, Professor and Head, Department of Political Science, handled the sessions.</p>	<p>3. Instilled constitutional values among the students and staff.</p>
<p>4. Faculty Training On Outcome Based Education was organized by IQAC on 29/11/2023. Mr Firoz T A led the training.</p>	<p>4. Trained the staff to enable them to incorporate Outcome Based Education in teaching and evaluation.</p>
<p>5. Hands on Training on AQAR Preparation and Technological Application was conducted by IQAC on 13/12/2023. Dr Rincy T A, Associate Professor, Dept. Computer Science led the training</p>	<p>5. Trained the staff to acquire new technologies to deal with curricular and extracurricular activities.</p>
<p>6. Workshop on Research Methodology was Organised by IQAC on 07/02/ 2024. Ms CM, Meera research scholar St. Aloysius College Thrissur led the workshop.</p>	<p>6. Enhanced the research skills and aptitude of the students and inspired them to pursue research.</p>

<p>7. National Workshop on IPR in the AI Era: Application of AI Tools in Research was organized by IQAC on 1/3/2024. Dr Anson C J from CUSAT was the resource person.</p>	<p>7. Inculcated awareness among students and staff on the role of IPR in digital era.</p>
<p>8. A training Workshop on CUFYUGP- Curriculum Framework, was organized by IQAC on 18/3/2024. Ms Deepti M Pishorody, Director, FYUG Committee led the training.</p>	<p>8. Trained the faculty to engage with the new curriculum framework of the university on Four Year UG Programme.</p>
<p>9. One day Orientation on Holistic Development Conducted by IQAC on 5/3/2024. Fr. Dr. Harshajan Pazhayattil, the Manager led the sessions.</p>	<p>9. Awareness on Holistic personality growth was created among the students.</p>
<p>10. One Day Seminar on Gender sensitization was organised by IQAC on 12/3/2024. Mr.Binju Jacob C was the Resource Person.</p>	<p>10. Imparted knowledge on issues and challenges across the realization of Gender Equality.</p>
<p>Workshop on Turn Off- The Importance of Energy Conservation in Summer Season was organized on 29/4/2024. Dr T V Vimal Kumar, St Thomas College Thrissur and a team from KSEB Pudukad handled the sessions.</p>	<p>11. Provided awareness among students on the need for energy conservation.</p>
<p>12. Graduation Day Ceremony of the graduate batch of 2022- 23, Honourable Vice Chancellor of Kerala Veterinary & Animal Science University, Dr. M R Saseendranath, 15 July, 2023</p>	<p>12. Inspired the students to successfully complete their courses</p>

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
Staff Council	20/01/2025

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	Prajyoti Niketan College, Pudukad
• Name of the Head of the institution	Dr Binu P Chacko
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9495406996
• Mobile no	9497316534
• Registered e-mail	prajyotinetan@yahoo.co.in
• Alternate e-mail	prajyotinetancollege@gmail.com
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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
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Seminar on Gender Sensitisation and Workshop on Energy Conservation Methods and Techniques		
Activities on Green Commitment and Green Initiatives		
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Name	Date of meeting(s)
Staff Council	20/01/2025

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2023-24	20/01/2025

15. Multidisciplinary / interdisciplinary

Students can take only a single major during their period of study at UG. But they can also study eight courses from two other subjects in B.Sc and four courses from two different subjects in BA. Apart from this, they can choose one course other than the core subject in the fifth semester. These are the options for multidisciplinary/ interdisciplinary study at the undergraduate level. Certificate Courses have been imparted to all second year and third year batches. Students often take a multi-disciplinary approach. They often choose certificate courses offered by other depts and complete 30 hours of study. This would give students knowledge awareness regarding a different discipline and will put them in good stead while pursuing courses after their graduation.

16. Academic bank of credits (ABC):

As part of the syllabus, students have to undergo four audit courses in UG and two audit courses in PG. They may do these courses as MOOC, and the credits then acquired may be transferred to their audit courses. Academic Bank of Credits is a digital treasure-trove that includes information of the credits earned by individual students throughout their academic pursuit. This will enable students to open their accounts and provide various options for entering and leaving colleges or universities.

17. Skill development:

Each department is offering a certificate course for students from any discipline to develop their skills. Moreover, departments are also conducting workshops on various topics for advanced learners in the subject. Skill Enhancement Courses have been imparted by different departments. The various clubs and forums of the College hone up the various skills and talents of students. Music Club, Quiz Club, Debating Club, Computing Club, Entrepreneurship Club, Writers' Forum, Film and Theatre Club, Youth Red Cross, NSS, Literary Society Art & Craft Club etc

impart various skills among students. Around 36 students of the college participated in the Weebox National Employability test as part of Skill India Report 2024. Manufacturing and Marketing LED star was carried out by the department of electronics to develop entrepreneurial skill among the students.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Even though the medium of instruction is English, teachers are taking classes in both English and regional language. YouTube videos of classes are also available in the regional language. Moreover, students have to study one Indian language at the UG level. The vision and mission of the College hinges around the wholistic development of students. Here in Prajyoti this is imparted through Indian Knowledge System. The Prajyoti family is synonymous with 'Vasudhaiva Kudumbakam' which is a deep-rooted Indian cultural concept. Here we cherish the ideal teacher student relationship giving adherence to 'Acharya Devo Bhava'. Though a Christian institution, the management strives to uphold the Indian heritage by naming it 'Prajyoti Niketan College'.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college aims to provide not only the knowledge and skills outlined in the prescribed syllabi but also additional learning experiences. Every program at the college has defined Program Outcomes and Program-Specific Outcomes, while each course is aligned with its own Course Outcomes. Outcome-Based Education enables the institution to evaluate and compare individual student achievements, guiding decisions about their future direction in a new environment. This approach helps in identifying areas for improvement and allows for focused development. Students are expected to meet these Outcomes upon completing their studies. Prajyoti Niketan College delivers education with a strong commitment to Indian cultural heritage, ensuring that these core values are instilled in all students. A workshop on OBE was organised in the academic year for the faculty to strengthen their expertise in Outcome Based Education.

20.Distance education/online education:

The teachers have organized certificate courses in an online format. Students were provided with assignments and study materials via Google Classrooms. Additionally, the college has hosted various talks, workshops, webinars, and training programs for both teachers and students in the online mode. Some of our

faculty members have participated in online faculty development programs and short-term courses. Our students have also completed online courses through platforms like SWAYAM and Coursera. Our college has been registered as Swayam Local Chapter in the year 2023-24.

Extended Profile

1.Programme

1.1	239
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	638
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	312
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	218
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	34
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Number of full time teachers during the year		
4.Institution		
3.2	Number of sanctioned posts during the year	34
File Description		Documents
Data Template		View File
4.1	Total number of Classrooms and Seminar halls	20
4.2	Total expenditure excluding salary during the year (INR in lakhs)	3596935
4.3	Total number of computers on campus for academic purposes	105
Part B		
CURRICULAR ASPECTS		
1.1 - Curricular Planning and Implementation		
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process		
<p>The University of Calicut decides the curriculum for its affiliated colleges, including ours. At the start of every academic year, the Internal Quality Assurance Cell (IQAC) prepares the academic calendar, aligning it with the university's calendar.</p> <p>The Internal Examination Committee, which includes the Principal, department heads, and two faculty coordinators, meets regularly to organize academic activities. These include setting dates for internal exams, deadlines for submitting marks, and student-related communications.</p> <p>Each semester, department heads hold meetings to divide the workload among teachers based on their expertise and finalize the</p>		

department's schedule. Departments also organize PTA meetings, internal exams, semester-specific programs, and study tours or field trips.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://prajyotiniketan.edu.in/uchophee/2025/01/handbook2324.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The IQAC of the college designs the academic calendar and handbook in alignment with the university's academic schedule. The institution's master timetable and departmental schedules are structured to adhere to this calendar. Regular staff and departmental meetings are conducted to ensure the timetable is effectively implemented throughout the academic year.

The University of Calicut adopts the CBCSS (Choice-Based Credit and Semester System) for internal assessments. At the start of the academic year, the calendar is distributed to students. Teachers' diaries are prepared and updated under the supervision of the IQAC. The implementation of the CBCSS is monitored and evaluated by internal examcommittee.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://prajyotiniketan.edu.in/uchophee/2025/01/teachers-diary2324.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/

A. All of the above

Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

3

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

112

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Affiliated with the University of Calicut, the college operates within certain constraints when designing its syllabus. Nevertheless, many courses within the existing programs align, either directly or indirectly, with the specified fields. Elective courses in relevant areas are offered wherever feasible. During this period, 23 courses were conducted that met these criteria.

To enhance academic opportunities, the college offers certificate programs, skill enhancement courses, and value-added courses, enabling students to acquire additional competencies and develop professional ethics.

Undergraduate (UG) and postgraduate (PG) academic projects incorporate cross-cutting issues, providing valuable insights into real-world challenges. The curriculum includes Audit Courses for UG students on topics such as Environmental Studies, Disaster Management, Intellectual Property Rights, and Gerontology, in line with the revised UG syllabus introduced in 2019. Additionally, the college has developed Question Banks and organized awareness programs to support students in these areas.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

7

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

223

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	http://prajyotiniketan.edu.in/u chophee/2025/01/feedbackreport23-24-1.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	http://prajyotiniketan.edu.in/u chophee/2025/01/analysisfeedback.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

218

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

93

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

1. An orientation programme, including an entry level examination is organized at the beginning of the academic year. The results

are examined and along with other methods - including interactions with parents, classroom observation, acclimatization activities - students are classified as advanced learners and slow learners.

2. A tutor observes and interacts with slow learners in order to establish a rapport with them. Remedial classes, peer teaching, mentoring, counseling, additional notes and explanatory classes, additional time and assistance according to their weak areas are provided to slow learners.

3. Advanced learners are challenged through brainstorming sessions, encouraged to acquire additional certificate courses through online platforms, to participate in seminars, workshops etc to undertake research projects and internships, to participate in interviews, career guidance programmes, competitive examinations, presentation through online channels, to conduct peer teaching sessions. Digital resources are availed by advanced learners through NLIST.

4. After these preliminary level assessments, continuous and comprehensive evaluation, unit tests, internal examinations, seminars and assignments, group discussions, field trips etc enable teachers to cater to the needs of advanced learners and slow learners. Counseling sessions are organized to provide support to all learners. Mentoring sessions enable teachers to keep track of the progress of slow and advanced learners.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
660	34

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem

solving methodologies are used for enhancing learning experiences

The educational framework emphasizes participative and experiential learning, offering students practical exposure through initiatives like Yoga, the Incubation Center, ED Club, Women Cell, NCC, and NSS. These programs allow students to gain hands-on experience, while internships, study tours, and excursions further help bridge the gap between academic theory and real-world practice.

In terms of problem-solving skills, the institution utilizes brainstorming sessions and crisis management techniques to enhance students' ability to think critically and solve complex problems. The viva sessions also play a key role in encouraging the practical application of knowledge.

The focus on independent learning and mentoring involves teachers taking on a mentor and facilitator role, guiding students as they navigate their educational journeys. Students are empowered to take a more active role in their learning, with opportunities to deliver their own lectures, signaling a shift toward a more student-centered approach.

The overall learning environment is designed to be holistic, incorporating seminars, workshops, exhibitions, industry visits, and internships to provide students with a comprehensive educational experience. The College Union plays a pivotal role in organizing student activities and celebrating achievements, fostering a sense of community and leadership.

By offering innovative events such as orientation days, university days, and cultural festivals like arts festivals and theatrical productions provide students with platforms to showcase their creative talents and leadership abilities.

Overall, the described system prioritizes the holistic development of students.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The integration of ICT has become a cornerstone of our academic strategy, enabling faculty to adopt innovative pedagogical methods and providing students with an enriched learning experience.

Our college is equipped with state-of-the-art ICT infrastructure, including smart classrooms, digital libraries, and high-speed internet access. Additionally, all departments have adopted learning management systems (LMS), such as google classroom which allows students to access study materials, participate in online discussions, and complete assignments at their convenience.

The adoption of blended learning has been a significant milestone, allowing for a combination of face-to-face instruction and digital learning resources. Faculty members utilize multimedia presentations, online assessments, and virtual labs, especially for subjects requiring practical application. Tools such as Google Classroom/Moodle have enhanced collaboration and peer learning, while interactive platforms like Zoom enable real-time discussions and lectures.

Student engagement and performance have seen marked improvements, with increased participation in both online and offline activities. The use of ICT allows for personalized learning, where students can work at their own pace and access supplementary resources beyond the classroom.

In the coming years, we plan to expand our ICT initiatives by introducing AI-driven personalized learning platforms and further enhancing our faculty development programs to ensure that our teaching methods remain aligned with global best practices in education.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors	
34	
File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File
2.4 - Teacher Profile and Quality	
2.4.1 - Number of full time teachers against sanctioned posts during the year	
34	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File
2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)	
2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year	
19	
File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

329

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The mechanism of internal assessment followed by the college strictly adheres to the guidelines laid down by the Board of Studies and Academic Council of the Affiliating University. The internal assessment committee set up at the College level makes sure that the assessment takes place within the time frame stipulated in the University academic calendar which is published on the website at the beginning of every academic year. The CBCSS and Internal Examination Assessment Committee along with the College Council comprising the Principal and Heads of the Departments plan the academic activities and internal evaluation schedule of the year. Evaluation is done on the basis of attendance, assignments, seminars, internal exams and project vivas. Assignment/Seminar topics are given to the students in advance and the presentations are made on allotted slots. Assignments are graded based on the timely submission and relevance of their content. Marks for seminars are awarded based on the originality of content, research and presentation skills. Practical examination and Viva Voce are conducted as per the syllabi. Internal scoresheet is displayed on the noticeboard for the information and verification of the students and grievances are addressed. Their signature is collected before uploading the grades/marks to the University.

File Description	Documents
Any additional information	View File
Link for additional information	http://prajyotiniketan.edu.in/u chophee/2024/11/Internal-Mark-Sheets-23-24.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution has established transparent and efficient mechanisms to address internal and external examination grievances. Two dedicated committees, the CBCSS and Internal Examinations Committee, work in collaboration with the IQAC and College Council to ensure seamless administration. Internal exams are conducted with adherence to university regulations, and the committee ensures timely uploading of consolidated marks to the university website. Answer sheets are promptly evaluated, returned to students, and discussed in class, allowing student's ample time for clarifications or revisions. The university's examination committee, which consists of two faculty members, oversees external exams. Academic staff members are assigned to invigilation, which is overseen by an outside invigilation squad that conducts sporadic checks. The University Exams Controller receives concerns about administration, evaluation, or result release promptly. The school encourages pupils to use the resources available to them in order to enhance their performance by emphasising no discrimination and equal evaluation. Before the final publishing on the university website, students carefully check their grades and response papers to make sure they are accurate. All things considered, the committees and procedures in place demonstrate the institution's dedication to impartiality, openness, and effectiveness when managing issues pertaining to exams.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Programme Outcomes, Programme Specific Outcomes and Course Outcomes of every course offered by all the departments in the

College are displayed in the College Website. These details can be viewed by students, teachers, parents and all others. The faculty members communicate the course outcomes of each subject to the students. The Programme Outcomes and Course Outcomes of the College have been designed to align with the Vision and Mission of the College. All of them provide the students with a practical base for development of appropriate skills, aptitude and knowledge. The primary focus is to mould integrated students who cherish a love for truth, justice, freedom and equality. The cumulative effect of curricular and co-curricular student oriented activities give ample awareness about current issues, gender sensitivity, the advance of science and technology, measures to ensure sustainable environment, human values, hands-on training in science oriented programmes, awareness programmes on skill development, empowerment of women and marginalised groups, soft skills training etc. Focussed on developing a holistic perspective in students, right attitude and a healthy balance of emotional, intellectual and social skills, the outcome based education enables students to scale greater heights in contributing to the well being of the society.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of Programme Outcomes, Programme Specific Outcomes and Course Outcomes are evaluated in the following ways: 1. The academic progress of each student is monitored continuously through Internal Examinations, tests, assignments, seminar presentations, practicals, discussions and classroom activities. The results of the University Examinations are also given importance. Both results, and the marks obtained for attendance are then mapped to the Programme Outcomes and Course Outcomes. 2. Other factors that contribute to the overall appraisal of student performance include their participation in outdoor activities including Community Development programmes; Internships; arts and sports events; seminars, workshops and their contributions in research outputs. The performance of students in interviews and programmes conducted by the Placement Cell, their ability to clear

competitive examinations and their progressions to higher academic levels are also given due importance. 3. Each department then conducts an in-depth analysis of the results obtained to evaluate the level of attainment of Programme Outcomes and Course Outcomes. Student feedback is also collected to enhance the quality of education provided. The observations are presented in the College Council meeting and discussions are conducted. Action is taken on the basis of decisions taken by the Principal.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://prajyotiniketan.edu.in/u chophee/2023/12/pos-and-cos-22-23.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

178

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	http://prajyotiniketan.edu.in/u chophee/2024/11/results-23-Oct-2024-15-53-33-1.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://prajyotiniketan.edu.in/u chophee/2024/09/sss23-24.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research

projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

17

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

8

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

As part of fostering an innovative ecosystem within the college, programs such as a hands-on LED Star Making Workshop and a Food Fest were successfully conducted. The LED Star Making Workshop provided students with an interactive platform to blend creativity with technology by designing and assembling LED circuits into illuminated star models. This program enhanced students' technical proficiency, problem-solving skills, and collaborative abilities, offering a practical learning experience that bridged the gap between theoretical concepts and real-world applications. The Food Fest, another highlight, served as a lively and collaborative event where students showcased their culinary creativity and entrepreneurial skills by preparing and presenting a diverse range of dishes. The fest emphasized teamwork, innovation, and sustainable practices, providing students with an opportunity to explore the intersection of culture, community, and innovation. Both programs contributed significantly to enriching the campus environment, fostering a spirit of creativity, collaboration, and skill development among students. The Tinkering Lab at our College supports our students and they learn, experiment and conceptualize different technical themes and concepts. The programmes and camp organised by NSS aim at Social Skill development of the students. Students were given training in Paper Bag making. Journalism students are encouraged to interview celebrities every year. This often turns out to be a great milestone in their lives

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	https://prajyotiniketan.edu.in/activities/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Research scholars are actively engaged in community-focused extension activities to address critical mental health challenges and promote well-being among students, educators, and the wider public. Key initiatives include suicide prevention programs aimed at educating participants about recognizing warning signs, fostering open communication, and reducing stigma. Efforts to address childhood disorders emphasize early identification and tailored interventions to support behavioral, emotional, and developmental needs. Various workshops empower families with strategies to build positive relationships and enhance children's mental health, while counseling services provide a safe space for students to express themselves and manage challenges such as stress and anxiety. Programs addressing learning disabilities focus on promoting inclusive education through teacher training and personalized support. Additionally, adolescent mental health is a priority, with initiatives designed to help young people navigate peer pressure, academic stress, and identity development. These efforts are complemented by community workshops, professional collaborations, and awareness campaigns, fostering an environment of education, early intervention, and support for mental health at all levels.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from

Government/ Government recognized bodies year wise during the year

3

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

443

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

20

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- A total of 20 classrooms, with sufficient furniture, boards and are connected with public addressing system with Wi-Fi.
- 7 class rooms with interactive boards. • 4 classrooms with interactive panels.
- 9class rooms with LCD projectors. • College has five Auditoriums -with seating capacities of 600, 500, 150, 350 and 400 Annual Quality Assurance Report of PRAJYOTI NIKETAN COLLEGE
- One air-conditioned Seminar Hall with a seating capacity of 200
- There are a total of 5 A/C Labs Separate parking area for staff, students and public.
- A well equipped recording studio with Imax system.
- CCTV surveillance with 42 cameras.
- Staff rooms and Research Room with computer, research supporting software scanner, printer etc.
- Network Resource Centre with 10 computers. • All Departments are equipped with computers, printers, internet and intranet facilities.
- There are 95 computers for teachers, students and administrative staff.
- The College has a well maintained library .
- More than 300 species of plants are growing in the campus for maintaining a pleasant oxygen rich campus.
- For maintaining The solar panels on the top of the main building is enough to the need of the institution(30KW)
- The hostel is also equipped with solar panel 20 KW. 30 KW diesel generator 40 KW UPS The college has its own transformer.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://prajyotiniketan.edu.in/facility/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- A/C main Auditorium with a seating capacity of 600 for performing and participating in various arts and cultural programmes.

- A small auditorium for departmental/class wise cultural programmes.

- An open stage/auditorium with a seating capacity of 500 to perform different art forms if the main auditorium is busy.

- Assisi Hall (A/C) with a seating capacity of 200 to perform various academic related symposia/debate/ seminar/ arts fest etc.

- An open air theatre (Stage) with a seating capacity of 10,000 to perform mega events.

- An open air section-cum-basketball court to perform various arts and ice breaking sessions.

- The main yard is arranged in such a way to perform flash mob, carol fest, Santa Claus dance, Maveli Fest, musical band, exhibitions, various celebrations etc.

- Sports ground spread over 1 acre

- An indoor court for badminton is arranged in the old college building.

- One court for badminton is arranged in the car parking area.

- A separate store room is arranged for storing sports related gadgets.

- All facilities for training Yoga, Cycling, Basketball, Football, Tennis, etc.

- The Health Club is well equipped with a Multi Gym.

- A meditation centre is maintained for yoga.

- An auditorium with 750 capacity on the top floor

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://prajyotiniketan.edu.in/facility/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

26

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2560839

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Prajyoti Niketan College Library started its function at the inception of the college in 1995. The library has a total area of 4050 sq.ft and it can accommodate up to 82 users at a time. The library aims to provide access to both its print and electronic resources, primarily for the students and staff of this college. The Library Advisory Committee comprises the Principal, Librarian, five faculty members and one student representative. This committee plays an active role in the efficient functioning of the library.

The library automated its housekeeping activities using Bookmagic software until 2020, after which it switched to the integrated library management system, SLiMS version 9.5.0. The library is Wi-Fi enabled and has a Network Resource Centre with 10 internet-connected computer terminals supported by servers. WebOPAC is provided to the stakeholders through the library website. They can log in and know about their transactions, hold books, know their dues, rate and comment about books and even suggest books to the library. Various housekeeping activities, such as cataloging, issuing, returning, and renewing books, are carried out through SLiMS software.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals

during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

30831

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

76

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college makes it a point to regularly update its IT facilities including Wi-Fi. In 2023, internet connection was updated to 200 Mbps speed in the main block. An additional 100 Mbps connection was also started for centralized Wi-Fi in the psychology block. In 2021, another Wi-Fi with 100 Mbps connectivity was provided in the ladies hostel. An additional internet connection of 50 Mbps was initiated in the College exclusively for the Office. These updated facilities are still use in the campus.

All class rooms are WiFi enabled.

Today the college has 105 Computers for staff and students.

Prajyoti Youtube Channel was initiated during the pandemic to make teaching-learning more accessible.

We maintain an Official College Website.

The college has two computer labs, one innovation lab and an NRC for students.

Learning management software 'Embace' , is used to record students attendance, internal marks, fees etc

A recording studio was initiated in 2021 with MAC based licensed softwares (Steinberg original studio software and imovie) for editing videos.

The Operating Systems used were Windows, Ubuntu and Linux.

The college Library is automated with SLiMS.

The students can search library resources using OPAC (Online Public Access Catalogue) remotely.

We have a subscription of N-LIST to provide access to electronics resources to students and faculties.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

105

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1005265

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The policy is implemented through Strategic and Annual Academic Planning conducted in the departments and in IQAC. Respective departments submit departmental requirements to IQAC. After discussion and as per needs, IQAC forwards it to Principal and College Purchase Committee. On receiving approval, execution is made.

Some of the procedures and policies are:

1. Upgrade the IT infrastructure regularly to meet the teaching - learning requirements.
2. Learning resources, curriculum, session plan, class time table, recorded lectures, assignments, assessment, student feedback etc. can be made available online for enhancing the teaching-learning experience.

3. Providing more facilities to Mental Health Clinic, Computer Lab, Language Lab, Electronics Lab and Psychology Lab etc. for providing hands on experience to the students.

4. To facilitate library serves as workspace for students to do research and reference.

5. To provide excellent sports facilities and opportunities to students for regular work-out.

6. To establish a dedicated maintenance department responsible for carrying out the duties like the maintenance of buildings, class rooms, laboratories, hostels, cafeterias, sports facilities, utilities, lawns etc.

7. To equip with full-fledged audiovisual system in college auditorium and to maintain it as the stage for numerous important programmes throughout the year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

346

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

82

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://prajyotiniketan.edu.in/capacity-building-and-enhancement/
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

262

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

262

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
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File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

27

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

69

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

11

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College Union Council is the main student administrative body which organizes all co-curricular and extra-curricular activities in the College. The Council has a Eleven-member executive Committee led by the Chairman. The Union Council organizes the major events viz. Fine Arts Day and Sports Day under the leadership of the Fine Arts Secretary and General Captain respectively. The College union Council for the Academic year 2023-24- was elected to the office on 03/12/2023. The union council under the Chairmanship of Theophin TP, has organised a number of programmes such as College union Inauguration, Fine Arts Day, Sports Day, Teachers' Day, Ethnic Day, Founder's Day, College Day etc. in the college. A student representation is strictly ensured in each departmental student grievance committee. Further, representation of the Students is strictly ensured in various clubs like Dance Club, Music Club, Drama Club, Debate Club, Quiz Club, Health Club and Election literacy Club; forums such as Speakers' forum and Writers' Forum; and cells like Women Cell and Grievance Cell run by the college. The student coordinators of various clubs, cells and forums played a vital role in organizing many which helped the students grow particularly in their extracurricular activities.

File Description	Documents
Paste link for additional information	https://prajyotiniketan.edu.in/college-union/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

20

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The 23rd Annual Alumni Meet, PRANA Alumni association Prajyoti Niketan College, Pudukad was held on November 11, 2023 at 1.30PM in the college auditorium. The programme started off with a prayer, followed by a welcome speech by Dr. Sonia Sunny, Associate Professor, the Convener of Alumni Association. Dr. Binu P Chacko, Principal, delivered the presidential address. Secretary Paul Thattil, presented the report and Dr. Soumya Starlet C T, Treasurer presented the accounts. The following members were elected the new office bearers. Jojo TJ elected as Vice President, Sudheesh VR as Secretary, Bhavya Kamal as Joint Secretary, and Antonies Paul as Internal Auditor. Additionally, executive members Sujith ES, Sreekala M, Paul Thattil, Chithra Hanson, Joyal T Jand Lijo were elected to support the new office bearers in their

roles. Nanma scholarships was announced. There are 53 students from different departments, who are recommended by respective HODs for the scholarship. There is a collective amount of Rs. 3,32,900 to be given as scholarship. RS 277,009 is the total income in the Alumni account for the academic year 2023-24. The meeting ended with a vote of thanks by Mrs. Chitra Hanson.

File Description	Documents
Paste link for additional information	https://prajyotinetan.edu.in/alumnae/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

D. 1 Lakhs - 3 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION

Redeeming Love as Prajyoti—The Supreme Light in Struggles for Growth in Personal Wholeness for Universal Wholeness for, the integrity of the family / society depends on its members.

MISSION

Excellence in Education, Education as Empowerment and Formation of the Whole Person To work out the Rhythm of Love for the Marginalized and less talented and to grow greater than our natural size to National and Divine size Education within our vision and mission sets us to achieve our constitutional goals.

MOTTO

“Prajyotirgamaya”: Lead us towards the fullness of Light to attain wholeness of life, Through enlightenment, determination, courage and creativity.

Prajyoti Niketan College redefines education, prioritizing holistic development under divine guidance. Emphasizing love, simplicity, and values, it fosters respect for human dignity, forgiveness, and interconnectedness. The college instills a commitment to nature and universal love, viewing relationships as inseparable in love. Encouraging self-sacrifice for the greater good, it aims to cultivate individuals who experience their own greatness and divineness, forming the basis for excellence in life. Prajyoti Niketan College intertwines academic, spiritual, and moral dimensions, shaping well-rounded individuals within a nurturing and values-driven educational environment.

File Description	Documents
Paste link for additional information	https://prajyotiniketan.edu.in/vision-mission-motto/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Prajyoti Niketan College's vision embraces participative management as a crucial element, creating a space that allows for collective growth without impeding individual development. The essence of decentralization lies in providing exposure to everyone within the institution. The institution's vision and mission underscore the indispensable role of active participation at every level of governance and management. Students, parents, and staff are invited to contribute to decision-making through committees established for decision formulation, execution, and evaluation at various levels. The managerial responsibilities are distributed between the Manager, members of the Governing Body, Principal, and Office Superintendent, overseeing academic and non-academic events. Academic affairs fall under the purview of the College Council, while IQAC monitors overall college activities. Departmental meetings, led by Heads of Departments and teachers, make decisions on specific matters. Student representatives elected by each class coordinate with class teachers, forming the Students Union responsible for extracurricular activities. The PTA and PTWA, involving parents, regularly convene to assess both academic and non-academic aspects. The Admission Committee and University Exam Cell, operating independently, manage admission procedures and university examinations, respectively. Through participative management, the institution successfully

decentralizes its operations, embracing the true essence of success.

File Description	Documents
Paste link for additional information	http://prajyotiniketan.edu.in/uchophee/2025/01/PNC-Duty-List-AY-2023-24.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

In the academic year 2023-24, Prajyoti Niketan College, Pudukad, demonstrated its commitment to achieve excellence in accordance with a strategic or perspective plan which is developed through meticulous planning and SWOC analysis. For this purpose, the institution has formulated a long term plan of action to be achieved and it is titled as "Vision 2028." This long term plan is to be achieved step by step using sub-divided short term plans for each academic year. According to the Perspective Plan "Vision 2028", the roadmap for achievement is classified into 4 major categories such as: Academic Excellence & Student Development, Faculty Development, Infrastructural Development and lastly, Social Commitment & Community Services. Some of these institutional strategic plans were effectively deployed as part of the implementing the quality and improvements for the betterment of the college.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://prajyotiniketan.edu.in/uchophee/2025/01/Strategic-Plan-Doc-Vision-2028.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution's decision-making process is orchestrated by the Founder Manager and the Governing Body, with the Principal serving as a crucial link between the Manager and Staff for effective

implementation. Oversight of progress lies with the IQAC, while faculty appointments adhere to UGC and State Government norms under the Manager's authority. Staff promotions, routed through the Principal and IQAC consultation, are ultimately approved by the Manager. The College Council, integral to major decisions, collaborates with the IQAC to ensure seamless operations. The institution follows established policies overseen by various Committees. Quality policy initiatives align with the perspective plan for comprehensive staff and student development.

To facilitate governance, dedicated domain IDs manage various aspects like Communication, Leave, Internal Assessment, and more. The College Council approves major decisions, fostering collaboration with the IQAC for smooth functioning. The institution employs specific software for streamlined operations, including accounting software (Embase) for financial management and SPARK for Payroll and Staff Management. UGC grants are processed through PFMS. This holistic approach reflects the institution's commitment to governance efficiency and quality initiatives in line with its perspective plan.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	http://prajyotiniketan.edu.in/u chophee/2025/01/Final-Organogram-6.2.2.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above
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File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching and non-teaching staff in accordance with the Kerala Service Rules (KSR). The welfare schemes for the employees by the State government includes; maternity leave for six months, paternity leave for 15 days, casual leave for 15 days for teaching staff & 20 days for non-teaching staff, duty leave for attending academic activities and PF for all faculties. The welfare schemes provided by the institution includes; interest free loan for Staff, staff tour sponsored by the Manager every year, visit to home of retiring staff and memorable fair well has arranged to retiring staff, preference for admission is given to children of staff for various Programmes under Management quota, canteen facility and a separate enclosure for staff is provided, gym facility is provided to staff and a separate timing is scheduled for staff and students, festival kits provided to staff by the management on Christmas occasion, Prajyoti Clinic provides counselling facilities to the staff to cope with personal and official stress. No objection certificate is also given for all faculty to pursue doctrial studies and the Research Ethics Committee organize the programme to honour the PhD awardees for their achievements.

File Description	Documents
Paste link for additional information	http://prajyotinetan.edu.in/uchopee/2025/01/6.3.1-Soft-Loan-PhD-Honour-Noc.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

11

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance of each faculty is evaluated by the students in the prescribed format and the principal guides the staff based on the appraisal to improve the performance of teaching staff and interaction with the students. The promotion of faculty is based on the UGC regulations and university rules/guidelines. Each staff has to submit Annual Performance Assessment Reports (APAR) to the principal through IQAC at the end of each year for evaluation. APAR comprises teaching and learning related activities, involvement in administrative responsibilities, university/college student related activities, examination & evaluation duties, student related co-curricular, extension and field-based activities, research activities etc. This is again evaluated and verified by the panel of examiners including subject experts and VC's nominee and they recommend for faculty promotion. The performance of Ministerial Staff was also assessed and forwarded to Principal through Superintendent and take further steps to improve the quality of work after discussions in the college council and with the staff in staff meetings.

File Description	Documents
Paste link for additional information	http://prajyotiniketan.edu.in/u chophee/2025/01/6.3.5-A-Link-for-APAR-Performance.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution conducts internal and external financial audits regularly. The institution has mechanisms of external and internal financial audits of all the financial activities of the college by the Government agencies of Government of Kerala every year. The receipts, bills and Payments, statements of income and expenditure and the utilization certificates are consolidated and audited by registered chartered accountants on an annual basis. The external audit is conducted by the Deputy DD, Thrissur and by the DCE and the Accountant General's Office, Trivandrum. They verify all the documents including the bills and vouchers, cash books and ledgers, Library registers, log books etc. Additional documents will be submitted when they ask for clarifications. Internal audit of the College is carried out every year by Private Chartered Accountants. A practicing-chartered accountant firm conducts the internal audit of the institution to ensure the accuracy and transparency of the statement of accounts. The internal audit is deemed as a preparatory work for the external audit. After all the corrections it will be submitted to the authorities. Both periodic and annual external audit is done by State government auditors. Consolidated extract of expenditure and contribution statements are prepared by chartered accountants for the purpose of NAAC.

File Description	Documents
Paste link for additional information	http://prajyotiniketan.edu.in/u chophee/2025/01/6.4.1-Audited-Statements.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2.77

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college has an annual financial planning for optimum utilization of the resources. The Planning and Purchasing Committee and IQAC of the college prepare an annual budget and then present to the College Management for approval. Request for different kinds of funds is forwarded to the concerned agency after discussion in the College Council. For the funds by the RUSA, the Plans and estimates are prepared by qualified engineers and scrutinized by the concerned authorities at the required times. The Purchase Committee of the college is vested with the responsibility for the payments. The Alumni association serves as an important agency for the fund mobilization and had significantly contributed for the infrastructure development during the year 2023- 2024. A regular fund is allocated for the overall maintenance of the institution. Fees collected from the students as per the university and government norms are also utilized for infrastructural maintenance. College tries to maintain the accounts with clarity and transparency.

File Description	Documents
Paste link for additional information	http://prajyotinetan.edu.in/u chophee/2025/01/Alumni-Audit-Receipt-A-B.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC had been instrumental in conducting various programmes and activities for enhancing and promoting quality sustenance. Bridge Courses and Certificate Courses have already been introduced to

impart knowledge to the students apart from their chosen course of study. Awareness programmes on core themes like Gender Equity, Intellectual Property Rights, Research Methodology, Entrepreneurship etc have been conducted to keep the students updated and informed. IQAC insist the students to undertake internships to promotethe students quality and exposure. In the academic year 2023-24, IQAC has played a major a role by initating 12different programmes which have substantially increased the Quality of the staff as well as students. IQAC organized 4 programmes exclusively for the Teaching staff which includes Opportunities & Challenges of Higher Education, OBE Training, AQAR Preparation and FYUGP Curriculum of University of Calicut. Conducted Wheebox National Employability Test 2024 to test the employability skill, Deeksharabham (Induction Programme), Seminar on Constitutional Values and Orientation on Holistic Development exclusively for the students. A Gender sensitization programme as well as a Workshop on IPR in AI Era was also offered to all the members of the institution. These programmes had a significant role in enhancing quality.

File Description	Documents
Paste link for additional information	https://prajyotiniketan.edu.in/iqac-activities/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC has set quality benchmarks in academics and all other allied fields. Teaching-Learning is the strong point of the Higher Education Institution. IQAC has implemented Teachers Diary to review Teaching - Learning process is effectively accomplished throughout. The academic progress of the student is regularly monitored by the IQAC under the leadership of the class teacher. For this purpose, CBCSS Committee (Internal Exam Cell) conducts Internal assessment of the students for every semester periodically. After each internal assessment, IQAC takes special note of the overall Internal Assessment Scores and suggests various methodologies like Tutorial sessions, Peer Teaching and Remedial Coaching for the encouraging and improvement of students for the forth coming assessments and university examination. Furthermore, for particular courses, students are provided bridge

courses (10 hours) in the beginning of that a semester to equip themselves with the new and tough subjects. Bridge courses serve as a morale booster for the students to be steady with their syllabi. IQAC also promotes the institution to organize Skill Development Programmes and make suggestions to conduct departmental programmes for both teachers and students such as Seminars, Workshops, Conferences, Certificate Courses, etc..

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://prajyotiniketan.edu.in/uchophee/2024/11/IQAC-Agenda-Minutes-Action-taken-2023.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college offers a range of facilities designed to foster

student empowerment and promote gender sensitivity, encouraging self-realization and a strong sense of integrity toward both family and society. Universal values and ethics are embedded in the curriculum, alongside special programs focused on gender sensitivity. Principles of Gender Equity and Sensitization, as well as Cyber Security awareness, are imparted through lectures, workshops, and seminars conducted by experts from various sectors of society.

The facilities provided by the college include:

1. Safety and Security Measures:

- Security personnel are stationed at the college entrance to ensure the safety of students.
- CCTV cameras are strategically placed at the entrance for enhanced security.
- An Internal Compliance Committee and Grievance Redressal Cell are in place to address the grievances of stakeholders, ensuring gender equity and justice for all.
- A Committee against Sexual Harassment operates in accordance with the provisions of the Sexual Harassment of Women at Workplace (Prevention, Prohibition, and Redressal) Act, 2013.

File Description	Documents
Annual gender sensitization action plan	http://prajyotiniketan.edu.in/u chophee/2025/01/7.11-Annual-gender-sensitization.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://prajyotiniketan.edu.in/u chophee/2025/01/7.1.1-Specific-facilities-provided.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	A. 4 or All of the above
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File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management: The College is also committed to minimize and ensure safe and proper handling, storage and disposal of all hazardous waste generated in the Campus. Awareness programmes are organised for students in connection with Swachh Bharat Summer Internship Zero Waste Programme. This year's theme was 'Reduce, Reuse and Recycle Waste'. The students are encouraged to collect plastic waste from the college premises. Infectious wastes are incinerated. Used ink and toner cartridges are sent back to manufacturer for refilling. Bio Degradable wastes are recycled and reused. There are Vermicompost pits for the same. E- Waste Management: A two-day Trash Hunt is organised by the Dept. of Computer Science in association with Haritha Kerala Mission and Progressive Recycling and Trading. NSS Units also collected E-Waste from Kottat, Chalakkudy as part of E Waste management. OTHERS: Incinerators are placed in each of the buildings for the destruction of sanitary napkins.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Prajyoti Niketan College strongly upholds the values of inclusiveness and tolerance, embracing all regional, communal, cultural, religious, and linguistic diversity. The institution actively sensitizes both staff and students about the importance of communal and cultural harmony, promoting respect for regional

and linguistic diversities. The college admits students from various religions, districts (ranging from Thiruvananthapuram to Kasaragod), and communities to its UG and PG courses, embodying its inclusive nature. Additionally, students from Lakshadweep are welcomed to the institution, further enhancing its diversity. The college ensures equal treatment for students from different castes, creeds, religions, communities, and genders. Students from scheduled castes, scheduled tribes, and other minority communities are encouraged to pursue their academic and personal aspirations within the institution. The institution's vision focuses on the holistic development of students, regardless of their community, caste, religion, or gender. To promote an inclusive environment, the college organizes various events and activities. Programs such as Talents' Day, Onam and Christmas Celebrations, Fine Arts Festival, Film Club Activities, Literary Society for Linguistic Harmony, Arts and Crafts Club Activities, Food Fest, and Dance and Music Club initiatives are designed to foster cultural and linguistic harmony. These institutional efforts work to create a cohesive, respectful atmosphere for both staff and students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college organizes various programs to sensitize students, as well as teaching and non-teaching staff, to their constitutional obligations. To foster a sense of responsibility among students, the Constitutional Rights and Duties are included in the UG first-year syllabus. This initiative aims to cultivate responsible citizens and increase awareness about constitutional responsibilities. As part of this effort, IQAC, Prajyoti Niketan College, organized a Talk on Youth and Constitutional Values and the All-Kerala Intercollegiate Debate Competition on 27th November 2023 to commemorate Constitutional Day. Additionally, the activities of the Election Literacy Club for 2023-24 were officially inaugurated by Dr. Sabu Thomas, Professor and Head of the Department of Political Science at the University of Calicut, on the same day. The 77th Independence Day was celebrated with great national fervour and enthusiasm on 15th August 2023, under

the leadership of the Election Literacy Club and the Department of Political Science of the college. National Voters' Day, celebrated on 25th January 2024, featured various programs, including a mock election, to engage students in the democratic process and enhance their understanding of electoral responsibilities. These events reflect the college's commitment to promoting constitutional values and civic engagement among its community.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://prajyotiniketan.edu.in/u chophee/2025/01/7.1.9-Sensitization-of-students-and-employees-of-the-Institution-to-the-constitutional-obligations-values-rights-duties-and-responsibilities-of-citizens.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above
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File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Prajyoti Niketan College, guided by its vision and mission, upholds the highest standards by commemorating both national and international days, events, and festivals. The college honours these occasions to pay tribute to individuals or events, recognizing their invaluable contributions to society. The academic year 2023-24 witnessed the active participation of students and staff in the commemoration of several significant days. These included International Yoga Day, International Anti-Drug Day, World Nature Conservation Day, Independence Day, World Suicide Prevention Day, Constitutional Day, World AIDS Day, International Women’s Day, World Environment Day, World Blood Donors Day, Reading Day, Teachers' Day, National Service Scheme Day, Clean India Programme, Mental Health Day, Disability Day, Energy Conservation Day, Reading day, world Communication Day, National Voters' Day and more. These observances not only reflect the college’s commitment to holistic education but also foster a sense of social responsibility and global awareness among students and staff.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1: Knowledge for Empowerment—Shaping Lives Through Learning

Prajyoti Niketan College prioritizes bridging the socio-economic divide through transformative educational initiatives. A cornerstone of this endeavor is equipping marginalized communities with essential literacy and digital skills. E-literacy classes empower the public by teaching them to use mobile applications for banking, health, and government services, fostering financial independence. Concurrently, literacy classes for daily wage earners provide foundational reading, writing, and numeracy skills. Students also engage with economically disadvantaged

learners in Model Residential Schools, offering academic support tailored to individual needs. These programs exemplify the college's commitment to uplifting society through education, fostering inclusivity, and promoting sustainable development.

Best Practice 2: Holistic Mental Health Enhancement for Campus Well-being

Recognizing the growing mental health challenges in academic environments, Prajyoti Niketan College has established a robust framework for mental well-being. Key initiatives include awareness campaigns on stress management and mindfulness, celebrated during events like World Mental Health Day. The campus counseling cell, managed by Jeevani Counsellors and RCI Clinical Psychology faculty, provides timely psychological assistance to stakeholders and is accessible to the public. Peer counseling programs and workshops on disability management and suicide prevention further reinforce the supportive ecosystem. This practice has cultivated a resilient campus community, enhanced academic performance, and positioned the Psychology Department as a leader in mental health advocacy.

File Description	Documents
Best practices in the Institutional website	http://prajyotiniketan.edu.in/u chophee/2025/01/BEST-PRACTICES.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Prajyoti Niketan College: A Haven for Holistic Development

Prajyoti Niketan College is a preferred choice among parents, especially those abroad, due to its distinct approach to education. The college stands out for its commitment to holistic development, envisioned by the management. Surrounded by greenery and a tranquil atmosphere, the campus is welcoming and inspiring. A politics-free environment, valued by parents, ensures discipline and encourages students to remain focused on their goals. The college embraces diversity, welcoming students from varied cultural and economic backgrounds while delivering quality

education infused with moral values.

A key strength of Prajyoti is the close bond between teachers and students. Each student is guided by a dedicated mentor who addresses their academic and personal concerns, ensuring their overall growth aligns with the college motto. The supportive campus environment nurtures students' comprehensive development. Notable initiatives, such as stress management sessions for students, faculty, and staff, highlight the college's focus on well-being. Prajyoti enjoys the unwavering support of parents who appreciate its emphasis on discipline and character building. Relationships among teachers, students, alumnae, and well-wishers are marked by mutual respect and are free from political or religious biases. This collaborative spirit reinforces the college's reputation as a centre of academic and moral excellence.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

We have made the following plans for the next academic year 1. To invite great literary figures, scientists, successful businessmen, Ministers, Representatives of Peoples and great CEOs to hobnob with our fraternity. 2. To avail research grants from bodies like ICSSR, UGC-MHRD, Ministry of Information and Broadcasting etc and also to increase the number of Ph Ds. 3. To start a Research Centre in the Dept of Computer Science 4. To conduct more programmes on Research Methodology, Intellectual Property Rights, Entrepreneurship, Gender Equity, , Waste Management and Energy/Environment Conservation. 5. We have planed to invite Recruitment Companies to conduct on campus recruitments. 6. To improve the results of BA, BSc., MSc and start new UG Programmes. 7. The construction of an open gymnasium, a campus radio station. 8. To make our Multi-media Studio fully functional. 9. To have more MoU's, Collaborations and Linkages with reputed institutions. 10. To enhance Outreach, Extension and Community Projects. 11. To construct Lift and more ramps/sloping floors for our differently-abled students.